



County of Monterey

Budget Committee

Meeting Minutes - Final

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Friday, September 30, 2022

11:00 AM

Monterey Room

Attendees: Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller

Excused: Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 11:00 a.m.

Public Comment Period

There was no public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of August 31, 2022.

ACTION: The Budget Committee Action Minutes of August 31, 2022 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 9

ACTION: Consent Items Nos. 2 through 9 were approved by consensus.

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for September 2022.
4. Support staff's recommendation to the Budget Committee amending the FY 2022-23 Adopted Budget by increasing appropriations by \$70,000 for Facility Services, Fund 001, Unit 8552, Appropriation Unit PFP054, financed by a release of \$70,000 in the Cannabis Tax Assignment 001-3132.
5.
 - a. Support the request to authorize the Auditor-Controller to amend the fiscal year (FY) 2022-23 Adopted Budget, General Fund, Fund 001, Facility Services Appropriation Unit PFP054, to increase appropriations by \$453,792, financed by an operating transfer in of \$453,792 from the Building Improvement and Replacement Fund, Fund 478-BIR, Appropriation Unit CAO047;
 - b. Support the request to authorize the Auditor-Controller to amend the FY 2022-23 Adopted Budget to increase appropriations by \$453,792 in the Building Improvement and Replacement Fund, Fund 478-BIR, Appropriation Unit CAO047, where the financing source is fund balance

- (478-3101); and
- c. Support the request to authorize the Auditor-Controller to transfer \$453,792 for the FY 2022-23 from the Building Improvement and Replacement Fund, 478-BIR, Appropriation Unit CAO047 to the General Fund, Fund 001, Facility Services Appropriation Unit PFP054.
6. a. Support amending the Fiscal Year (FY) 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003 to add 1.0 FTE Chronic Disease Prevention Specialist II (CDPS II) position, resulting in estimated increased costs of \$94,536 for FY 2022-23 financed by California Personal Responsibility Education Program (CAPREP) and Adolescent Sexual Health Education Information and Education (ASHED) funds; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003.
7. Adopt a Resolution to:
- a. Amend the Workforce Development Board FY 2022-23 Adopted Budget (021-1050-8478-CAO030) to allocate one (1) 1.0 FTE Management Analyst I, as indicated in Attachment A; and
- b. Authorize the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2022-23 Adopted Budget; and
- c. Authorize the Human Resources Department to implement the changes in the Advantage HRM System
8. a. Support amending the Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendices A and B to create the classification of Cannabis Program Manager with the salary range as indicated in Attachment A;
- b. Support amending the County Administrative Office Unit 1050-8533-Fund 001-Appropriation Unit CAO004 to reallocate and approve the reclassification of one (1) Program Manager II to one (1) Cannabis Program Manager as indicated in Attachment A;
- c. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2022-23 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM System.
9. Support the Monterey County Office of Emergency Services' recommendations to the Board of Supervisors to:
- a. Approve and authorize the Monterey County Office of Emergency Services to sign an Agreement for an Emergency Notification System between the County of Monterey and Everbridge Inc. in an amount not to exceed \$94,636.03 for a one-year term from October 8, 2022, to October 7, 2023; and
- b. Authorize the Auditor-Controller to amend the Fiscal Year 2022-2023, Adopted Budget for the Monterey County Office of Emergency Services (001-1050-CAO005-8056), to increase appropriations and estimated revenues by \$67,686; the amount collected from participating local jurisdictions for their cost share of the Everbridge Agreement.

Regular Agenda

10. a. Support reallocation of ARPA Revenue Loss for three projects funded in Fiscal Year 2021-22;

- b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and revenue by \$317,885 in Facility Master Plan Implementation Fund, Fund 404, Appropriation Unit PFP057, financed by General Fund 001, BSA 2875-ARPA; and
- c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2022-23 Adopted Budget to increase appropriations and revenue by \$131,341 in Boronda County Sanitation District, Fund 157, Appropriation Unit PFP050, financed by General Fund 001, BSA 2875-ARPA.

ACTION: The Committee supported Item No. 10.a through 10.c by consensus.

- 11.
- a. Recommend that the Board of Supervisors accept grant funds from the California Department of Transportation Sustainable Transportation Planning grant award in the amount of \$248,596 to fund the Monterey County Zero Emissions Shared Mobility Study; and
 - b. Recommend that the Board of Supervisors authorize the Assistant County Administrative Officer or his designee to enter into and execute a restricted State of California Grant Agreement and all other grant documents as required by the Department of Transportation subject to review and approval of the Office of the County Counsel as to form and legality; and
 - c. Authorize the Auditor-Controller to amend the Fiscal Year 2022-23 County Administrative Office Adopted Budget 001-1050-CAO004-8054 to increase appropriations and estimated revenue by \$248,596, funded by the augmentation of grant revenues from the California Department of Transportation. (4/5ths vote required).

ACTION: The Committee supported Item No. 11.a through 11.c by consensus.

- 12.
- a. Receive a presentation on the Sustainability Program's successful grant application with FreeWire Technologies for an award of \$534,969.52 to install Level 3 Electric Vehicle Fast Chargers at the County libraries in Castroville, Greenfield, and San Lucas; and
 - b. Support the request to fund this project in the amount of \$215,393.38 with funding from the Building Improvement and Replacement Sub-Fund (Fund 478-BIR, Appropriation Unit CAO047); and
 - c. Authorize the Auditor-Controller to amend the Fiscal Year 2022-23 County Administrative Office Adopted Budget 001-1050-CAO004-8054 to increase appropriations in the amount of \$215,393.38 to incur expenses for this project; and
 - d. Recommend staff advance this project to the Board of Supervisors for implementation.

ACTION: The Committee supported Item No. 12.a through 12.d by consensus.

This item will go to the full Board for approval.

Public comment provided by Jake Stroud.

Semi-Annual Reports

13. Receive a report on Natividad Medical Center's key capital projects as of January 1, 2022 through June 30, 2022.

ACTION: The Committee received a report on NMC's Key Capital Projects for the period of January 1, 2022 through June 30, 2022.

14. Receive the Monterey County Workforce Development Board FY 2021-22 Semiannual Financial/Close Out Status Report for the Workforce Innovation and Opportunity Act (WIOA)

funded programs through June 30, 2022

ACTION: The Committee received the Workforce Development Board FY 2021-22 financial/close-out report for the period ending June 30, 2022.

15. Receive Lake Nacimiento Resort and Operations Enterprise Fund Year-End Financial Report for Fiscal Year 2021-22.

ACTION: The Committee received a report on the Lake Nacimiento Resort and Operations Enterprise Fund Year-End Financials.

Adjournment

The meeting adjourned at 12:15 p.m.

A Special Meeting will be held on October 27, 2022 at 2:00 p.m. in the Monterey Room.