Attachment 3



AMENDMENT NO. 1 TO NON-STANDARD AGREEMENT BETWEEN COUNTY OF MONTEREY AND ACCELA, INC.

THIS AMENDMENT NO. 1 to Non-Standard Agreement No. A-14427 between the County of Monterey, a political subdivision of the State of California (hereinafter, "County") and Accela, Inc. (hereinafter, "CONTRACTOR") is hereby entered into between the County and the CONTRACTOR (collectively, the "Parties") as of the last date opposite the respective signatures below.

WHEREAS, CONTRACTOR entered into Non-Standard Agreement No. A-14427 with County on June 27, 2019 (hereinafter, "Agreement") to provide implementation, hosting and maintenance for the subscription services for the Accela software product (hereinafter, "services") through June 30, 2022 for an amount not to exceed \$1,000,026.15; and

WHEREAS, County has a continued need for services; and

WHEREAS, the Business Automobile Liability Insurance provision of the Agreement requires an update; and

WHEREAS, the Parties wish to amend the original scope of the Agreement to include maintenance and support to the Civic Insight Software Application; and

WHEREAS, additional funding is necessary; and

WHEREAS, the Parties wish to amend the Agreement to update the Business Automobile Liability Insurance provision and include maintenance and support to the Civic Insight Software Application and increase the amount by \$18,971.16 for a total amount not to exceed \$1,018,997.31 to allow CONTRACTOR to continue to provide services identified in the Agreement and as amended by this Amendment No. 1.

NOW, THEREFORE, the Parties agree to amend the Agreement as follows:

1. Amend Paragraph 1.01, of Section 1.0, "General Description", to read as follows:

The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in Exhibits A and A-1 in conformity with the terms of this Agreement. The goods and/or services are generally described as follows: Provide implementation, hosting and maintenance for the subscription services for the Accela software product, and include maintenance and support to the Civic Insight Software Application.

Page 1 of 3

2. Amend Paragraph 2.01, of Section 2.0, "Payment Provisions", to read as follows:

County shall pay CONTRACTOR in accordance with the payment provisions set forth in Exhibits A and A-1, subject to the limitations set forth in this Agreement. The total amount payable by County to CONTRACTOR under this Agreement is not to exceed the sum of \$1,018,997.31.

- 3. Amend Section 4.0, "Scope of Services and Additional Provisions", by adding "Exhibit A-1, Scope of Services/Payment Provisions for Maintenance and Support to the Civic Insight Software Application".
- 4. Amend the <u>Business Automobile Liability Insurance</u> section of Paragraph 9.03 under Section 9.0, "Insurance Requirements", to read as follows:

Business Automobile Liability Insurance, covering all motor vehicles, including leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

5. Invoices under this Agreement shall be submitted in accordance with Section 6.0, "Payment Conditions", of the Agreement. All invoices shall reference the Multi-Year Agreement (MYA) number, MYA#3000*4490, services and associated Delivery Order number, and an original hardcopy shall be sent to the following address or via email to RMA-Finance-AP@co.monterey.ca.us:

County of Monterey
Resource Management Agency (RMA) – Finance Division
1441 Schilling Place, South 2nd Floor
Salinas, California 93901-4527

Any questions pertaining to invoices under this Agreement should be directed to the RMA Finance Division at (831) 755-4800 or via email to: RMA-Finance-AP@co.monterey.ca.us.

- 6. All other terms and conditions of the Agreement, including all Exhibits thereto, remain unchanged and in full force.
- 7. This Amendment No. 1 shall be attached to the Agreement and incorporated therein as if fully set forth in the Agreement.
- 8. The recitals to this Amendment No. 1 are incorporated into the Agreement and this Amendment No. 1.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 1 to the Agreement which shall be effective as of the last date opposite the respective signatures below.

COUNTY OF MONTEREY	CONTRACTOR*				
By: Dehrwile	Accela, Inc.				
Contracts/Purchasing Officer Date: //27/2020	By: (Signature of Chair, President or Vice President)				
Approved as to Form	Its: DAVID KWAN VICE PRESIDENT!				
Office of the County Counsel	Its: DAVID KWAN VICE PRESIDENT! (Print Name and Title) CONTROLLER				
Leslie J. Girard, County County	4				
By: Brian P. Briggs	Date: <u>JAN 2, 2020</u>				
Deputy Counsel	By: (Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer)				
Date: 1-21-20	Its: CCO + Transmen				
Approved as to Fiscal Provisions	(Print Name and Title)				
By: BNOSSEL Auditor/Controller	Date: 0//02/2020				
Date: 1/22/2020					
Approved as to Indemnity and Insurance Provisions Office of the County Counsel Leslie J. Girard, County Counsel					
Lesne o. Girard, County County					
By: July					
Name: Lasti Si GIRAN	•				
Title: County Counted					
Date: *INSTRUCTIONS: If CONTRACTOR is a corporation, including non-profit or	exporations, the full legal name of the composition shall be set forth				
shows together with the elemetures of two (2) empified afficient and California	Comments of the Cold of the Co				

*INSTRUCTIONS: If CONTRACTOR is a corporation, including non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two (2) specified officers per California Corporations Code Section 313. If CONTRACTOR is a Limited Liability Corporation (LLC), the full legal name of the LLC shall be set forth above together with the signatures of two (2) managers. If CONTRACTOR is a partnership, the full legal name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement or Amendment to said Agreement.

Page 3 of 3

EXHIBIT A-1 – SCOPE OF SERVICES/PAYMENT PROVISIONS

MAINTENANCE AND SUPPORT TO THE CIVIC INSIGHT SOFTWARE APPLICATION

Year	Term in Months	Standard Annual Fee	Discount	Adjusted Annual Fee \$3,385.09 \$7,659.00	
6 (Partial) (1/16/20 – 6/30/20)	5.49	\$7,400.00	0%		
7 (1 year) (7/1/20 – 6/30/21)	12	\$7,659.00	0%		
8 (1 year) (7/1/21 - 6/30/22)	12	\$7,927.07	0%	\$7,927.07	
			TOTAL:	\$18,971.16	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

t	r subRugation is waived, subject his certificate does not confer rights t	i to tr to the	ie terms and conditions of the certificate holder in lieu of s	ne poli: :uch en	cy, certain p dorsementis	olicies may s),	require an endorsement. A s	statement on
PRODUCER ABD Insurance & Financial Services				CONTACT NAME: Cert Request				
3 Waters Park Drive, Suite 100			PHONE (A/C, No, Ext): 650-488-8565 (A/C, No):					
San Mateo, CA 94403			PHONE [A/C, No, Ext]: 650-488-8565 [A/C, No]: E-WAIL ADDRESS: TechCertRequest@theabdteam.com					
				INSURER(S) AFFORDING COVERAGE NAIC#				
www.theabdteam.com				INSURER A: Federal Insurance Company				20281
INSURED			INSURER B: Chubb Indemnity Insurance Company				12777	
2	Accela, Inc. 1633 Camino Ramon		4	INSURER C: AIG Specialty Insurance Company				26883
Sulte 500			INSURE					
č	San Ramon, CA 94583			INSURER E :				
				INSURER F:				
			ATE NUMBER: 61654472	! !			REVISION NUMBER:	
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							MED EXP (Any one person) \$10,0	
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	If yes, describe under DESCRIPTION OF OPERATIONS below			i			E.L. DISEASE - EA EMPLOYEE \$1,00 E.L. DISEASE - POLICY LIMIT \$1,00	
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County of Monterey Contracts/Purchasing Department 168 West Alisal Street 3rd Floor Salinas, CA 93901			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN					
			AGC	AGCORDANCE WITH THE POLICY PROVISIONS.				
			AUTHORIZED REPRESENTATIVE					
				11,07			السيسا كي ا	1

ACORD 25 (2016/03)

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Rod Sockolov

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Liability Insurance

Endorsement

Policy Period 9/1/2019

TO 9/1/2020

Effective Date 9/1/2019

Policy Number 3604-91-08

Insured

Accela, Inc.

Name of Company

FEDERAL INSURANCE COMPANY

Date Issued

10/4/2019

PRESTORM PROBLEM OF CANALIZATION OF THE EXPRESSION OF THE PROBLEM OF THE PROBLEM

This Endorsement applies to the following forms:

GENERAL LIABILITY

Under Who Is An Insured, the following provision is added.

Who is An insured

Additional Insured -Scheduled Person Or Organization Persons or organizations shown in the Schedule are insureds; but they are insureds only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this policy.

However, the person or organization is an insured only:

- if and then only to the extent the person or organization is described in the Schedule;
- to the extent such contract or agreement requires the person or organization to be afforded status as an insured;
- for activities that did not occur, in whole or in part, before the execution of the contract or agreement; and
- with respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an insured under this provision:

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- that is more specifically identified under any other provision of the Who Is An Insured section (regardless of any limitation applicable thereto).
- with respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.

Liability Insurance

Additional Insured - Scheduled Person Or Organization

continued

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Endorsement

Page 1

Liability Endorsement

(continued)

Under Conditions, the following provision is added to the condition titled Other Insurance,

Conditions

Other Insurance – Primary, Noncontributory Insurance – Scheduled Person Or Organization If you are obligated, pursuant to a contract or agreement, to provide the person or organization shown in the Schedule with primary insurance such as is afforded by this policy, then in such case this insurance is primary and we will not seek contribution from insurance available to such person or organization.

Schedule

Persons or organizations that you are obligated, pursuant to a contract or agreement, to provide with such insurance as is afforded by this policy.

All other terms and conditions remain unchanged.

Authorized Representative



COMMERCIAL AUTOMOBILE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

This endorsement modifies the Business Auto Coverage Form.

- EXTENDED CANCELLATION CONDITION
 Paragraph A.2.b. CANCELLATION of the COMMON POLICY CONDITIONS form IL 00 17 is deleted and replaced with the following:
 - 60 days before the effective date of cancellation if we cancel for any other reason.

2. BROAD FORM INSURED

A. Subsidiaries and Newly Acquired or Formed Organizations As Insureds

The Named Insured shown in the Declarations is amended to include:

- Any legally incorporated subsidiary in which
 you own more than 50% of the voting stock on
 the effective date of the Coverage Form.
 However, the Named Insured does not include
 any subsidiary that is an "insured" under any
 other automobile policy or would be an
 "insured" under such a policy but for its
 termination or the exhaustion of its Limit of
 Insurance.
- Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
 - (a) That is an "insured" under any other automobile policy;
 - (b) That has exhausted its Limit of Insurance under any other policy; or
 - (c) 180 days or more after its acquisition or formation by you, unless you have given us written notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

B. Employees as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – LIABILITY COVERAGE Is amended to add the following:

 d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Lessors as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – LIABILITY COVERAGE is amended to add the following:

- e. The lessor of a covered auto while the auto is leased to you under a written agreement if:
 - The agreement requires you to provide direct primary insurance for the lessor; and
 - (2) The "auto" is leased without a driver. Such leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:

- 1. You;
- Any of your "employees" or agents; or
- Any person, except the lessor or any "employee" or agent of the lessor, operating an "auto" with the permission of any of 1. and/or 2. above.

D. Persons And Organizations As Insureds Under A Written Insured Contract Paragraph A.1 – WHO IS AN INSURED – of

SECTION II - LIABILITY COVERAGE is amended to add the following:

f. Any person or organization with respect to the operation, maintenance or use of a covered "auto", provided that you and such person or organization have agreed under an express provision in a written "insured contract", written agreement or a written permit issued to you by a governmental or public authority to add such person or organization to this policy as an "insured".

However, such person or organization is an "insured" only:

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- (1) with respect to the operation, maintenance or use of a covered "auto"; and
- (2) for "bodily injury" or "property damage" caused by an "accident" which takes place after:
 - (a) You executed the "insured contract" or written agreement; or
 - (b) The permit has been issued to vou.
- FELLOW EMPLOYÉE COVERAGE EXCLUSION B.5. - FELLOW EMPLOYEE – of SECTION II – LIABILITY COVERAGE does not apply.
- 4. PHYSICAL DAMAGE ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE Paragraph A.4.a. – TRANSPORTATION EXPENSES – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$50 per day for temporary transportation expense, subject to a maximum limit of \$1,000.
- AUTO LOAN/LEASE GAP COVERAGE
 Paragraph A. 4. COVERAGE EXTENSIONS of SECTION III PHYSICAL DAMAGE COVERAGE is amended to add the following:
 - c. Unpaid Loan or Lease Amounts In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the loan or lease for a covered "auto" minus:
 - The amount pald under the Physical Damage Coverage Section of the policy; and
 - Anv:
 - a. Overdue loan/lease payments at the time of the "loss";
 - Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
 - c. Security deposits not returned by the lessor:
 - d. Costs for extended warrantles, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
 - Carry-over balances from previous loans or leases.

We will pay for any unpaid amount due on the loan or lease if caused by:

- Other than Collision Coverage only If the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
- Specified Causes of Loss Coverage only if the Declarations indicate that Specified Causes of Loss Coverage is provided for any covered "auto"; or
- Collision Coverage only if the Declarations indicate that Collision Coverage is provided for any covered "auto.
- 6. RENTAL AGENCY EXPENSE

Paragraph A. 4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

d. Rental Expense

We will pay the following expenses that you or any of your "employees" are legally obligated to pay because of a written contract or agreement entered into for use of a rental vehicle in the conduct of your business:

MAXIMUM WE WILL PAY FOR ANY ONE CONTRACT OR AGREEMENT:

- \$2,500 for loss of income incurred by the rental agency during the period of time that vehicle is out of use because of actual damage to, or "loss" of, that vehicle, including income lost due to absence of that vehicle for use as a replacement;
- \$2,500 for decrease in trade-in value of the rental vehicle because of actual damage to that vehicle arising out of a covered "loss"; and
- \$2,500 for administrative expenses incurred by the rental agency, as stated in the contract or agreement.
- \$7,500 maximum total amount for paragraphs
 1, 2, and 3, combined.
- EXTRA EXPENSE BROADENED COVERAGE
 Paragraph A.4. COVERAGE EXTENSIONS of SECTION III PHYSICAL DAMAGE COVERAGE is amended to add the following:
 - Recovery Expense
 We will pay for the expense of returning a stolen covered "auto" to you.
- 8. AIRBAG COVERAGE

Paragraph B.3.a. - EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE does not apply to the accidental or unintended discharge of an airbag. Coverage is excess over any other collectible insurance or warranty specifically designed to provide this coverage.

- AUDIO, VISUAL AND DATA ELECTRONIC EQUIPMENT - BROADENED COVERAGE Paragraph C.1.b. - LIMIT OF INSURANCE - of SECTION III - PHYSICAL DAMAGE is deleted and replaced with the following:
 - \$2,000 is the most we will pay for "loss" in any one "accident" to all electronic equipment that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:
 - (1) Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
 - (2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or
 - (3) An integral part of such equipment.

10. GLASS REPAIR - WAIVER OF DEDUCTIBLE

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Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

11. TWO OR MORE DEDUCTIBLES

Paragraph D.- DEDUCT(BLE -- of SECTION III -- PHYSICAL DAMAGE COVERAGE is amended to add the following:

If this Coverage Form and any other Coverage Form or policy issued to you by us that is not an automobile policy or Coverage Form applies to the same "accident", the following applies:

- If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be walved; or
- If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

12. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

Paragraph A.2.a. - DUTIES IN THE EVENT OF AN ACCIDENT, CLAIM, SUIT OR LOSS of SECTION IV - BUSINESS AUTO CONDITIONS is deleted and replaced with the following:

- In the event of "accident", claim, "suit" or "loss", you must promptly notify us when the "accident" is known to:
 - You or your authorized representative, if you are an individual;
 - (2) A partner, or any authorized representative, if you are a partnership;
 - (3) A member, if you are a limited liability company; or
 - (4) An executive officer, insurance manager, or authorized representative, if you are an organization other than a partnership or limited liability company.

Knowledge of an "accident", claim, "sult" or "loss" by other persons does not imply that the persons listed above have such knowledge. Notice to us should include:

- (1) How, when and where the "accident" or "loss" occurred:
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured persons or witnesses.

13. WAIVER OF SUBROGATION

Paragraph A.5. - TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US of SECTION IV - BUSINESS AUTO CONDITIONS Is deleted and replaced with the following:

 We will waive the right of recovery we would otherwise have against another person or organization for "loss" to which this insurance applies, provided the "insured" has waived their rights of recovery against such person or organization under a contract or agreement that is entered into before such "loss".

To the extent that the "insured's" rights to recover damages for all or part of any payment made under this insurance has not been waived, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them. At our request, the insured will bring suit or transfer those rights to us and help us enforce them.

14. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Paragraph B.2. – CONCEALMENT, MISREPRESENTATION or FRAUD of SECTION IV – BUSINESS AUTO CONDITIONS – is deleted and replaced with the following: If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not void coverage under this Coverage Form because of such failure.

15. AUTOS RENTED BY EMPLOYEES

Paragraph B.5. - OTHER INSURANCE of SECTION IV - BUSINESS AUTO CONDITIONS - Is amended to add the following:

- e. Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire. If an "employee's" personal Insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this Insurance will be primary to the "employee's" personal insurance.
- 16. HIRED AUTO COVERAGE TERRITORY Paragraph B.7.b.(5). - POLICY PERIOD, COVERAGE TERRITORY of SECTION IV – BUSINESS AUTO CONDITIONS is deleted and replaced with the following:
 - (5) A covered "auto" of the private passenger type is leased, hired, rented or borrowed without a driver for a period of 45 days or less; and

17. RESULTANT MENTAL ANGUISH COVERAGE Paragraph C. of - SECTION V – DEFINITIONS is deleted and replaced by the following: "Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death as a result of the "bodily injury" sustained by that person.

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