

## **EXHIBIT A: SERVICES SCOPE OF WORK**

This Scope of Work is made part of the H-GAC-Buy terms and conditions contract number: 20-00525. This scope is between The County of Monterey, a political division of the State of California and DATAMARK, the public safety division of Michael Baker International, Inc.

This Scope of Work and H-GAC contract 20-00525 terms shall remain in effect for a period of 5 (five) years beginning on the date this Scope of Work is last signed by the County of Monterey (“Effective Date”). Either Party may terminate this Scope of Work with 30 days prior written notice with no refund for work performed.

### **Map Roll Automation Setup and Biennial Map Layer Update**

DATAMARK’s Product Team will automate the creation of a map roll geodatabase based on the data model and GIS data provided. The data maintained in VEP (i.e. Road Centerlines, Address Points, PSAP Boudnaries and Emergency Service Boundaries) will be utilized in the map roll package. The output package will be ready for use in the map roll process of the client’s CAD system.

This is a one-time effort and any changes necessary in the output package due to CAD system changes will require a separate scope of work.

The DATAMARK will proactively seek updates to the ancillary layers (other than those maintained in VEP) sourced from Monterey County GIS and make them available in the map roll geodatabase. This will occur on a biennial basis or twice a year at the client’s specific request.

The map roll packages will run on a nightly basis and changes made in VEP will be available in the map roll package the next day for download on an on-demand basis.

#### **DATAMARK TEAM**

- Provide map roll package in a persistent cloud location for download and use

### **GIS Data Maintenance Support**

DATAMARK’s GIS and Public Safety professionals provide Data Support Services to clients requiring additional expertise from trusted advisors to support their data management operations. To ensure the county maintains NG9-1-1 data to meet NG9-1-1 standards, DATAMARK will provide the Monterey County with 120 hours of annual data support in Year 1 and reducing to 60 hours per year in Years 2 - 5 with the assumption that support needs will decrease after initial ramping up.

DATAMARK will provide GIS data support and legacy consulting services annually at a fixed rate. For each request under this task, DATAMARK will provide a task order with level of effort and receive approval before executing the task. All work will be performed during normal business hours. Tasks may include but are not limited to data creation, data remediation, training and MSAG / ALI consulting

services. Data support service hours are non-transferrable and unused hours will carry over to the next annual term with no maximum accrual amount.

#### **DATAMARK TEAM**

- Provide data support services requested

## **PROJECT MANAGEMENT**

A DATAMARK project manager will be assigned to the implementation of the proposed solution. The project manager will provide hands-on contact with Monterey County and oversee all aspects of the project scope, schedule, and budget.

### **Project Kickoff**

The DATAMARK team will set up the project for budget management and perform internal project startup tasks. The DATAMARK team will conduct a project kickoff meeting with key Monterey County staff overseeing the project and other stakeholders deemed appropriate for the kickoff meeting by Monterey County to establish a solid understanding of the project goals, timeline, and approach. Team members will be introduced at the kickoff meeting, and their project roles and responsibilities will be defined. The project schedule will be presented, with focus on the dates for key milestones, and the project management approach will be discussed. The DATAMARK team, in partnership with Monterey County, will initiate the project and begin execution of the Scope of Work within 15 business days of receiving a fully executed purchase order and/or fully executed contract, as applicable.

### **Approach**

The DATAMARK team will outline the project management approach, techniques, and tools. The project management approach adheres to Michael Baker's practices for managing project finances, contracts, operations, and schedule.

### **Scope/Schedule/Budget Tracking**

The DATAMARK project manager will perform ongoing tracking and monitoring of the scope, schedule, and budget to keep the overall project on track. This involves regular communication to the DATAMARK team on project status to keep the team focused and working efficiently.

### **Project Reporting**

The project manager will provide project status reports to Monterey County on a schedule to be determined during the kickoff meeting.

### **Project Invoicing**

DATAMARK will invoice Monterey County on a monthly basis or by project milestone for professional services, as agreed to with Monterey County not to exceed the total fixed price shown below. Customer shall certify all invoices, either in the requested amount or in such other amount as the Customer approves in conformity with this Agreement and shall promptly submit such invoices to the County Auditor-Controller for payment. The County Auditor-Controller shall pay the amount certified within 30 days of receiving the certified invoice

**CLIENT**

- Participate in project kickoff meeting
- Review, comment on (as necessary), and approve monthly invoices

**DATAMARK TEAM**

- Project kickoff meeting
- Schedule project status calls and reports with the client
- Deliver invoices to the client

**EXHIBIT B: COMPENSATION AND PAYMENT**

DATAMARK will invoice Monterey County on a monthly basis for services as they are rendered. The maximum amount payable by the County of Monterey to Michael Baker International, Inc. through this Scope of Work shall not exceed \$73,883.

<b>YEAR 1</b>	
<b>Services</b>	<b>Price</b>
Map Roll Automation	\$6,600
GIS Data Maintenance Support (Up to 120 hours/year)	\$16,227
Biennial Ancillary Map Layer update for Map Roll	\$2,400
<b>Year 1 Total</b>	<b>\$25,227</b>
<b>YEAR 2</b>	
<b>Services</b>	<b>Price</b>
Map Roll Automation	\$6,600
GIS Data Maintenance Support (Up to 60 hours/year)	\$8,114
Biennial Ancillary Map Layer update for Map Roll	\$2,400
<b>Year 2 Total</b>	<b>\$17,114</b>
<b>YEAR 3</b>	
<b>Services</b>	<b>Price</b>
GIS Data Maintenance Support (Up to 60 hours/year)	\$8,114
Biennial Ancillary Map Layer update for Map Roll	\$2,400
<b>Year 3 Total</b>	<b>\$10,514</b>
<b>YEAR 4</b>	

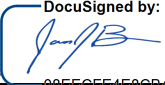
<b>Services</b>	<b>Price</b>
GIS Data Maintenance Support (Up to 60 hours/year)	\$8,114
Biennial Ancillary Map Layer update for Map Roll	\$2,400
<b>Year 4 Total</b>	<b>\$10,514</b>
<b>YEAR 5</b>	
GIS Data Maintenance Support (Up to 60 hours/year)	\$8,114
Biennial Ancillary Map Layer update for Map Roll	\$2,400
<b>Year 5 Total</b>	<b>\$10,514</b>
<b>YEARS 1-5 SERVICES GRAND TOTAL</b>	<b>\$73,883</b>

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IN WITNESS WHEREOF, the parties hereto have executed this scope of work as of the provided effective date:

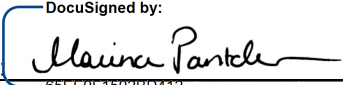
**MICHAEL BAKER INTERNATIONAL, INC.**

**County of Monterey**


DocuSigned by:  
  
 Signature: \_\_\_\_\_  
08EECFE4E8CB448...  
 Name: Jason Bivens  
 Title: Vice President  
 Date: 6/28/2022 | 9:44 AM PDT

Signature: \_\_\_\_\_  
 Name: Lee Ann Magoski  
 Title: Director of Emergency  
 Communications  
 Date: \_\_\_\_\_

Approved as to Legal Form:

DocuSigned by:  
  
 Signature: \_\_\_\_\_  
65EE9F1502BD412...  
 Name: Marina Pantchenko  
 Title: Deputy County Counsel  
 Date: 6/27/2022 | 5:03 PM PDT

Approved as to Fiscal Provisions:

DocuSigned by:  
  
 Signature: \_\_\_\_\_  
JENNIFER FORSYTH  
 Name: \_\_\_\_\_  
 Title: Auditor-Controller Analyst II  
 Date: 6/28/2022 | 2:33 PM PDT