

**EXHIBIT A**

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**To Agreement by and between  
Monterey County Sheriff's Office, hereinafter referred to as "County"  
AND  
Telstar Instruments, hereinafter referred to as  
"CONTRACTOR"**

**Scope of Services / Payment Provisions****A. SCOPE OF SERVICES**

**A.1** CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below (to include but not limited to):

A.1.1 Contractor shall hold the necessary California State License, i.e. A-General Engineering, B-Building, C-Low Voltage Electric and C-10 Electrical, along with certification and/or permit for confined space work.

A.1.2 Perform diagnostic(s) on component parts and controls; repair/replace as necessary, inspection/maintenance of pumps, grinders and mixer(s), controls, cutter assembly, etc. at least once per year (may be done more often as necessary).  
Repairs/replacement, installation, purchasing of equipment/parts as needed.

**A.2** Equipment List and Related Tasks**A.2.1** Muffin Monster – Grinder

- Inspection of grinder's cutter teeth and evaluation of unit's performance.
- Amp draw readings of motor at run and start up for comparison at future inspections
- Temperatures of motor and gear box for wear
- Check for wear and tear on coupling between motor and gear box for wear
- Check for unusual noise and or vibrations of all components
- Removal of inspection plates for visual check of cutters and check for possible bolt, rocks, etc.
- Removal of bolts, rocks, etc. using tongs and/or shop vacuum
- Reinstallation of inspection plates using new gaskets if necessary
- Inspection report stating above findings

A.2.1.1 The muffin monster (grinder) inspection requires a confined space entry. The equipment needed to perform this work includes: mechanic, confined space crew (2 people), gas monitor, tri-pod, confined space entry gear, wet-dry vacuum with extensions and owner supplied gantry and chain lift. Maintenance and service is performed on these grinders on a regular basis and therefore, Telstar stores an A-frame ladder and tongs in the vault. Contractor shall maintain certification for work

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in confined space.

\*If replacement of these items is needed, there will be an additional cost.

### A.2.3 Submersible Chopper Pump

- Inspection of pumps cutter teeth and evaluation of unit's performance.
- Amp draw readings of motor at run and start up for comparison at future inspections
- Temperatures of motor and gear box for wear
- Check for wear and tear on coupling between motor and gear box
- Check Gear box for wear
- Check for unusual noise and or vibrations of all components
- Removal of inspection plates for visual check of cutters and check for possible bolt, rocks, etc.
- Removal of bolts, rocks, etc. using tongs and/or shop vacuum
- Reinstallation of inspection plates using new gaskets if necessary
- Inspection report stating above findings

A.2.3.1 The submersible chopper pump inspection requires a confined space entry. The equipment needed to perform this work includes: mechanic, confined space crew (2 people), gas monitor, tri-pod, confined space entry gear, wet-dry vacuum with extensions and owner supplied gantry and chain lift. Maintenance and service is performed on these grinders on a regular basis and therefore, Telstar stores an A-frame ladder and tongs in the vault.

\*If replacement of these items is needed, there will be an additional cost.

### A.2.4 Submersible Mixer

- Inspection of mixer propeller and evaluation of unit's performance.
- Amp draw readings of motor at run and start up for comparison at future inspections
- Temperatures of motor and gear box for wear
- Check for wear and tear
- Check for unusual noise and or vibrations of all components
- Removal of inspection plates for visual check of cutters and check for possible bolt, rocks, etc.
- Removal of bolts, rocks, etc. using tongs and/or shop vacuum
- Reinstallation of inspection plates using new gaskets if necessary
- Inspection report stating above findings

A.2.4.1 The mixer inspection requires a confined space entry. The equipment needed to perform this work includes: mechanic, laborer, owner supplied gantry and chain lift.

\*If replacement of these items is needed, there will be an additional cost.

The time required to complete the annual inspection/maintenance is one (1) day per piece of

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equipment.

### A.3 Scheduling and Approvals

A.3.1 Contractor will work with Facilities Manager to put an inspection/maintenance schedule together for all six (6) pieces of equipment. Once completed the schedule will be shared with the Jail Commander.

A.3.1.1 All emergency work (work outside of the inspection/maintenance schedule) will need a quote and must be approved by the Jail Commander or above before work can begin.

A.3.1.2 Please use the following email when sending quotes so that all pertinent parties are informed:

[251-Maintenance-issues@co.monterey.ca.us](mailto:251-Maintenance-issues@co.monterey.ca.us)

\*All quotes must be approved by the Jail Commander or above prior to any work being done.

### A.4 Reports

A copy of all reports/inspections/technician notes shall be provided to the Facilities Manager, by emailing them to the email listed above.

## B. PAYMENT PROVISIONS

### B.1 COMPENSATION/ PAYMENT

County shall pay an amount not to exceed \$422,000.00 over the term of the contract for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. CONTRACTOR'S compensation for services rendered shall be based on the following rates or in accordance with the following terms:

	FY22-23	FY23-24	FY24-25
Muffin Monster (grinder)	\$9,554.00	10,615.00	11,794.00
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Muffin Monster (grinder)	\$9,554.00	10,615.00	11,794.00
Submersible Chopper Pump	\$9,554.00	10,615.00	11,794.00
Submersible Chopper Pump	\$9,554.00	10,615.00	11,794.00
Submersible Mixer	\$5,866.00	6,518.00	7,242.00

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Mechanic/Welder	\$188.00/hr	208.00/hr	231.00/hr
California State Certified Journeyman Electrician (STZ-2021-2)	\$166.00/hr	184.00/hr	204.00/hr
Project Manager/Electrical Senior Engineer (California Professional Engineer)	\$205.00/hr	228.00/hr	253.00/hr
Instrument Controls System Technician	\$168.00/hr	187.00/hr	208.00/hr
SCADA / PLC Programmer	\$205.00/hr	228.00/hr	253.00/hr
Programming Software, Licenses and Associated Cabling	\$13.75/hr	15.30/hr	17.00/hr
Vehicle Usage/Test Equipment/Tool charge	\$250.00/day	277.00/day	308.00/day
Service Body/Welding Truck	\$365.00/day	406.00/day	451.00/day
Reach Lift with Jib	\$450.00/day	500.00/day	555.00/day

**\$63,000.00** – For cost outside of the regular preventative maintenance of the Items not covered under warranty – i.e., labor, purchases, repair, emergency repair, installation, etc.

- -Overtime is billed at time and a half for actual time worked (after 8 hours, drive time not included, up to 12 hours)
- Saturday is billed at time and a half up to 8 hours
- Sunday work after 12 hours is billed at double time.
- \*In the event any work must be done on an immediate and emergency basis requiring that Contractor sets aside other on-going projects, a premium may be added to billing.
- Onsite service calls carry a 4-hour minimum per person; time over 4 hours is charged as 8 hours. Minimum charge for remote support is 2 hours
- \*Telstar is available 24 hours per day, 7 days a week to provide remote and onsite services. Onsite emergency calls carry a 4-hour minimum.

Prevailing labor fees on delivery and or assembly required:

Prevailing Wages: CONTRACTOR shall comply with provisions of the Labor Code (sections 1720, et seq.) governing public works, including payment of prevailing wages, payroll records and employment of apprentices. Copies of the determination of the general prevailing rate of per diem wages are available to interested parties at:

<http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

CONTRACTOR warrants that the cost charged for services under the terms of this contract are not in excess of those charged any other client for the same services performed by the same individuals.

### B.2 CONTRACTORS BILLING PROCEDURES

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Invoicing may occur at any time of the month or year, following completion of an examination and receipt of a report. It is preferable to submit invoices and statements electronically to the County's invoice tracking system at:

[MCSOSheriff.Fiscal@co.monterey.ca.us](mailto:MCSOSheriff.Fiscal@co.monterey.ca.us)

If CONTRACTOR lacks the ability to use this system, hard copy invoices will be accepted via mail addressed to the following location:

Monterey County Sheriff/Coroner's Office  
Attention: Fiscal Unit Accounts Payable  
1414 Natividad Road  
Salinas, CA 93906

Invoice shall contain at a minimum:

1. Reference Quote

All invoices for services provided in June of any year should be submitted by July 15<sup>th</sup> of that year to facilitate the County's year end close.

County may, in its sole discretion, terminate the contract or withhold payments claimed by CONTRACTOR for services rendered if CONTRACTOR fails to satisfactorily comply with any term or condition of this Agreement.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by County.

County shall not pay any claims for payment for services submitted more than twelve (12) months after the calendar month in which the services were completed.

**DISALLOWED COSTS:** CONTRACTOR is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.