



Monterey County

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File Number: 22-602

Agenda Date: 6/21/2022

Version: 1

Status: Agenda Ready

In Control: Board of Supervisors

File Type: General Agenda Item

Agenda Number: 66.

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Countywide Service Agreements to provide HVAC Equipment and Control Repair Services based on the criteria set forth in RFP #10749. The agreements are between the County of Monterey and the three (3) named vendors as follows: Val's Plumbing & Heating, Inc, Honeywell International, Inc., and ACCO Engineered Systems-Wilson, Inc. dba Geo H. Wilson Mechanical Contractors on an as-needed basis for the initial term of three (3) years from July 1, 2022 through and including June 30, 2025 with the option to extend the agreements for two (2) additional one (1) year periods, for a total not to exceed a maximum five (5) year Agreement. The aggregate amount over the term of all Agreements shall not exceed \$950,000, in accordance with the terms and conditions set within each Agreement; and
- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute, after one year, similar additional Agreements for HVAC Equipment and Control Repair Services with qualified contractors who meet the minimum requirements and comply with the County of Monterey standard terms and conditions, where each individual agreement does not affect the total aggregate amount authorized. Any additional Agreements shall terminate June 30, 2025; and
- c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to increase the cumulative "not to exceed" amount by up to 10% of the original aggregate amount, or \$95,000, even if no additional Agreements are entered into.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute Countywide Service Agreements to provide HVAC Equipment and Control Repair Services based on the criteria set forth in RFP #10749. The agreements are between the County of Monterey and the three (3) named vendors as follows: Val's Plumbing & Heating, Inc, Honeywell International, Inc., and ACCO Engineered Systems-Wilson, Inc. dba Geo H. Wilson Mechanical Contractors on an as-needed basis for the initial term of three (3) years from July 1, 2022 through and including June 30, 2025 with the option to extend the agreements for two (2) additional one (1) year periods, for a total not to exceed a maximum five (5) year Agreement. The aggregate amount over the term of all Agreements shall not exceed \$950,000, in accordance with the terms and conditions set within each Agreement; and

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- b. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to execute, after one year, similar additional Agreements for HVAC Equipment and Control Repair Services with qualified contractors who meet the minimum requirements and comply with the County of Monterey standard terms and conditions, where each individual agreement does not affect the total aggregate amount authorized. Any additional Agreements shall terminate June 30, 2025; and
- c. Authorize the Contracts/Purchasing Officer or Contracts/Purchasing Supervisor to increase the cumulative “not to exceed” amount by up to 10% of the original aggregate amount, or \$95,000, even if no additional Agreements are entered into.

SUMMARY/DISCUSSION:

The County of Monterey has a need for a reliable source of HVAC Equipment and Control Repair Services on as-needed basis for the initial term of July 1, 2022 through and including June 30, 2025 with the option to extend the agreements for two (2) additional one (1) year periods, for a total not to exceed a maximum five (5) year Agreement. Services will include, but are not limited to, supervision, labor, material, and equipment necessary to provide HVAC repairs, inspection, service, maintenance, start-up, testing, balancing, adjusting, repair, modification and replacement of mechanical, refrigeration and equipment and components including related controls, on an as-needed basis for County departments which includes Natividad Medical Center. Each Agreement is based upon the County requirements as set forth in the terms and conditions of RFP #10749. Each Agreement will be included on the Countywide Service Agreement schedule, so that departments can see these resources are available, eliminating the need for individual agreements with each County department. The aggregate amount to be spent for all identified Agreements over the five (5) year term is not to exceed \$950,000. Copies of the Agreements are on file with the Clerk of the Board.

Additionally, it is recommended that the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor be authorized to enter into additional similar Agreements, after one year, with other vendors who otherwise meet the qualifications of RFP #10749 and agree to the same terms and conditions as approved vendors and where each additional Agreement would terminate at the same time as the Agreements presented before the Board for approval today. It is also recommended that the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor be authorized to increase the cumulative ‘not to exceed’ amount by up to 10% of the original aggregate amount, or \$95,000, whether or not additional Agreements are entered into. This authority will provide needed flexibility to the County to deal with currently unanticipated needs.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved the Agreements as to form, as has the Auditor-Controller’s Office as to financial provisions.

FINANCING:

Funds for these services are contained within the approved budget allocations of the departments utilizing the services. Expenditures will depend on the actual services requested by individual County departments. Based upon historical usage the aggregate amount to be spent for all Agreements issued under RFP #10749 is not anticipated to exceed \$950,000 over the five (5) year term.

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BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Security is a vital part of ensuring visitors as well as employees are safe when conducting business at a county facility.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Tom Skinner, Management Analyst III Contracts/Purchasing Dept., 5791

DocuSigned by:
W.T. Skinner 6/14/2022 | 9:24 AM PDT

Approved by: Debra R. Wilson, PHD, Contracts/Purchasing Officer, 4995

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Debra R. Wilson 6/14/2022 | 9:23 AM PDT
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Attachments:

- Val's Plumbing & Heating, Inc. agreement
- Honeywell International, Inc. agreement
- ACCO Engineered Systems-Wilson, Inc. dba Geo H. Wilson Mechanical Contractors agreement