



# Monterey County

## Budget Committee

### Meeting Minutes - Draft

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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Wednesday, August 31, 2022

1:30 PM

Monterey Room & Via Zoom

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**Attendees:** Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; and Mary Zeeb, Treasurer-Tax Collector;  
**Excused:** Charles McKee, County Administrative Officer; and Steve Vagnini, Assessor-Clerk-Recorder.

#### Call to Order

The meeting was called to order at 1:30 p.m

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of July 27, 2022.

**ACTION: The Budget Committee Action Minutes of July 27, 2022 were approved by consensus.**

#### Consent Agenda

##### **Consent Items Nos. 2 through 10**

**ACTION: Consent Items Nos. 2 through 10 were approved by consensus.**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for July and August 2022.
4. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations in the Information Technology Department (ITD) 1930, Appropriation INF002 by \$2,271,000, where the financing source is PEG Fee Restricted Fund Balance (Fund 001, BSA 3042, Sub BSA 193-P), for funding of the Board Chamber Audio Visual and Broadcast System Upgrade (RFP 10776).
5. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and estimated revenues by \$1,411,981 for the Social Services - Area Agency on Aging's Fund 001, Appropriations Unit SOC010 FY

2022-23 Adopted Budget to provide funding to various programs.

6. a. Support request to amend Probation Department's (2550-8164) Adopted Budget to reallocate one (1) vacant Laundry Worker I position to one (1) Building Maintenance Worker position; and  
b. Support directing the County Administrative Office and Auditor-Controller to incorporate approved position change in the FY2022-2023 Adopted Budget.
7. a. Support reallocation of a position in Public Works, Facilities and Parks (PWFP) Fund 002, Unit 8558 - Appropriation Unit PFP004 from one (1) Civil Engineer to one (1) Capital Improvement Manager as indicated in Attachment A;  
b. Support reallocation of a position in PWFP Fund 002, Unit 8558 - Appropriation Unit PFP004 from one (1) Assistant Engineer to one (1) Engineering Technician as indicated in Attachment A; and  
c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the Fiscal Year (FY) 2022-23 Adopted Budget.
8. a. Support authorizing the Contracts/Purchasing Officer or the Contracts/Purchasing Supervisor to sign a Service Agreement with Kofile Technologies, Inc. in an amount not exceeding \$308,819 for the term of September 15, 2022, to June 30, 2023, for the preservation and conservation of the County Clerk/Recorder's books and maps; and  
b. Support authorizing the Auditor-Controller to amend the County Clerk/Recorder's FY 2022-23 Adopted Budget, Fund 027, Appropriation Unit ACR003, to increase appropriations by \$308,819, financed by fund balance (027-2730-3101).
9. Receive Natividad Medical Center's Financial Report for the fourth quarter (April 2022 thru June 2022) of fiscal year 2022.
10. Receive a report on Key Capital Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period from January 1, 2022 through June 30, 2022 (Fiscal Year 2021-22, Quarters Three and Four).

### **Regular Agenda**

11. Support a request by Monterey County Water Resources Agency that the Monterey County Board of Supervisors approve and authorize forgiveness of the loan of \$950,000 issued to Monterey County Water Resources Agency, financed by the County's General Fund Cannabis Tax Assignment for the Pajaro River Flood Risk Management Project Design Phase.

**ACTION: The Committee supported Item No. 11 by consensus.**

12. a. Support a recommendation that the Monterey County Board of Supervisors approve and authorize a Memorandum of Understanding (MOU) with Monterey County Water Resources Agency for the amount not to exceed \$193,700 per fiscal year, effective October 1, 2022 thru June 30, 2030, for the Cost Share Agreement with the City of Watsonville, Santa Cruz Flood Control and Water Conservation District -Zone 7, and the Pajaro Regional Flood Management Agency to funding activities of the Pajaro Regional Flood Management Agency; and  
b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget, Fund 001, Appropriation Unit CAO017, to increase appropriations by \$193,700, financed by a

decrease in appropriations in General Fund Contingencies, Fund 001, Appropriation Unit CAO020; and

c. Authorize and direct the Auditor-Controller to transfer up to \$193,700 in FY 2022-23 to the Monterey County Water Resources Agency's Pajaro Levee Fund, Fund 112, Appropriation Unit WRA002 from Other Financing Uses, Fund 001, Unit 8038, Appropriation Unit CAO017.

**ACTION: The Committee supported Item No. 12.a through 12.c by consensus.**

13. Receive a report on the implementation of water and sewer infrastructure projects funded with American Rescue Plan Act (ARPA) funds and managed by the Department of Public Works, Facilities and Parks (PWF).

**ACTION: The Committee received a report on the implementation of water and sewer infrastructure projects funded with ARPA funds.**

14. a. Receive a report on Pajaro County Sanitation District's projected FY 2022-23 budget deficiency and consider staff's potential approaches to addressing the deficiency; and  
b. Provide direction to staff.

**ACTION: The Committee received a report on the Pajaro County Sanitation District's projected FY 22-23 budget deficiency. This item will go to the full Board for consideration of source of funding.**

#### Quarterly Reports

15. Receive a status report on the Laguna Seca Start-Finish Bridge and Track Overlay, Project 8498.

**ACTION: The Committee received a status report on the Laguna Seca Start-Finish Bridge and Track Overlay Project.**

#### Semi-Annual Reports

16. a. Receive a Status Report on the 2016 Soberanes Fire and 2017 Winter Storm Repair Projects;  
b. Receive a Status Report on the 2019 Winter Storms Repair Projects;  
c. Receive a Status Report on the 2020 Fire Damage Repair Projects;  
d. Receive a Status Report on the 2021 Winter Storms Repair Projects.

**ACTION: The Committee received a status report on the Winter Storms and Fire Damage Repair Projects.**

17. Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services for the period of January through June 2022.

**ACTION: The Committee received a report of expenditures and caseload data for the Department of Social Services.**

#### Adjournment

**The meeting adjourned at 3:15 p.m.**

**A special meeting is scheduled for September 30, 2022 at 11:00 a.m.**