



County of Monterey

Budget Committee

Meeting Minutes - Draft

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Thursday, December 15, 2022

11:00 AM

Monterey Room

Attendees: Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller.

Excused: Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 11:00 a.m.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of November 30, 2022.

ACTION: The Budget Committee Action Minutes of November 30, 2022 were approved by consensus.

Consent Agenda

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.

ACTION: The Committee received the List of Standing and Follow-up Reports.

Regular Agenda

3. a. Support approval of an increase in appropriations and estimated revenues of \$40,000 for the FY2022-23 Housing and Community Development Adopted Budget, Appropriation Unit HCD002, Unit 8543 financed by a grant from the California Energy Commission to fund costs associated with implementation of SolarAPP+, Solar Automated Permit Processing; and
b. Support authorization of the Auditor-Controller to amend the FY 2022-23 Housing and Community Development Adopted Budget by increasing appropriations and estimated revenue by \$40,000 to Appropriation Unit HCD002, Unit 8543; and
c. Support approval and authorization for the Director of Housing and Community Development or his designee to accept grant funding from the California Energy Commission in the amount of \$80,000 of which \$40,000 is expected to be utilized in FY2022-23 and the remaining \$40,000 is expected to

be utilized prior to the grant Agreement liquidation date of June 30, 2027.

ACTION: The Committee supported the recommendations under Item No. 3.a. through 3.c. by consensus.

4. a. Support the County Administrative Office Contracts-Purchasing Division (001-1050-CAO002-8047) to add one (1) FTE allocation of Management Analyst II as indicated in Attachment C to be hired July 1, 2023;
- b. Support amending the FY 2022-23 Adopted Budget for the County Administrative Office Auxiliary Services (001-1050-CAO027-8472) to increase appropriations by \$19,132 to support operations of County Café Services and County Daycare lease to be supported by discretionary funds; and
- c. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position in the FY 2023-24 and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 4.a. through 4.c. by consensus. This item will go to the full Board for consideration.

5. a. Support authorizing the County Administrative Office and the Human Resources Department to amend the District Attorney's FY 2022-23 adopted budget (2240-8573-DIS001) to add a new Victim Witness Program Coordinator position (60K03), funded by a Kaiser Foundation grant;
- b. Support authorizing the Auditor/Controller to amend the District Attorney's FY 2022-23 adopted budget (2240-8573-DIS001) to increase appropriations and estimated revenues by \$50,000, financed by the receipt of Kaiser Foundation Hospital grant funds; and
- c. Support authorizing the Auditor/Controller to amend the District Attorney's FY 2022-23 adopted budget (2240-8063-DIS001) to increase appropriations and estimated revenues by \$50,000, financed by the receipt of California Department of Emergency Services (CalOES) funds for the King City Child Advocacy grant.

ACTION: The Committee supported the recommendations under Item No. 5.a. through 5.c. by consensus.

6. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to retitle the Patient Account Representative I/II, Senior Patient Account Representative, and Supervising Patient Account Representative classifications to Patient Financial Services Specialist I/II, Senior Patient Financial Services Specialist, and Supervising Patient Financial Services Specialist and adjust the base wage salary ranges as indicated in Attachment A;
- b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 6.a. and 6.b. by consensus.

Adjournment

The meeting adjourned at 11:37 a.m.

The next regular meeting is scheduled on January 25, 2023 at 1:30 p.m. in the Monterey Room and via Zoom