

**RENEWAL AND AMENDMENT #2  
To Agreement By and Between  
County of Monterey & Monterey Bay Office Products, INC.**

**THIS RENEWAL AND AMENDMENT No. 2** is made to the AGREEMENT for the provision of lease, maintenance, repair, and supplies of networked multi-function copier/printers by and between **Monterey Bay Office Products, INC., dba Monterey Bay Systems (MBS)**, hereinafter "CONTRACTOR", and the County of Monterey, a political subdivision of the State of California, hereinafter referred to as "County".

**WHEREAS**, the County and CONTRACTOR entered into the AGREEMENT with a term from August 1, 2015 to July 31, 2018;

**WHEREAS**, the parties entered into an AMENDMENT No. 1 to AGREEMENT, exchanging a copier, extending the term of the agreement by 36 months, and adding \$50,000 to the total amount of the contract ;

**WHEREAS**, the AGREEMENT expired on June 30, 2021;

**WHEREAS**, the parties wish to renew and amend the AGREEMENT for the purpose of continuing services and payment for services and to extend the term of the AGREEMENT for one year;

**NOW THEREFORE**, the County and CONTRACTOR hereby agree to amend the AGREEMENT in the following manner:

1. Section 3.01 shall be deleted and restated in its entirety to read as follows,

"The term of this agreement is from August 1, 2015 to June 30, 2022."

2. Except as provided herein, all remaining terms, conditions and provisions of the AGREEMENT are unchanged and unaffected by this RENEWAL AND AMENDMENT No. 2 and shall continue in full force and effect as set forth in the AGREEMENT.
3. A copy of the RENEWAL AND AMENDMENT No. 2 shall be attached to the original AGREEMENT executed by the County on August 3, 2015.

*This space left blank intentionally*

IN WITNESS WHEREOF, the parties have executed this RENEWAL AND AMENDMENT No. 2 on the day and year written below.

MONTEREY COUNTY

DocuSigned by:  
Debra R. Wilson  
787419374A0D418  
Contracts/Purchasing Officer

Dated: 10/19/2021 | 2:32 PM PDT

Approved as to Fiscal Provisions:

DocuSigned by:  
Gary Giboney  
D3834BFEC1D8440...  
Deputy Auditor/Controller

Dated: 10/19/2021 | 1:42 PM PDT

Approved as to Liability Provisions:

n/a

Risk Management

Dated:

Approved as to Form:

DocuSigned by:  
Stacy Saetta  
C0ECE1B99F444A9...  
Deputy County Counsel

Dated: 10/19/2021 | 1:52 PM PDT

CONTRACTOR

By: [Signature]  
Signature of Chair, President, or  
Vice-President

KELLIE MURPHY President  
Printed Name and Title

Dated: 10/6/21

By: Mickie Azavedo  
(Signature of Secretary, Asst. Secretary, CFO,  
Treasurer or Asst. Treasurer)\*

Mickie Azavedo, CFO  
Printed Name and Title

Dated: 10/6/21

\*INSTRUCTIONS: If CONTRACTOR is a corporation, including limited liability and non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two specified officers. If CONTRACTOR is a partnership, the name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement.

<b>ROUTING FORM – RQN #:</b>	<b>Date:</b> 10/01/2021
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AGREEMENT   
  AMENDMENT   
  BOARD REPORT FOR PRE-APPROVAL

**Vendor Name:** Monterey Bay Office Products, INC., dba Monterey Business Systems (MBS)

**Vendor Code:** MYA #\*1827

**Title/Brief Description of Document:** Amendment 2 for Copier/Printer Lease and Services

**Originating Dept:** County Counsel

**Dept Contact WITH Phone #:** Sandra Ontiveros, 6796

**This Agreement or Amendment requires Board Approval:** Yes  No

**AGREEMENT TYPE**

<input type="checkbox"/> RQNSA – Standard Agreement	<input type="checkbox"/> RQNNS – Non-Standard Agreement
<input type="checkbox"/> RQNPB – Pre-Board Standard Agreement	<input type="checkbox"/> RQNB – Non-Standard Board Agreement
<input checked="" type="checkbox"/> RQNIT – ITD Standard Agreement	<input type="checkbox"/> RQNIN – ITD Non-Standard Agreement
<input type="checkbox"/> Insurance & Endorsement Attached	<input type="checkbox"/> VDR & Non-Resident State Forms Verified

<b>ROUTING AND APPROVALS*</b>				
<i>Each Approving Authority is requested to forward the Service Contract to the next Approving Authority in the order listed herein. Thank you.</i>				
	Approving Authority:	Approval Initials	Comments:	Date Reviewed
1st	ITD (for all ITD related contracts)			
2nd	County Counsel (required)	<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> <span style="font-size: 8px; margin-bottom: 2px;">DS</span>  <span style="font-size: 24px; font-family: cursive;">SS</span> </div>		
3rd	Risk Management (non-standard insurance and/or indemnity provisions)			
4th	Auditor-Controller (required)	<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> <span style="font-size: 8px; margin-bottom: 2px;">DS</span>  <span style="font-size: 24px; font-family: cursive;">GG</span> </div>		
5th	Contracts/Purchasing (required)	<div style="border: 1px solid black; border-radius: 50%; width: 30px; height: 30px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> <span style="font-size: 8px; margin-bottom: 2px;">DS</span>  <span style="font-size: 24px; font-family: cursive;">DRW</span> </div>		
	Return to Originating Department Instructions		Sandra Ontiveros, x6796	

\* If one of the approving authorities has an issue with the document and will not sign, the document shall be returned immediately to the originating department's key contact person identified herein along with a brief written explanation regarding the issue. Once that issue is corrected, the originating department shall restart the routing process again from the beginning by resubmitting the document through the approval process. The original Routing Form should be included for reference.



## Monterey County Board of Supervisors

### Board Order

168 West Alisal Street,  
1st Floor  
Salinas, CA 93901  
831.755.5066  
www.co.monterey.ca.us

A motion was made by Supervisor Chris Lopez, seconded by Supervisor John M. Phillips to:

**Agreement No.: A-15571; Amendment No.: 2**

Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisors to sign a Renewal and Amendment No. 2 with Monterey Bay Office Products, Inc., dba Monterey Bay Systems ("MBS"), for the lease of two networked multi-function copiers/printers and related maintenance and supplies, extending the term by one year for a revised full term of August 1, 2015 through June 30, 2022, with no change to the total contract amount of \$100,000.

PASSED AND ADOPTED on this 26<sup>th</sup> day of October 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams  
NOES: None  
ABSENT: None  
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting October 26, 2021.

Dated: October 29, 2021  
File ID: 21-917  
Agenda Item No.: 25

Valerie Ralph, Clerk of the Board of Supervisors  
County of Monterey, State of California

Julian Lorenzana, Deputy