

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.:)
 Adopts a Resolution to:)
 a. Amend the Human Resources Department FY 2021-22 Budget 1060-8401-Fund 001-)
 Appropriation Unit HRD001 to reallocate one (1) 1.0 FTE HR Program Manager to one (1))
 1.0 FTE Assistant Director of Human Resources in Budget Unit 1060-8445-Fund 001-)
 Appropriation Unit HRD001 as indicated in Attachment A;)
 b. Authorize and direct the County Administrative Office and the Auditor-Controller to)
 incorporate the approved position changes in the FY 2021-22 Adopted Budget.)

WHEREAS, the Human Resources Department is comprised of the following units: Administration, Employee and Labor Relations, Human Resources Services, Employee Benefits, and HR Information Systems; and

WHEREAS, an organizational review identified the need for a second Assistant Director of Human Resources position to perform higher-level duties that address the mission-critical needs of the County in support of the Director of Human Resources, County Administrative Officer, and Board of Supervisors; and

WHEREAS, the position will oversee policy development, including matters associated with COVID-19, Employee Benefits, and Employee and Labor Relations; and will support the Director of Human Resources in continuing to address, establish, and implement policies, protocols, procedures, resources, and infrastructure that effectively deliver high quality HR services to meet existing and arising organizational needs; and to continue to foster positive and collaborative working relationships with departments and employee labor groups; and

WHEREAS, the duties required to be performed are more appropriately classified as an Assistant Director of Human Resources; and

WHEREAS, to implement the recommendations, the actions require the Fiscal Year 2021-22 Adopted Budget to be amended; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Human Resources Department Budget 1060-8401-Fund 001-Appropriation Unit HRD001 is amended to reallocate one (1) 1.0 FTE HR Program Manager to one (1) 1.0 FTE Assistant Director of Human Resources in Budget 1060-8445-Fund 001-Appropriation Unit HRD001 as indicated below:

| Reallocate Position | | | | | |
|---|------------|---------------------------------------|-----------------|----------------------------|-------------------|
| 1060-8401-Fund 001-Appropriation Unit HRD001 | | | | | |
| | Class Code | Position Title | Position Number | Position Increase/Decrease | Revised Total FTE |
| From | 14M61 | HR Program Manager | 0002 | (1.0) | 1.0 |
| 1060-8445-Fund 001-Appropriation Unit HRD001 | | | | | |
| To | 12C37 | Assistant Director of Human Resources | 0002 | 1.0 | 2.0 |

2. The County Administrative Office and the Auditor-Controller are authorized and directed to incorporate the approved position changes in the FY 2021-22 Adopted Budget.

PASSED AND ADOPTED on this ____ day of _____, 2022, by the following vote,
to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California,
hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors
duly made and entered in the minutes thereof of Minute Book___ for the meeting on
_____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy