

MONTEREY COUNTY PARKS COMMISSION MEETING

AUGUST 11, 2022 SPECIAL MEETING MINUTES

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Commission Chair Getzelman at 3:04 p.m. and conducted via teleconference using *Microsoft Zoom*. Chair Getzelman announced that this public meeting was being recorded.

<u>Commissioners Present</u> [] time joined after meeting started Sergio Sanchez Paula Getzelman, Chair Kelly J. Stracke Claudia P. Tibbs Supervisor John M. Phillips [3:08]	<u>Commissioners Absent</u> Eric Rozance	<u>County Staff Present</u> Jon Anthony, PRS Ryan Bell, AOM-LSRA Bryan Flores, COP Rita Hickman, C-MCPC Claudia Link, COS Nate Merkle, OAM-SCP Michael Whilden, DCC	
Guests: None. Members of the Public: None.			
<u>Meeting Notes Abbreviation Legend</u> <i>Administrative Operations Manager-Laguna Seca</i> <i>Administrative Operations Manager-South County Parks</i> <i>Board of Supervisors</i> <i>Chief of Parks</i> <i>Chief of Staff Supervisorial District 2</i>	<i>AOM-LSRA</i> <i>AOM-SCP</i> <i>BOS</i> <i>COP</i> <i>COS</i>	<i>Deputy County Counsel</i> <i>Monterey County Parks Commission</i> <i>MCPC Clerk</i> <i>Park Ranger Supervisor</i> <i>Public Works, Facilities, & Parks</i>	<i>DCC</i> <i>MCPC</i> <i>C-MCPC</i> <i>PRS</i> <i>PWFP</i>

PUBLIC COMMENTS

Commission Chair Getzelman asked for public comments and set a two-minute time limit per speaker.

None.

COMMISSIONER COMMENTS/REQUESTS/RECOMMENDATIONS

Commission Chair Getzelman asked for any comments, requests, and recommendations from the Commissioners.

Commission Chair Getzelman welcomed Commissioner Kelly Stracke, the new representative of Supervisorial District #4. Commissioner Kelly Stracke introduced himself and provided a brief overview regarding his background and interest in serving on the Commission.

Chair Getzelman requested the Commission members mark the meeting dates distributed yesterday on their calendars to ensure quorums going forward.

ADDITIONS AND CORRECTIONS BY CLERK

The Commission Clerk advised that the *Meeting Adjournment* header did not print on the agenda.

ACCEPTANCE/APPROVAL OF MCPC MEETING ACTION MINUTES

1. June 2, 2022 MCPC Meeting Action Minutes
2. July 21, 2022 MCPC Special Meeting Action Minutes

Commission Chair Getzelman announced that the minutes for both meetings had been distributed to the Commissioners prior to this meeting. Taking each set of minutes separately, Chair Getzelman called for comments, questions, or corrections to the minutes. Hearing none, she announced the June 2, 2022 Regular Meeting Minutes and July 21, 2022 Special Meeting Minutes were deemed approved as distributed.

SCHEDULED MATTERS

3. Appointment of Parks Commission Vice Chair for Remainder of 2022 Calendar Year

Public Comment: None.

Commissioner Comment: None.

Supervisor Phillips made a motion to appoint Commissioner Stracke as Vice Chair for the remainder of the 2022 calendar year. The motion was seconded by Commissioner Tibbs.

Vote: ALL AYES, MOTION CARRIED. Absent: Commissioner Rozance.

4. Receive a Presentation on WeatherTech Raceway at Laguna Seca (WRLS) Start/Finish Bridge and Track Repaving Project, Project 8498.

COP Bryan Flores provided a presentation on the Project. He noted that the most significant design change is an ADA-compliant ramping system. Some loss of revenue will result from the track being shut down during construction. AOM-LSRA Bell advised that construction is scheduled to start November 1, 2022, with project completion anticipated mid-May 2023.

Public Comments: None.

Commissioner Comments: Supervisor Phillips affirmed that this Project addresses 20 years of deferred maintenance and is needed to continue hosting large events at Laguna Seca. He commended the Parks Division's hard work on getting the BOS to invest in the facility to restore it to a world-class facility.

Action: The Commission received the presentation.

5. Support Recognition of Commissioners Hertlein and Devers for Service to the Monterey County Parks Commission; Request Staff to Work with Commission Chair to Finalize/Process Documents.

Public Comment: None

Commissioner Comment: None

Commissioner Tibbs made a motion to support the recognition of former Commissioners Hertlein and Devers. Supervisor Phillips seconded the motion.

Vote: ALL AYES, MOTION CARRIED. Absent: Commissioner Rozance.

6. Receive a Report on County Parks Fee Waiver Process and Provide Feedback to Staff.

COP Flores provided a verbal report on the Fee Waiver process. He discussed the two types of fee waivers, reviewed code section 14.12.030 governing fee waivers, and went over the fee waiver request form including how required community hours were calculated. COP Flores stated he found the process to be working well.

Public Comment: None.

Commissioner Comments: Commission Chair Getzelman advised that she had requested this item be included on the agenda for the benefit of the new Commissioners. Commissioner Tibbs inquired if a bilingual version of this application was available and emphasized the importance that the application process be equitable, accessible, and inclusive. COP Flores responded that County Parks was in the process of providing documents in Spanish; Bilingual staff is available to assist the public needing translation services.

Action: The Commission received the report.

7. Receive a Report on History and Implementation of 2015 Strategic Plan and Provide Feedback to Staff

COP Flores outlined the history of the Strategic Plan (Plan) and Implementation Action Plan (Action Plan) efforts from 2014 through 2022, including the disbanding of the Parks Department and its incorporation into the Resource Management Agency, and ultimately as a major division of PWFP. He advised that the Plan had not been worked on for five years and that 90% of the Action Plan's goals/strategies were accomplished or resolved. COP Flores also explained the difference between a strategic plan and a master plan. In this instance, the Plan was completed to identify existing issues and deficiencies and operational items that were not performing well. The proposed Master Plan will provide a roadmap to the future and will include individual park business plans.

Once the parks are dialed in and deferred maintenance is completed, then a robust marketing program can be implemented. The Master Plan will outline the mission of the Parks Division and provide a 10-20-30 year plan to improve Parks usership, etc. Similar to the County's General Plan, it will cover a range of topics from environmental to operations to facilities to marketing to finances, etc. The cost of the Master Plan will be upwards of \$100,000, so County Parks will need a budget augmentation approved by BOS.

Commissioner Comments: Commission Chair Getzelman asked how soon individual park business plans will be completed. COP Flores responded that staff is working with the Resort vendor at Lake Nacimiento to develop one for that facility; however, there is not a lot of available revenue to complete plans for the other parks now. It also needs to be determined if it would be worthwhile to contract out to have business plans done. Chair Getzelman asked what criteria would be used to determine whether it would be advantageous to do individual business plans. COP Flores questioned if a business plan was needed for units with very small revenue streams. Parks needs to meet first with the local communities, so they can tell us what they want to see in the parks. Chair Getzelman asked if working groups could be put together to support staff, so we can move forward when the deferred maintenance is done. COP Flores indicated that the Parks Planning Manager, when hired, will lead the master planning effort. Likely, it will be over a year-long process and involve many community meetings and working groups. The Commission will be part of that process. At this time, it may be premature, but he is open to suggestions. Commission Chair Getzelman pointed out that the report indicated that new staff was not needed; however, she was under the impression that the Parks Division was understaffed. COP Flores qualified that when the Plan was completed, Parks was a separate, fully staffed department. Supervisor Phillips confirmed that currently Parks is truly understaffed and pointed out that because of the lack of staff, there was much deferred maintenance at Toro Park and the South County parks.

Public Comment: None

Action: The Commission received the presentation.

DEPARTMENT UPDATES

The following verbal updates were provided:

- a. Proposition 68 Projects - COP Flores reported that the Per Capita projects are in predesign phase for Toro Parks repairs. AOM-SCP Merkle advised of the following projects: 1) Lake Nacimiento restroom roof replacement; 2) Lake Nacimiento project involving removal of three decrepit mobile homes and replacing them with a public laundromat with housekeeping area at the rear; and 3) Above store area at Lake San Antonio, removal of ten mobile homes and replacing with a Class A motorhome full-hookup, 50 ampere campground.
- b. ARPA Projects – COP Flores advised that a suite of water and sewer infrastructure repair projects are all underway in various stages, with the exception of several projects scheduled for Laguna Seca. Presently, a very large sewer tank at Laguna Seca is being replaced. An Emergency repair of a waterline rupture at Lake Nacimiento was just completed using ARPA funds.
- c. River Fire Toro Park Projects – COP Flores shared that Parks has received final approval from FEMA for the fence rebuild and plastic water tank replacement that fed the cattle troughs on Marks Ranch. Both were destroyed during the 2020 River Fire
- d. Transient/Homeless Issues – COP Flores reported on transient-homeless issues at San Lorenzo Park, Fort Ord open space, and Marks Ranch portion of Toro Park. PRS Anthony reported that the Park Rangers have been doing patrols and flying drones at Toro Park. A specific protocol is followed where the rangers document occurrences and work with Social Services and Environmental Health to remove encampments and help individuals get services. It is important to keep the Marks Canyon area clear because: 1) difficulty of emergency medical extractions and fire evacuations, 2) heightened risk of wildfire, and 3) environmental concerns related to drainages and the fragile landscape post River Fire.
- e. County Parks Events – COP Flores reported that: 1) Mee Memorial COVID-19 alternative housing trailers have been moved out of San Lorenzo Park (SLP). Parks staff is getting the grounds back in shape and electrical pedestals, sewer, and water dialed in, so the SLP campground can reopen mid-September; 2) Aids Life Cycle event at San Lorenzo Park was successful with only a minor irrigation waterline issue; 3) Small running events were held at Toro Park; and 4) Event season at Laguna Seca is underway starting with car week. The pre-reunion takes place this weekend; all next week is car week. The County has a great website to avoid event traffic. Next weekend, the Rolex Monterey Reunion will be held.

FUTURE AGENDA ITEMS

COP Flores asked if the Commissioners had any subjects they would like as future agenda items:

Commissioner Comments: Commissioner Sanchez requested a presentation by staff regarding the YONA facility at Toro Park looking at possibly diversifying that facility. Commissioner Tibbs looked over the draft Strategic Plan and did not see any response to Climate Change and requested a report on how our county parks are looking to decarbonize patron visits, such as charging stations.

Public Comments: None

MEETING ADJOURNMENT

Commission Chair Getzelman announced that the next meeting will be a Special Meeting to make an AB 361 finding on Thursday, September 8, 2022, 3 p.m. Chair Getzelman thanked everyone for their participation and adjourned the meeting at 4:18 p.m.