

2022 BOARD OF LAW LIBRARY TRUSTEES

MR. ROBERT HERENDEEN, PRES.  
JUDGE ALBERT MALDONADO (retired)  
MR. SAMUEL BEIDERWELL  
MR. GREG PETERSON  
MS. PAMELA BROWN  
MR. CHRIS CAIN  
JUDGE ELISABETH MINETA

CHRISTOPHER COBB, LIBRARIAN AND SECRETARY TO THE BOARD

# **MONTEREY COUNTY LAW LIBRARY**

**2021-2022      FINAL REPORT**

**ANNUAL REPORT OF THE  
BOARD OF LAW LIBRARY TRUSTEES  
MONTEREY COUNTY, STATE OF CALIFORNIA  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

**TO THE HONORABLE BOARD OF SUPERVISORS  
MONTEREY COUNTY, STATE OF CALIFORNIA**

The Monterey County Law Library is established under the authority of Chapter 5, Division 3, of the California Business and Professions Code, Sections 6300, et seq. Pursuant to California Business and Professions Code section 6349, the Board of Law Library Trustees submits the Annual Report of the condition of its trust for the fiscal year ending June 30, 2022.

The Law Library is a separate public entity governed by the Board of Trustees. The Board is composed of seven trustees: four judges (or designees from the membership of the Monterey County Bar Association) representing the Superior Court of California, County of Monterey, and the chairperson of the County Board of Supervisors or other designee from the Board, and one member of the Monterey County Bar Association designated by the Board of Supervisors.

The Board of Law Library Trustees was composed of the following members as of June 30, 2022:

Robert Herendeen, President  
Judge Albert Maldonado, (retired)  
Chris Cain  
Pamela Brown  
Greg Peterson  
Samuel Beiderwell  
Judge Lisa Mineta


The County Law Librarian, Christopher Cobb, served as secretary to the Board of Law Library Trustees.

The FY 2021-2022 Law Library Budget follows, as does Table 1 showing library materials acquired and disposed of during FY 2021-2022.

Finances for the 2021-2022 financial year are shown in the financial reports of the Secretary of the Board of Law Library Trustees, which reports are submitted on the information and belief based upon figures furnished to the Trustees by the Secretary. The financial reports follow Table 1.


Respectfully submitted on this 27<sup>th</sup> day of October, 2022

BOARD OF LAW LIBRARY TRUSTEES  
COUNTY OF MONTEREY, STATE OF CALIFORNIA



G. Christopher Cobb  
Secretary to Board

10/27/22



Robert Herendeen  
President – Board of Trustees

11/02/2022

**Monterey County Law Library Budget Fiscal Year July 1, 2021 to June 30, 2022**

<b>INCOME</b>	<b>Month</b>	<b>Year</b>
Superior Court Filing Fees	15000	180000
Copier Use	20	240
Interest portion of general fund	375	4500
<b>TOTAL INCOME</b>	<b>15,395</b>	<b>184,740</b>
<b>EXPENSES</b>		
Publications		
Salinas Main Library		
Westlaw	1378	16536
CEB OnLAW	250	3000
Mathew Bender	55	660
CEB	228	2736
Monterey Main Library		
Westlaw	2757	33084
CEB OnLAW	250	3000
Mathew Bender	575	6900
Lexis Nexis	1987	23844
CEB	540	6480
Nolo	30	360
<b>TOTAL PUBLICATIONS</b>	<b>8,050</b>	<b>96,600</b>
OFFICE OPERATING EXPENSES		
Workers Compensation Insurance	47	566
Premises Liability Insurance	70	848
D&O Liability Insurance	79	950
Comcast Internet and Phones	380	4560
Supplies	150	1800
CCCLL Membership	35	420
Travel	58	696
Capital Expense -Mtry&Sali	358	4300
<b>TOTAL OFFICE</b>	<b>1,177</b>	<b>14,140</b>
PERSONNEL		
Library Director Salary	4415	52980
Library Director Retirement Fund Contrib.	400	4800
Library Director Health Insurance Contrib.	430.5	5166
FICA; EDD; Medicare Burden \$x11.75%	520	6242
Assistant Librarian Salary	2922	35064
Assistant Librarian Health Insurance Contrib.	600	7200
FICA; EDD; Medicare Burden \$x11.75%	343.34	4120
<b>TOTAL PERSONNEL</b>	<b>9,630</b>	<b>115,572</b>
<b>TOTAL MONTHLY EXPENSES</b>	<b>18,857</b>	<b>226,312</b>
<b>TOTAL DEFICIT; INCOME MINUS EXP.</b>	<b>-3,464</b>	<b>-41,572</b>

**TABLE ONE: MONTEREY COUNTY LAW LIBRARY HOLDINGS 6/30/22**

PAPER HOLDINGS VOLUMES	7/1/21	6/30/22
SALINAS BRACH	5,740	5,740
MONTEREY BRANCH	14,222	14,222
ONLINE SERVICES	-	-
SALINAS BRANCH	2	2
MONTEREY BRANCH	2	2
<b>TOTAL HOLDINGS</b>	<b>19,962</b>	<b>19,962</b>

(Online Services include **CEB ONLAW & WESTLAW**)

## ACCOUNT BALANCES REPORT

As of 6/30/22

Acct	6/30/22 Balance
<hr/>	
ASSETS	
Cash and Bank Accounts	\$529,175.71
TOTAL Cash and Bank Accounts	<hr/> \$529,175.71
TOTAL ASSETS	<hr/> \$529,175.71
LIABILITIES	0.00
OVERALL TOTAL	<hr/> \$529,175.71

# SUMMARY REPORT

7/1/21 through 6/30/22

<b>INCOME</b>	<b>Average Month Budget</b>	<b>Average Month Actual</b>	<b>Fiscal Yr. Budget</b>	<b>Fiscal Yr. Actual</b>
Fees	15,000	15,983.47	180,000	191,801.74
Interest	375	162.44	4,500	1,949.39
Copiers	20	18.95	240	227.50
State of CA	0	0	0	<b>139,425.89</b>
<b>Total Income</b>	<b>\$15,395</b>	<b>\$16,164.86</b>	<b>\$184,740</b>	<b>\$193,978.63</b>

## EXPENSES

Publications	8,050	8,150.99	96,600	97,811.90
Office				
Insurance	197	126.16	2,364	1,514.00
Supplies	150	397.88	1,800	4,774.56
Comcast	380	414.78	4,560	4,977.44
Personnel				
Payroll	7,195	7,337.00	86,349	88,044.00
Tax	2,057	1,611.60	24,684	19,339.20
Benefits				
Retirement	400	400.00	4,800	4,800.00
Chris Ins.	520	635.82	5,100	7,629.86
Melissa Ins.	520	635.82	9,300	7,629.86
<b>Reimbursement</b>	<b>850</b>	<b>940.25</b>	<b>10,200</b>	<b>11,283.00</b>
Paid by Chris	(170)	(193.31)	(2,040)	(2,943.00)
Paid by Melissa	(20)	(44.15)	(3,500)	(1,026.00)
Travel Exp.	58	0.00	700	0.00
Litigation Costs	0	0.00	0	0.00
<b>Total Expenses</b>	<b>\$18,857</b>	<b>\$19,379.24</b>	<b>\$226,312</b>	<b>\$232,550.94</b>

Month Actual Expenses Over / (Under) Actual Income (\$3,214.38)  
Year to Date Actual Income Over / (Under) Actual Expenses (\$38,572.31)

Balance of Trust Fund 6/30/22 \$529,175.71

**First Month (July) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees	17,000	16,622.24	17,000	16,622.24	204,000
Interest	375	0.00	375	0.00	4,500
Copiers	25	18.00	25	18.00	300
One Time Pay.	0	0.00	0	0.00	0
State of CA					
<b>Total Income</b>	<b>\$17,400</b>	<b>\$16,640.24</b>	<b>\$17,400</b>	<b>\$16,640.24</b>	<b>\$208,800</b>

**EXPENSES**

<b>Publications</b>	7,915	7,780.16	7,915	7,780.16	95,000
Online		<b>4,135.63</b>		<b>4,135.63</b>	
Print		<b>3,644.53</b>		<b>3,644.53</b>	
<b>Office</b>					
Comcast	380	395.21	380	395.21	4,600
Supplies	150	229.91	150	229.91	1,800
Dues	35	0.00	35	0.00	420
<b>Personnel</b>					
Payroll	7,337	7,337.00	7,337	7,337.00	88,044
Chris (gross)	<b>4,415</b>	<b>4,415.00</b>	<b>4,415</b>	<b>4,415.00</b>	<b>52,980</b>
Melissa (gross)	<b>2,922</b>	<b>2,922.00</b>	<b>2,922</b>	<b>2,922.00</b>	<b>35,064</b>
<b>Tax</b>	2,057	1,557.60	2,057	1,557.60	24,684
Federal		<b>1,557.60</b>		<b>1,557.60</b>	
State		<b>0.00</b>		<b>0.00</b>	
<b>Benefits</b>					
Retirement	400	400.00	400	400.00	4,800
Chris Ins.	635	568.03	635	568.03	7,615
Melissa Ins.	635	568.03	635	568.03	7,615
<b>Reimbursement</b>	<b>850</b>	<b>850.00</b>	<b>850</b>	<b>850.00</b>	<b>10,200</b>
Paid by Chris	(285)	(218.02)	(285)	(218.02)	(3,420)
Paid by Melissa	(135)	(68.02)	(135)	(68.02)	(1,620)
Travel Exp.	58	0.00	58	0.00	700
Litigation Costs	0	0.00	0	0.00	0
<b>Total Expenses</b>	<b>\$19,182</b>	<b>\$18,549.90</b>	<b>\$19,182</b>	<b>\$18,549.90</b>	<b>\$230,184</b>

Monthly Actual Income Over / (Under) Actual Expenses	(\$1,909.66)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$1,909.66)
<b>Balance of Trust Fund 7/31/21</b>	<b>\$426,570.68</b>



**Second Month (August) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	Month Budget	Month Actual	Y T D Budget	Y T D Actual	Budget Year
Fees		16,638.49		33,260.73	
Interest		0.00		0.00	
Copiers		20.00		38.00	
One Time Pay.		139,425.89		139,425.89	
State of CA					
<b>Total Income</b>		\$156,064.38		\$189,363.11	

**EXPENSES**

<b>Publications</b>		8,579.42		16,359.58	
Online		<b>4,135.63</b>		<b>8,271.26</b>	
Print		<b>4,443.79</b>		<b>8,088.32</b>	

**Office**

Comcast		393.48		788.69	
Supplies		0.00		0.00	
Dues		0.00		0.00	

**Personnel**

Payroll		7,337.00		14,674.00	
Chris (gross)		<b>4,415.00</b>		<b>8,830.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>5,844.00</b>	

**Tax**

		1,557.60		3,115.20	
Federal		<b>1,557.60</b>		<b>3,115.20</b>	
State		<b>0.00</b>		<b>0.00</b>	

**Benefits**

Retirement		400.00		800.00	
Chris Ins.		568.03		1,136.06	
Melissa Ins.		568.03		1,136.06	

<b>Reimbursement</b>		<b>850.00</b>		<b>1,700.00</b>	
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Paid by Chris		(218.02)		(436.04)	
Paid by Melissa		(68.02)		(136.04)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		\$19,117.52		\$34,667.42	

Monthly Actual Income Over / (Under) Actual Expenses				\$136,949.86	
Year to Date Actual Income Over / (Under) Actual Expenses				\$135,040.20	
<b>Balance of Trust Fund 8/31/21</b>				<b>\$562,795.61</b>	

**Third Month (September) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		15,752.11		49,012.84	
Interest		0.00		0.00	
Copiers		18.50		56.50	
One Time Pay. State of CA		0		139,425.89	
<b>Total Income</b>		<b>\$15,770.61</b>		<b>\$188,495.23</b>	

**EXPENSES**

<b>Publications</b>		7,928.60		24,288.18	
Online		<b>4,135.63</b>		<b>12,406.89</b>	
Print		<b>3,792.97</b>		<b>11,881.29</b>	
<b>Office</b>					
Comcast		394.14		1,182.83	
Supplies		0.00		0.00	
Dues		0.00		0.00	
<b>Personnel</b>					
Payroll		7,337.00		22,011.00	
Chris (gross)		<b>4,415.00</b>		<b>13,245.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>8,766.00</b>	
<b>Tax</b>		1,557.60		4,672.80	
Federal		<b>1,557.60</b>		<b>4,672.80</b>	
State		<b>0.00</b>		<b>0.00</b>	
<b>Benefits</b>					
Retirement		400.00		1,200.00	
Chris Ins.		568.03		1,704.09	
Melissa Ins.		568.03		1,704.09	
<b>Reimbursement</b>		<b>850.00</b>		<b>2,550.00</b>	
Paid by Chris		(218.02)		(654.06)	
Paid by Melissa		(68.02)		(204.06)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$18,467.36</b>		<b>\$55,904.87</b>	

Monthly Actual Income Over / (Under) Actual Expenses					(\$2,696.75)
Year to Date Actual Income Over / (Under) Actual Expenses					\$132,590.36
<b>Balance of Trust Fund 9/30/21</b>					<b>\$556,287.18</b>

**Fourth Month (October) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		17,406.03		66,418.87	
Interest		599.75		599.75	
Copiers		16.00		72.50	
One Time Pay.		0		<b>139,425.89</b>	
State of CA					
<b>Total Income</b>		<b>\$18,021.78</b>		<b>\$67,091.12</b>	

**EXPENSES**

<b>Publications</b>		8,387.56		32,675.74	
Online		<b>4,135.63</b>		<b>16,542.52</b>	
Print		<b>4,251.93</b>		<b>16,133.22</b>	

**Office**

Comcast		385.90		1,568.73	
Supplies		0.00		0.00	
Dues		0.00		0.00	

**Personnel**

Payroll		7,337.00		29,348.00	
Chris (gross)		<b>4,415.00</b>		<b>17,660.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>11,688.00</b>	

**Tax**

Federal		1,905.60		6,578.40	
State		<b>1,557.60</b>		<b>6,230.40</b>	
		<b>348.00</b>		<b>348.00</b>	

**Benefits**

Retirement		400.00		1,600.00	
Chris Ins.		568.03		2,272.12	
Melissa Ins.		568.03		2,272.12	
<b>Reimbursement</b>		<b>850.00</b>		<b>3,400.00</b>	

Paid by Chris		(218.02)		(872.08)	
Paid by Melissa		(68.02)		(272.08)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$19,266.08</b>		<b>\$75,170.95</b>	

Monthly Actual Income Over / (Under) Actual Expenses				(\$1,244.30)	
Year to Date Actual Income Over / (Under) Actual Expenses				(\$8,079.83)	
<b>Balance of Trust Fund 10/31/21</b>				<b>\$554,509.66</b>	

**Fifth Month (November) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	Month Budget	Month Actual	Y T D Budget	Y T D Actual	Budget Year
Fees		14,236.10		80,654.97	
Interest		0.00		599.75	
Copiers		22.00		94.50	
One Time Pay. State of CA		0		<b>139,425.89</b>	
<b>Total Income</b>		<b>\$14,258.10</b>		<b>\$81,349.22</b>	

**EXPENSES**

<b>Publications</b>		3,385.21		36,060.95	
Online		<b>0.00</b>		<b>16,542.52</b>	
Print		<b>3,385.21</b>		<b>19,518.43</b>	
<b>Office</b>					
Comcast		404.63		1,973.36	
Supplies		0.00		0.00	
Dues		0.00		0.00	
<b>Personnel</b>					
Payroll		7,337.00		36,685.00	
Chris (gross)		<b>4,415.00</b>		<b>22,075.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>14,610.00</b>	
<b>Tax</b>					
Federal		1,557.60		8,136.00	
State		<b>0.00</b>		<b>7,788.00</b>	
<b>Benefits</b>					
Retirement		400.00		2,000.00	
Chris Ins.		568.03		2,840.15	
Melissa Ins.		568.03		2,840.15	
<b>Reimbursement</b>		<b>850.00</b>		<b>4,250.00</b>	
Paid by Chris		(218.02)		(1,090.10)	
Paid by Melissa		(68.02)		(340.10)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$13,934.46</b>		<b>\$89,108.41</b>	

Monthly Actual Income Over / (Under) Actual Expenses	\$323.64
Year to Date Actual Income Over / (Under) Actual Expenses	(\$8,079.83)
<b>Balance of Trust Fund 11/30/21</b>	<b>\$558,031.23</b>

**Sixth Month (December) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		15,371.20		96,026.17	
Interest		0.00		599.75	
Copiers		16.00		110.50	
One Time Pay.		0		<b>139,425.89</b>	
State of CA					
<b>Total Income</b>		<b>\$15,387.20</b>		<b>\$96,736.42</b>	

**EXPENSES**

<b>Publications</b>		10,096.92		46,157.87	
Online		<b>5,977.92</b>		<b>22,520.44</b>	
Print		<b>4,099.00</b>		<b>23,617.43</b>	
<b>Office</b>					
Comcast		262.42		2,498.20	
Supplies		0.00		0.00	
Dues		0.00		0.00	
<b>Personnel</b>					
Payroll		7,337.00		44,022.00	
Chris (gross)		<b>4,415.00</b>		<b>26,490.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>17,532.00</b>	
<b>Tax</b>		1,557.60		9,345.60	
Federal		<b>1,557.60</b>		<b>8,997.60</b>	
State		<b>0.00</b>		<b>348.00</b>	
<b>Benefits</b>					
Retirement		400.00		2,400.00	
Chris Ins.		568.03		3,408.18	
Melissa Ins.		568.03		2,408.18	
<b>Reimbursement</b>		<b>850.00</b>		<b>5,100.00</b>	
Paid by Chris		(218.02)		(1,308.12)	
Paid by Melissa		(68.02)		(408.12)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$20,503.59</b>		<b>\$108,523.79</b>	

Monthly Actual Income Over / (Under) Actual Expenses	(\$5,116.39)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$11,787.37)
<b>Balance of Trust Fund 12/31/21</b>	<b>\$556,329.97</b>

**Seventh Month (January) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		15,687.68		111,713.85	
Interest		476.64		1,076.39	
Copiers		19.00		129.50	
One Time Pay.		0		139,425.89	
State of CA					
<b>Total Income</b>		<b>\$16,183.32</b>		<b>\$112,919.74</b>	

**EXPENSES**

<b>Publications</b>		12,393.13		58,551.00	
Online		7,513.84		30,034.28	
Print		4,879.29		28,496.72	
<b>Office</b>					
Comcast		404.63		2,902.83	
Supplies/Cap.		928.61		928.61	
Dues		0.00		0.00	
Ins.		666.00		666.00	
<b>Personnel</b>					
Payroll		7,337.00		51,359.00	
Chris (gross)		4,415.00		30,905.00	
Melissa (gross)		2,922.00		20,454.00	
<b>Tax</b>		1,557.60		10,903.20	
Federal		1,557.60		10,555.20	
State		0.00		348.00	
<b>Benefits</b>					
Retirement		400.00		2,800.00	
Chris Ins.		568.03		3,976.21	
Melissa Ins.		568.03		3,976.21	
<b>Reimbursement</b>		850.00		5,950.00	
Paid by Chris		(218.02)		(1,526.14)	
Paid by Melissa		(68.02)		(476.14)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$24,536.99</b>		<b>\$133,060.78</b>	

Monthly Actual Income Over / (Under) Actual Expenses	(\$8,353.67)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$20,141.04)
<b>Balance of Trust Fund 1/31/22</b>	<b>\$550,234.62</b>

**Eighth Month (February) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		13,317.47		125,031.32	
Interest		0.00		1,076.39	
Copiers		15.00		144.50	
One Time Pay.		0		<b>139,425.89</b>	
State of CA					
<b>Total Income</b>		<b>\$13,332.47</b>		<b>\$126,252.21</b>	

**EXPENSES**

<b>Publications</b>		8534.86		67,085.86	
Online		<b>4,135.63</b>		<b>34,169.91</b>	
Print		<b>4,399.23</b>		<b>32,895.95</b>	
<b>Office</b>					
Comcast		650.13		3,552.96	
Supplies/Cap.		0.00		928.61	
Dues		0.00		0.00	
Ins.		0.00		666.00	
<b>Personnel</b>					
Payroll		7,337.00		58,696.00	
Chris (gross)		<b>4,415.00</b>		<b>35,320.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>23,376.00</b>	
<b>Tax</b>					
Federal		1,557.60		11,460.76	
State		<b>1,557.60</b>		<b>11,112.76</b>	
		<b>0.00</b>		<b>348.00</b>	
<b>Benefits</b>					
Retirement		400.00		3,200.00	
Chris Ins.		568.03		4,544.24	
Melissa Ins.		568.03		4,544.24	
<b>Reimbursement</b>		<b>850.00</b>		<b>6,800.00</b>	
Paid by Chris		(218.02)		(1,744.12)	
Paid by Melissa		(68.02)		(544.16)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$19,329.61</b>		<b>\$152,390.39</b>	

Monthly Actual Income Over / (Under) Actual Expenses	(\$5,997.14)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$26,138.18)
<b>Balance of Trust Fund 2/28/22</b>	<b>\$551,777.39</b>

**Ninth Month (March) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		17,034.15		142,065.47	
Interest		0.00		1,076.39	
Copiers		17.00		161.50	
One Time Pay.		0		<b>139,425.89</b>	
State of CA					
<b>Total Income</b>		<b>\$17,051.15</b>		<b>\$143,303.36</b>	

**EXPENSES**

<b>Publications</b>		8352.73		75,438.59	
Online		<b>4,135.63</b>		<b>38,325.57</b>	
Print		<b>4,217.10</b>		<b>37,113.05</b>	
<b>Office</b>					
Comcast		391.75		3,944.71	
Supplies/Cap.		3,095.80		4,024.41	
Dues		0.00		0.00	
Ins.		848.00		1,514.00	
<b>Personnel</b>					
Payroll		7,337.00		66,033.00	
Chris (gross)		<b>4,415.00</b>		<b>39,735.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>26,298.00</b>	
<b>Tax</b>					
Federal		1,557.60		13,018.36	
State		<b>1,557.60</b>		<b>12,670.36</b>	
		<b>0.00</b>		<b>348.00</b>	
<b>Benefits</b>					
Retirement		400.00		3,600.00	
Chris Ins.		568.03		5,112.27	
Melissa Ins.		568.03		5,112.27	
<b>Reimbursement</b>		<b>850.00</b>		<b>7,650.00</b>	
Paid by Chris		(218.02)		(1,962.18)	
Paid by Melissa		(68.02)		(612.18)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$22,832.90</b>		<b>\$175,223.25</b>	

Monthly Actual Income Over / (Under) Actual Expenses	(\$5,781.75)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$31,919.89)
<b>Balance of Trust Fund 3/31/22</b>	<b>\$537,000.26</b>



**Tenth Month (April) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		16,458.23		158,523.70	
Interest		436.50		1,949.39	
Copiers		18.00		197.50	
One Time Pay.		0		<b>\$139,425.89</b>	
State of CA		0			
<b>Total Income</b>		<b>\$ 16,912.73</b>		<b>\$160,670.59</b>	

**EXPENSES**

<b>Publications</b>		4,910.48		80,349.07	
Online		<b>4,135.63</b>		<b>42,461.20</b>	
Print		<b>774.85</b>		<b>37,887.87</b>	
<b>Office</b>					
Comcast		389.98		4,334.69	
Supplies/Cap.		433.34		4,457.75	
Dues		0.00		0.00	
Ins.		0.00		1,514.00	
<b>Personnel</b>					
Payroll		7,337.00		73,370.00	
Chris (gross)		<b>4,415.00</b>		<b>44,150.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>29,220.00</b>	
<b>Tax</b>					
Federal		1,557.60		15,576.00	
State		<b>0.00</b>		<b>348.00</b>	
<b>Benefits</b>					
Retirement		400.00		4,000.00	
Chris Ins.		568.03		5,680.30	
Melissa Ins.		568.03		5,680.30	
<b>Reimbursement</b>		<b>850.00</b>		<b>8,500.00</b>	
Paid by Chris		(218.02)		(2,180.20)	
Paid by Melissa		(68.02)		(680.20)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$16,314.46</b>		<b>\$192,101.71</b>	

Monthly Actual Income Over / (Under) Actual Expenses	\$ 598.27
Year to Date Actual Income Over / (Under) Actual Expenses	(\$31,431.12)
<b>Balance of Trust Fund 4/30/22</b>	<b>\$537,299.12</b>

**Eleventh Month (May) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		16,662.32		175,186.02	
Interest		0.00		1,949.39	
Copiers		16.00		213.50	
One Time Pay.		0		<b>\$139,425.89</b>	
State of CA					
<b>Total Income</b>		<b>\$ 16,678.32</b>		<b>\$177,348.91</b>	

**EXPENSES**

<b>Publications</b>		\$12,428.27		92,777.34	
Online		<b>4,135.63</b>		<b>46,596.83</b>	
Print		<b>8,292.64</b>		<b>46,180.51</b>	
<b>Office</b>					
Comcast		249.33		4,584.02	
Supplies/Cap.		316.81		4,774.56	
Dues		0.00		0.00	
Ins.		0.00		1,514.00	
<b>Personnel</b>					
Payroll		7,337.00		80,707.00	
Chris (gross)		<b>4,415.00</b>		<b>48,565.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>32,142.00</b>	
<b>Tax</b>		1,557.60		17,781.60	
Federal		<b>1,557.60</b>		<b>17,133.60</b>	
State		<b>0.00</b>		<b>648.00</b>	
<b>Benefits</b>					
Retirement		400.00		4,400.00	
Chris Ins.		568.03		6,248.33	
Melissa Ins.		568.03		6,248.33	
<b>Reimbursement</b>		<b>850.00</b>		<b>9,350.00</b>	
Paid by Chris		(218.02)		(2,398.22)	
Paid by Melissa		(68.02)		(748.22)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		<b>\$23,575.07</b>		<b>\$215,888.74</b>	

Monthly Actual Income Over / (Under) Actual Expenses	(\$6,896.75)
Year to Date Actual Income Over / (Under) Actual Expenses	(\$38,539.83)
<b>Balance of Trust Fund 5/31/22</b>	<b>\$528,519.82</b>

**Twelfth Month (June) FY 2021-2022 Financial Report Ending 6/30/22**

**INCOME**

	<b>Month Budget</b>	<b>Month Actual</b>	<b>Y T D Budget</b>	<b>Y T D Actual</b>	<b>Budget Year</b>
Fees		16,615.72		191,801.74	
Interest		0.00		1,949.39	
Copiers		14.00		227.50	
One Time Pay.		0		<b>\$139,425.89</b>	
State of CA					
<b>Total Income</b>		\$ 16,629.72		\$193,978.63	

**EXPENSES**

<b>Publications</b>		\$5,034.56		97,811.90	
Online		<b>4,259.70</b>		<b>50,856.53</b>	
Print		<b>774.86</b>		<b>46,955.37</b>	
<b>Office</b>					
Comcast		393.42		4,977.44	
Supplies/Cap.		0.00		4,774.56	
Dues		420.00		0.00	
Ins.		0.00		1,514.00	
<b>Personnel</b>					
Payroll		7,337.00		88,044.00	
Chris (gross)		<b>4,415.00</b>		<b>52,980.00</b>	
Melissa (gross)		<b>2,922.00</b>		<b>35,064.00</b>	
<b>Tax</b>		1,557.60		19,339.20	
Federal		<b>1,557.60</b>		<b>18,691.20</b>	
State		<b>0.00</b>		<b>648.00</b>	
<b>Benefits</b>					
Retirement		400.00		4,800.00	
Chris Ins.		635.78		7,629.42	
Melissa Ins.		635.78		7,629.42	
<b>Reimbursement</b>		<b>940.25</b>		<b>11,283.00</b>	
Paid by Chris		(245.25)		(2,943.00)	
Paid by Melissa		(85.50)		(1,026.00)	
Travel Exp.		0.00		0.00	
Litigation Costs		0.00		0.00	
<b>Total Expenses</b>		\$16,083.39		\$232,550.94	

Monthly Actual Income Over / (Under) Actual Expenses	\$546.33
Year to Date Actual Income Over / (Under) Actual Expenses	(\$38,572.31)
<b>Balance of Trust Fund 6/30/22</b>	<b>\$529,175.71</b>

