

# **Monterey County**

### Item No.

Board of Supervisors Chambers 168 W. Alisal St., 1st Floor Salinas, CA 93901

August 30, 2022

### **Board Report**

Legistar File Number: A 22-449

Introduced:8/10/2022Current Status:Agenda ReadyVersion:1Matter Type:BoS Agreement

a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal & amendment No. 4 to the agreement (A-13703) with Kit Check, Inc. for pharmacy scanning equipment and web-based software services, extending the agreement an additional three (3) year period (August 15, 2022 through August 14, 2025) for a revised full agreement term of August 15, 2014 through August 14, 2025, and adding \$150,000 for a revised total agreement amount not to exceed \$476,000.

#### **RECOMMENDATION:**

#### It is recommended the Board of Supervisors:

a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal & amendment No. 4 to the agreement (A-13703) with Kit Check, Inc. for pharmacy scanning equipment and web-based software services, extending the agreement an additional three (3) year period (August 15, 2022 through August 14, 2025) for a revised full agreement term of August 15, 2014 through August 14, 2025, and adding \$150,000 for a revised total agreement amount not to exceed \$476,000.

#### **SUMMARY/DISCUSSION:**

Kit Check provides scanning equipment and web-based software which enables NMC to automate its medication kit and tray processing. Replacing error prone manual processes. Kit Check supplies equipment consisting of 1 scanning station, 1 RFI printer suitable for printing the Kit Check RFID labels, and 1 desktop barcode scanner which is used in conjunction with Kit Check's web-based kit processing software. Kit Check also supplies NMC with the RFID labels and tags suitable for use with the RFID printer which come in two forms, a regular tag used on various surfaces and a metal-mount tag can be used specifically to affix to metal surfaces.

#### OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this renewal & amendment No. 4 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal & amendment No. 4 has also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on August 12, 2022.

#### <u>FINANCING:</u>

The cost for this renewal & amendment No. 4 is \$150,000 of which \$50,000 is included in the Fiscal Year 2022-23 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

## **BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Kit Check improves the safety of the hospital's medication kit and tray process.
Economic Development
Administration
X Health and Human Services
Infrastructure
Public Safety
Prepared by: Jason Warren, Director of Pharmacy, 772-7720
Approved by: Charles R. Harris, Chief Executive Officer, 783-2504
Attachments:
Kit Check Renewal & Amendment No. 4
Kit Check Amendment No. 3
Kit Check Amendment No. 2
Kit Check Renewal and Amendment No. 1
Kit Check Agreement
Attachments on file with the Clerk of the Board
Charles R Harris Charles R. Harris, M.D., Chief Executive Officer  Date