

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

- Resolution No.:)
)
 Adopts a Resolution to:)
 a. Amend the Sheriff’s Office Budget Unit 2300-8238-Fund 001-Appropriation Unit)
 SHE003 to reallocate and approve the reclassification of one (1) Management Analyst)
 III to one (1) Program Manager II as indicated in Attachment A;)
 b. Direct the County Administrative Office and the Auditor-Controller to incorporate the)
 approved position changes in the FY 2022-23 Adopted Budget.)

WHEREAS, a classification study of a Management Analyst III position in the Jail Operations and Administration Unit was requested by the Sheriff’s Office and approved by the Human Resources Department; and

WHEREAS, the Human Resources Department contracted with the Segal Company to conduct the classification study; and

WHEREAS, the study found that the incumbent’s current duties being performed no longer align with the duties of the Management Analyst III classification and most closely align with the classification of Program Manager II; and

WHEREAS, it is recommended that the Management Analyst III position be reallocated and that the incumbent be reclassified to the Program Manager II classification; NOW, THEREFORE,

BE IT RESOLVED by the Board of Supervisors in and for the County of Monterey as follows:

1. The Sheriff’s Office Budget Unit 2300-8238-Fund 001-Appropriation Unit SHE003 is amended to reallocate and approve the reclassification of one (1) Management Analyst III to one (1) Program Manager II as indicated below:

**Reallocate Position and Reclassify Incumbent to Program Manager II
Sheriff’s Office
Budget Unit 2300-8238-Fund 001-Appropriation Unit SHE003**

	Class Code	Position Title	Position Number	Position Increase/Decrease	Revised Total FTE
From	14C31	Management Analyst III	0001	(1.0)	1.0
To	60I02	Program Manager II	0001	1.0	1.0

2. The County Administrative Office and the Auditor-Controller are directed to incorporate the approved position changes in the FY 2021-22 Adopted Budget.

PASSED AND ADOPTED on this ____ day of _____, 2022, by the following vote, to-wit:

AYES:
 NOES:
 ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book____ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy