



# Monterey County

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

File Number: A 22-343

**Agenda Date:** 6/21/2022

**Version:** 1

**Status:** Agenda Ready

**In Control:** Board of Supervisors

**File Type:** BoS Agreement

- a. Approve and authorize the Contracts Purchasing Officer, or designee, to execute Amendment No. 2 to the Agreement with CliftonLarsonAllen LLP to provide audit services of the County's financial statements, Single Audits, and non-ACFR entities for an additional 12 month period, for a revised term of August 1, 2018 to June 30, 2023, and adding \$171,940 for the additional one year term, for a revised total agreement amount not to exceed \$845,400 for the term August 1, 2018 through June 30, 2023; and
- b. Approve and authorize the Contracts Purchasing Officer, or designee, to approve up to two (2) future amendments that do not exceed ten percent (10%) and do not significantly alter the scope of services.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts Purchasing Officer, or designee, to execute Amendment No. 2 to the Agreement with CliftonLarsonAllen LLP to provide audit services of the County's financial statements, Single Audits, and non-ACFR entities for an additional 12 month period, for a revised term of August 1, 2018 to June 30, 2023, and adding \$171,940 for the additional one year term, for a revised total agreement amount not to exceed \$845,400 for the term August 1, 2018 through June 30, 2023; and
- b. Approve and authorize the Contracts Purchasing Officer, or designee, to approve up to two (2) future amendments that do not exceed ten percent (10%) and do not significantly alter the scope of services.

### SUMMARY/DISCUSSION:

On July 17, 2018, the Board of Supervisors approved an agreement with CliftonLarsonAllen LLP for audit services including mandated audits of the County's Annual Comprehensive Financial Report (ACFR), Single Audits, and non-ACFR entities for the fiscal years ending June 30, 2018, June 30, 2019, and June 30, 2020. The Agreement was for a three (3) year term with the option to amend for a period of up to two years.

On October 26, 2021, the Board of Supervisors approved Amendment No. 1, extending the term 12 months to allow for completion of the Fiscal Year 2021 audits. The proposed Amendment No. 2 will execute the second option to extend under the agreement, extending the term another 12 months to allow for Fiscal Year 2022 audits, and adding \$171,940 to the agreement.

This Amendment is the final option under the agreement.

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OTHER AGENCY INVOLVEMENT:

The County Administrative Office (CAO) has administrative oversight of the contract, while the Auditor-Controller’s Office (ACO) works directly with the external auditors during the audits. Both CAO and ACO engage in entrance and exit audit meetings.

The Office of the County Counsel and Auditor-Controller have reviewed and approved as to legal form and fiscal provisions, respectively.

FINANCING:

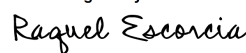
Funding for the proposed amendment is included in the FY 22-23 Recommended Budget. No additional impact to the general fund is anticipated with this action.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:


Performing mandated audits within the County aligns with the Board of Supervisors strategic initiative of efficient, effective, and transparent government operations.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Dewayne Woods, Assistant County Administrative Officer, ext. 5309

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Attachment: Amendment No. 2; Amendment No. 1; CliftonLarsonAllen LLP Agreement