

COUNTY OF MONTEREY
Amendment #4 to Agreement #5010-171
United Way Monterey County

This Amendment #4 is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter “COUNTY”), and United Way Monterey County (hereinafter “CONTRACTOR”).

WHEREAS, COUNTY and CONTRACTOR entered into an agreement for the provision of incentive cash cards to COVID positive and exposed agricultural and food workers who self-isolate or agree to shelter-in-place with a term of May 15, 2021, through June 30, 2021, for a total contract amount of \$94,945.00 (hereinafter “Original Agreement”).

WHEREAS, the parties amended the Agreement via Amendment #1 to extend the term through September 31, 2021, with no change to the total contract amount or scope of services.

WHEREAS, the parties amended the Agreement via Amendment #2, to extend the term through December 31, 2021, and increase the individual incentive amount from \$500 to \$1,000, with no change to the total contract amount of \$94,945.

WHEREAS, the parties amended the Agreement via Amendment #3, to extend the term through April 30, 2022, with no change to contract amount.

WHEREAS, the parties wish to amend the Agreement via Amendment #4, to add **\$224,423** for a revised contract total of **\$319,368** with no change to the contract term.

AGREEMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

This Agreement is hereby amended on the terms and conditions as set forth in the original Agreement and in Amendment #1, Amendment #2 and Amendment #3 incorporated herein by this reference, except as specifically set forth below.

1. **Section 2.0 PAYMENT PROVISIONS** is hereby amended as follows:
“County shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibit AAAAA**, subject to the limitations set forth in this Agreement. The actual amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of **\$319,368**”.
2. **Exhibit AAAAA**, Section A reflects the addition of the **\$224,423** and the new contract total of **\$319,368**.
3. **Exhibit AAAAA**, Section D Passthrough Information and Dollar Amount has been revised to the new contract total of **\$319,368**.
4. **Exhibit AAAAA**,. Section I, Payment Provisions reflects the new contract total of **\$319,368**.

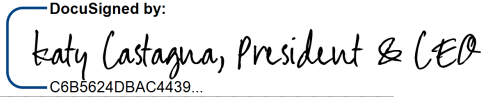
- 5. **Exhibit CCCCC** reflects the added **\$224,423** and new contract total of **\$319,368**.
- 6. Except as provided herein, all remaining terms, conditions, and provisions of the original Agreement are unchanged and unaffected by this Amendment #4 and shall continue in full force and effect as set forth in the original Agreement and in Amendment #1, Amendment #2 and Amendment #3..
- 7. A copy of this Amendment #4 shall be attached to the Original Agreement.

IN WITNESS HEREOF, the parties hereby execute this amendment as follows:

COUNTY OF MONTEREY:

CONTRACTOR:

By: _____
Lori A. Medina, DSS Director


By: 
DocuSigned by:
C6B5624DBAC4439...

 (Chair, President, Vice-President)

Date: _____

(Print Name & Title)


Date: 1/28/2022 | 5:49 PM PST

By: 
DocuSigned by:
40D14ADBCEB486

 (Secretary, CFO, Treasurer)

(Print Name and Title)

Date: 1/28/2022 | 6:00 PM PST

Approved as to Form: 
DocuSigned by:
07026F3AA36B4A4...

 Deputy County Counsel

Date: 1/31/2022 | 10:27 AM PST

Approved as to Fiscal Provisions: 
DocuSigned by:
D3834BFEC1D8449...

Auditor-Controller's Office
 1/31/2022 | 10:32 AM PST
 Date: _____

SCOPE OF SERVICES/PAYMENT PROVISIONS

UNITED WAY MONTEREY COUNTY

A. **TOTAL FUNDING:** \$94,945.00 State Housing for the Harvest Funds
\$224,423.00 State Housing for the Harvest Funds
\$319,368.00 Total Funding

B. **CONTRACT TERM:** May 15, 2021 to April 30, 2022

C. **CONTACT INFORMATION:**

County Contract Monitor: Monterey County Department of Social Services
 Debra McAlahney-Dodson, Management Analyst III
 1000 S. Main Street, Suite 301 Salinas, CA 93901
 Phone: (831) 206 4478
mcalahneyd@co.monterey.ca.us

Contractor Information: United Way Monterey County
 Josh Madfis, Vice President, Community Investments
 60 Garden Court Monterey, CA 93940
 Phone: (831) 372-8026 x106 Fax: (831) 372-4945
Josh.madfis@unitedwaymcca.org

Location of Services: Administered by UWMC and coordinated by
 Smart Referral Network Software

D. **SUBAWARD INFORMATION:**

CONTRACTOR DUNS Number: 113866974
 Date of Award: March 17, 2021
Passthrough Information and Dollar Amount: \$319,368
 Award Description: Housing for the Harvest Fund
 Research and Development: No
 Maximum Allowable Administrative Indirect Cost Rate: 10%

E. **BACKGROUND:**

In April 2020, EOC Care and Shelter Branch began operating the Monterey County Alternate Housing Site (MCAHS) Program. Since then, the MCAHS Program has been providing temporary housing for Monterey County residents who cannot safely isolate where they reside while recovering from COVID-19. On July 24, 2020, Governor Gavin Newsom announced the launch of the Housing for the Harvest (H4H) Program to provide temporary hotel housing options for essential farm and food processing employees who are either COVID-19 positive or exposed. As of March 2021, the H4H Program, supported by the California Department of Food and Agriculture (CDFA), California Governor's Office of Emergency Services (CalOES), Department of General Services (DGS), and CDSS expanded the H4H Program to include an isolation incentive to agricultural workers who successfully isolate to prevent the spread due to COVID-19 and keep the agricultural workforce safe. Currently, MCAHS guests who have successfully isolated for five (5) or more days are now potentially eligible for the Monterey

SCOPE OF SERVICES/PAYMENT PROVISIONS

County Health Department (MCHD) Stipend or the H4H Incentive if they are an agriculture or food processing worker.

F. DESCRIPTION OF SERVICES:

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

- F.1 Contractor will serve as the administrator for issuing H4H Incentives for guests who complete their safe isolation period while in the Emergency Operations Center (EOC), Care and Shelter Branch, COVID-19 Alternate Housing Site (MCAHS) Housing for the Harvest (H4H) Program.
- F.2 The MCAHS Program guests who are referred who complete at least five (5) isolation days within the MCAHS Program and meet all the MCHD Stipend Program eligibility requirements can be referred by MCAHS staff to the MCHD for consideration for the MCHD Stipend Program. Answers to Frequently Asked Questions (Exhibit A-1) may be provided for guidance on eligibility.
- F.3 The H4H Program guests who are referred by MCAHS Program staff will already qualify for the H4H Incentive of \$1,000 cash card to adult residents (18 years of age and older) with a COVID-19 test result who are self-attested agricultural or food processing workers. MCAHS Program staff will certify that referred guests have completed their isolation period and met the conditions for either one of the two H4H Incentives
- F.4 CONTRACTOR will be responsible for utilizing and maintaining their current Smart Referral Software system so the COUNTY can enter referrals from the MCAHS and the H4H Program. When the COUNTY (MCAHS staff) enter in a guest they will check the interface to ensure that the guest is not already receiving a benefit for the isolation period from one of the organizations participating in the MCHD Stipend Program.

G. PROCEDURE

- G.1 Guest will test for COVID-19 and will go into self-isolation or alternate housing.
- G.2 COUNTY makes a determination if the COVID+ and COVID exposed guest qualifies for the H4H program.
 - G.2.a. If qualified for the H4H Incentive, the COUNTY enters the guest into the UWMC Smart Referral Software.
 - G.2.b. The information to be collected at the time of intake by the COUNTY includes:
 - i. Demographic Information and Consent
 - ii. Personal Information: First Name, Last Name, Date of Birth, Cell Phone Number, Email, Address (Street, City, State, ZIP Code, and Country), Date Self-Isolation Period Ends
 - iii. Where they would like the cash-card mailed to: Resident's Address or H4H Central Location for pick up
 - G.2.c. If the guest does not qualify and has a COVID+ test result, they are considered for the MCHD Stipend Program. The COUNTY completes the MCHD Stipend Program intake in the Smart Referral Network (SRN) Software.
- G.3 Once an eligible guest for either program completes their isolation period in alternate housing or home isolation, the COUNTY indicates the guest is "eligible" in the SRN software if they are receiving assistance through the H4H Incentive Program. All residents to be considered for the program must be in the software by April 25, 2022

SCOPE OF SERVICES/PAYMENT PROVISIONS

G.4 CONTRACTOR shall distribute the benefit to eligible guests once they have been deemed eligible by program staff and marked as eligible in the SRN Software. The CONTRACTOR will distribute benefits at least once weekly.

H. REQUIRED DELIVERABLES:

H.1 CONTRACTOR shall provide for the following program deliverables:

H.1.a. Agreement with cash-card vendor

H.1.b. Monthly report of:

- i. referrals received from the H4H Program
- ii. number of referrals with benefit distributed for the H4H Program, including the names of the beneficiaries and the date issued.
- iii. number of referrals pending eligibility for the H4H Program
- iv. total amount of benefit distributed for the H4H Program
- v. demographic information for the H4H Program

H.2 All written reports required under this Agreement shall be submitted to the County Contract Monitor as listed in Section C.

I. PAYMENT PROVISIONS:

I.1 COUNTY shall pay CONTRACTOR according to the terms set forth in Exhibit B, Section I, PAYMENT BY COUNTY, of this agreement.

I.2 The maximum amount payable by County to CONTRACTOR under the term of this Agreement has been increased and shall not exceed **three hundred nineteen thousand three hundred sixty-eight dollars and zero cents (\$319,368)** per Exhibit CCCCC.

I.3 CONTRACTOR shall submit original signed invoices with supportive documentation, monthly to COUNTY setting forth the amount claimed by the 10th day of the month in which services were performed. The final invoice will be due no later than May 10, 2022.

I.4 All original invoices will be submitted to the County Contract Monitor as listed in Section C.

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MONTEREY COUNTY DEPT OF SOCIAL SERVICES

United Way Monterey County

May 15, 2021 - April 30, 2022

CATEGORY	Housing for the Harvest Incentive	Amendment 4	AMENDED CONTRACT
	Original Budget \$94,945.00	AMENDMENT \$224,423.00	BUDGET \$319,368.00
Omni Cards	\$ 141.57	\$ 198.00	\$ 339.57
UWMC Staff	\$ 10,800.00	\$ 3,600.00	\$ 14,400.00
Bulk Mail	\$ 122.10	\$ 120.00	\$ 242.10
USPS Individual Mail	\$ 76.01	\$ 102.60	\$ 178.61
Cash Cards	\$ 72,000.00	\$ 200,000.00	\$ 272,000.00
Software Creation	\$ 3,174.60	\$ -	\$ 3,174.60
Indirect Costs (max 10%)	\$ 8,630.72	\$ 20,402.40	\$ 29,033.12
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTAL	\$ 94,945.00	\$ 224,423.00	\$ 319,368.00

I hereby certify that this budget is correct and complete to the best of my knowledge.

Person Completing Form: _____

Phone: _____

Date: _____