

# **County of Monterey**

Monterey County Government Center  
Monterey Conference Room  
168 W. Alisal St., 2nd Floor



## **Meeting Agenda - Final-Revised**

### **Special Meeting**

**Thursday, March 14, 2024**

**10:00 AM**

**Join via Zoom at <https://montereycty.zoom.us/j/95995696411?pwd=QU5mdFVNWGhHQnZvQUw3bnc0cnRmZz09> or in person at the address listed above**

### **Board of Supervisors Human Resources Committee**

**Participation in meetings:**

While the Monterey Room remains open, members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in person; or,
2. You may observe the live stream of the meeting via Zoom at:

<https://montereycty.zoom.us/j/95995696411?pwd=QU5mdFVNWGhHQnZvQUw3bnc0cnRmZz09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 959 9569 6411 and Password: 451476

If you choose not to attend the Board of Supervisors Human Resources Committee meeting but wish to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Friday prior to the meeting. Please submit your comment to Robert Uribe at [UribeRG@co.monterey.ca.us](mailto:UribeRG@co.monterey.ca.us) and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Board of Supervisors Human Resources Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

**PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.**

### **Participación en reuniones:**

**Los miembros del público pueden participar en las reuniones del Comité de (2) maneras:**

- 1. Puede asistir a la reunión en persona; o,**
- 2. Puede participar a través de Zoom en:**

**<https://montereycty.zoom.us/j/95995696411?pwd=QU5mdFVNWGhHQnZvQUw3bnc0cnRmZz09>**

**Si no tiene acceso a una computadora, puede llamar a la reunión y participar llamando al siguiente número: 1-669-900-6833 e ingresando la siguiente identificación de la reunión: 959 9569 6411 y contraseña: 451476**

**Si decide no asistir a la reunión del Comité de Recursos Humanos, pero desea hacer un comentario, envíelo antes de las 5:00 p.m. del viernes anterior a la reunión, a Robert Uribe, por correo electrónico a: [UribeRG@co.monterey.ca.us](mailto:UribeRG@co.monterey.ca.us) y su comentario se incluirá en el registro de la reunión.**

**Si está viendo la retransmisión en directo de la reunión del Comité de Recursos Humanos y desea hacer un comentario público general o comentar un punto específico del orden del día mientras se escucha, seleccione la opción "levantar la mano" en la pantalla de Zoom, y su micrófono se silenciará para que pueda hablar. Para seleccionar la opción "levantar la mano", haga clic en el icono de "participantes" que encontrará en la parte inferior de la pantalla de Zoom y, a continuación, haga clic en el icono "levantar la mano" que encontrará junto a su nombre.**

**TENGA EN CUENTA: SI TODOS LOS MIEMBROS DE LA JUNTA ESTÁN PRESENTES EN PERSONA, LA PARTICIPACIÓN DEL PÚBLICO POR ZOOM ES ÚNICAMENTE POR CONVENIENCIA Y NO ES REQUERIDA POR LA LEY. SI LA ALIMENTACIÓN DE ZOOM SE PIERDE POR CUALQUIER MOTIVO, LA REUNIÓN PUEDE PAUSARSE MIENTRAS SE INTENTA UNA SOLUCIÓN, PERO LA REUNIÓN PUEDE CONTINUAR A DISCRECIÓN DEL PRESIDENTE.**

Supervisor Wendy R. Askew will appear by video conference on this date at: 2616 1st Avenue, Marina CA 93933. “Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public”

Supervisor Mary L. Adams will appear by video conference on this date at: 1200 Aguajito Road, Suite #1, Monterey, CA 93940. “Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public”

**NOTE:** All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

**PUBLIC COMMENT:** Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Pursuant to Governor Newsom's Executive Order No. N-25-20, some or all Supervisors may participate in the meeting by telephone or video conference.

#### **Call to Order**

#### **Additions and Corrections**

#### **Public Comment Period**

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Timing of the public comment shall be at the discretion of the Chair.

#### **Regular Agenda**

##### **Action Items:**

1. Consider the Appointment of the Chair and Vice Chair of the Board of Supervisors Human Resources Committee.
2. Consider approval of the Action Minutes from March 9, 2023, Board of Supervisors Human Resources Committee meeting.

**Attachments:**     [BOS HR Committee | March 9, 2023 Action Minutes](#)

3. Adopt the Calendar Year (CY) 2024 Board of Supervisors Human Resources Committee Meeting Schedule.

**Attachments:**     [BOS HR Committee | 2024 Meeting Schedule](#)

**Information Items:**

4. Receive a report from the Classification and Compensation Unit.

Presenter: Wendell Sells, Supervising Personnel Analyst

**Attachments:** [Classification and Compensation Unit Update](#)

5. Receive a general update on the 457 (b) Deferred Compensation Plan.

Presenter: Melissa Zamora, Human Resources Program Manager

6. Receive a verbal update regarding the Employee Relations Tracker.

Presenter: Ariana Hurtado, Assistant Director of Human Resources

7. Receive a verbal update regarding the Subject Matter Interest Form and Website.

Presenter: Andreas Pyper, Director of Human Resources

8. Receive a verbal update regarding the Onboarding Video.

Presenter: Andreas Pyper, Director of Human Resources

9. Receive a presentation regarding the ERP Project Timeline.

Presenter: Idalia Ow, Human Resources Program Manager

**Attachments:** [ERP Project | HCM Timeline](#)

10. Receive a verbal update regarding the Board of Supervisors and Department Heads Retreat Workgroup Sessions.

Presenter: Ariana Hurtado, Assistant Director of Human Resources

**New Business/Agenda Items for Future Meetings**

**Adjournment**