

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901



Meeting Agenda - Final

**Join via Zoom at <https://montereycty.zoom.us/j/96328123366> or in-person at:
168 W. Alisal St, 2nd Floor, Salinas CA–Monterey Room, or 599 El Camino Real,
Greenfield CA-Dist 3 Office, or 11140 Speegle St, Castroville CA–Dist 2 Office**

Thursday, March 28, 2024

9:00 AM

SPECIAL MEETING

Zoom information listed on Page 1 of 7

Budget Committee

Supervisor Chris Lopez will appear by video conference on this date at: 599 El Camino Real, Greenfield CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Supervisor Glenn Church will appear by video conference on this date at: 11140 Speegle Street, Castroville CA 95012. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

Participation in meetings

Members of the public may participate in Committee meetings in two (2) ways:

1. You may attend the meeting in-person at 168 W. Alisal Street, 2nd Floor, Salinas CA – Monterey Room; or, 599 El Camino Real, Greenfield CA – District 3 Office; or 11140 Speegle Street, Castroville CA – District 2 Office; or,

2. You may participate via Zoom at:

<https://montereycty.zoom.us/j/96328123366?pwd=Zk1BVitWc0Evcj9DeDRwTjk0a1piQT09>

If you do not have access to a computer, you may call into the meeting and participate by calling the following number: 1-669-900-6833 and entering the following meeting ID: 963 2812 3366 and Password: 157711

If you choose not to attend the Budget Committee meeting but desire to make a public comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Wednesday, March 27, 2024. Please submit your comment to Rocio Quezada at quezadar1@co.monterey.ca.us and your comment will be placed into the record at the meeting.

If you are watching the live stream of the Budget Committee meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please select the “raise hand” option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the “raise hand” option, click on the ‘participants’ icon at the bottom of your Zoom screen, then click the “raise hand” icon next to your name.

PLEASE NOTE: IF ALL BOARD MEMBERS ARE PRESENT IN PERSON, PUBLIC PARTICIPATION BY ZOOM IS FOR CONVENIENCE ONLY AND IS NOT REQUIRED BY LAW. IF THE ZOOM FEED IS LOST FOR ANY REASON, THE MEETING MAY BE PAUSED WHILE A FIX IS ATTEMPTED BUT THE MEETING MAY CONTINUE AT THE DISCRETION OF THE CHAIRPERSON.

NOTE: All agenda titles related to numbered items are live web links. Click on the title to be directed to corresponding Committee Report.

PUBLIC COMMENT: Members of the public may address comments to the Committee concerning each agenda item. Timing of the public comment shall be at the discretion of the Chair.

Call to Order

Additions and Corrections

Public Comment Period

This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of February 28, 2024.

[MIN 24-018](#)

Attachments: [2-28-24 BC Meeting Minutes](#)

Consent Agenda

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.

[BC 24-043](#)

Attachments: [Budget Committee Follow-Up Reports for March 2024](#)

3. Receive the March 2024 California Department of Finance Bulletin.

[BC 24-044](#)

Attachments: [CA DOF Finance Bulletin March 2024](#)

4.
 - a. Support authorizing appropriation of Fiscal Year (FY) 2023-2024 funds to support the expanded scope of work at the 1270 Natividad Road-Health Department-Water Intrusion Repairs Project (Project), including replacement of approximately 50 storefront-style windows;
 - b. Support authorizing and directing the Auditor-Controller to amend the FY 2023-2024 Adopted Budget for Capital Project Fund 404, Appropriation Unit PFP057, increasing appropriations in the amount of \$1,880,774 financed by an operating transfer from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047;
 - c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-2024 Adopted Budget for Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to increase appropriations \$1,880,774 financed by Unrestricted Net Position (478-3202-BIR); and
 - d. Support authorizing and directing the Auditor-Controller to transfer \$1,880,774 for

[BC 24-037](#)

the Fiscal Year 2023-2024 from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047 to Capital Project Fund 404, Appropriation Unit PFP057.

Attachments: [BC Report](#)
 [Attachment A – Chronology of Corrective Work](#)
 [Attachment B – Project Budget](#)

5. a. Support a request to reallocate \$103,796 from the remaining balance of completed Emergency Services Center HVAC Replacement Project to the Perimeter Fencing Upgrade and Paving Project, where budget appropriations are already available in the Capital Project Fund 404, financed with a transfer in from Building Improvement and Replacement Fund 478;
- b. Support authorizing the Auditor-Controller to amend the FY 2023-24 Adopted Budget for the Building Improvement and Replacement Fund 478, Appropriation Unit CAO47, to increase appropriations and operating transfer out by \$83,340 for the Emergency Services Center Perimeter Fencing Upgrade and Paving Project; and
- c. Support authorizing the Auditor-Controller to amend the FY 2023-24 Adopted Budget for the Capital Project Fund 404, Appropriation Unit PFP057, to increase appropriations and operating transfer in by \$83,340 for the Emergency Services Center Perimeter Fencing Upgrade and Paving Project; and
- d. Support authorizing the Auditor-Controller to transfer \$83,340 for the FY 2023-24 from the Building Improvement and Replacement Fund 478, Appropriation Unit CAO47, to Capital Project Fund 404, Appropriation Unit PFP057.

BC 24-038

Attachments: [BC Report](#)
 [Attachment A - Project Budget](#)

6. Support to authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 Adopted Budget for the Housing and Community Development Department (HCD), Community Development Grant, Fund 013, Unit 8546, Appropriation Unit HCD005 to increase appropriations by \$367,912, financed by unassigned fund balance (\$122,911) and Community Development Block Grant (CDBG) funds (\$245,000) from prior years.

BC 24-016

Attachments: [BC Report](#)
 [Attachment A - Legistar ID 20-536 Board Order](#)
 [Attachment B - 2020-2021 Action Plan Summary](#)
 [Attachment C - Legistar ID RES 23-072 - Board Order](#)
 [Attachment D - 2023-2024 Action Plan Summary](#)
 [Attachment E - Legistar ID RES 23-904 - Board Order](#)

7. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget, Social Services - Community

BC 24-039

Programs Fund 001, Appropriations Unit SOC004 to increase appropriations and estimated revenues by \$602,110 to provide funding for the Emergency Rental Assistance Program.

Attachments: [BC Report](#)

8. Receive and accept the bi-annual financial report for the Information Technology Department (ITD) for FY 2023-24.

[**BC 24-041**](#)

Attachments: [BC Report](#)
 [Exhibit A ITD FY 2023-24 Bi-Annual Report](#)

9. Receive a report on Capital Improvement Project managed by the Public Works, Facilities and Parks Department (PWFP) for the period of July 1, 2023 through December 31, 2023 (Fiscal Year 2023-24, Quarters One and Two).

[**BC 24-031**](#)

Attachments: [Board Report](#)
 [Att A - FY23-24 Q1-Q2 CIP Status Report. xlsx](#)
 [Att B - Public Works Projects](#)
 [Att C - Facilities Projects](#)

Regular Agenda

10. a. Support accepting FY 2023-2024 Bureau of Justice Assistance (BJA) Grant award of \$600,000, contingent upon the County of Monterey providing a match for grant award; and
b. Support authorizing and directing the Auditor-Controller to amend the Sheriff-Coroner's FY 2023-24 Adopted Budget 001-2300-SHE001-8242 by increasing appropriations by \$1,981,091 financed by BJA Grant award of \$349,800 and \$1,631,291 in Unassigned Fund Balance (BSA 001 3101) or other funding as directed by the Budget Committee.

[**BC 24-036**](#)

Attachments: [BC Report](#)
 [Axon Quote](#)
 [Award Package](#)

11. a. Support authorizing and directing the Auditor-Controller to amend the Sheriff-Coroner's FY 2023-24 Adopted Budget 001-2300-SHE003-8238 by increasing appropriations and estimated revenues in 001-2300-SHE003-8238 by \$199,067 financed by a transfer from fund 478-1050-CAO047-8539.
b. Support authorizing and directing the Auditor-Controller to transfer \$199,067 from Fund 478-1050-CAO047-8539 to 001-2300-SHE003-8238.

[**BC 24-034**](#)

- c. Support authorizing and directing the Auditor-Controller to amend the Building Improvement and Replacement's FY 2024-25 Adopted Budget 478-1050-CA004-8539 to increase appropriations funded by fund 478 net position.

Attachments: [BC Report](#)
 [Safety Cell Quote](#)

- 12.** Support authorizing and directing the Auditor-Controller to amend the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273) by increasing appropriations \$220,250 in the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273), financed by Proposition 64 Grant revenues in the amount of \$83,250 and Cannabis Assignment (BSA-001-3132) or funding as directed by the Budget Committee in the amount of \$137,000.

[BC 24-035](#)

Attachments: [BC Report](#)
 [Email Confirmation from Public Health](#)
 [Flock Quote](#)

- 13.** a. Receive the Draft County of Monterey Capital Improvement Program Five-Year Plan (CIP) for Fiscal Years (FYs) 2024/25 through 2028/29;
b. Provide recommendations on funding for prioritized unfunded projects to be included in the FY 2024/25 CIP work plan.

[BC 24-042](#)

Attachments: [BC Report](#)
 [Attachment A - Work Plan, Rec Unfunded Projects](#)
 [Attachment B - Unfunded Projects v06](#)
 [Attachment C - Draft CIP FY24.25 v08](#)

- 14.** Support the Public Works, Facilities and Parks recommendation to the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District to:
- a. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$184,840, financed by existing fund balance in the amount of \$69,316 and an operating transfer-in of \$121,828 from General Fund 001, Other Financing Uses Appropriation Unit CAO017 to be repaid per a loan agreement;
- b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget, General Fund 001, Other Financing Uses Appropriation Unit CAO017, to increase appropriations by \$121,828 financed by either a release in Cannabis Tax Assignment (BSA 001-3132) or a decrease in appropriations in General Fund 001, Contingencies Appropriation Unit CAO020; and
- c. Authorize and direct the Auditor-Controller to transfer \$121,828 for the Fiscal Year 2023-24 from General Fund 001, Other Financing Uses Appropriation Unit

[BC 24-032](#)

CAO017, to Boronda County Sanitation District, Fund 156, Appropriation Unit PFP049.

Attachments: [BC Report](#)
 [Attachment A - BCSD FY23-24 Financial Summary](#)
 [Attachment B - Sample Interfund Loan Agreement](#)
 [Attachment C - Location Map](#)

- 15.** a. Support a recommendation from the Economic Development committee to increase the Development Set-Aside (DSA) percentage allocation from 8.93% to 9.19% effective FY2024-25; and
- b. Support a recommendation from the Economic Development Committee to revise funding allocations for the following Development Set-Aside agencies, Monterey County Convention and Visitors Bureau (MCCVB) 5.84%, Arts Council for Monterey County 1.93%, Monterey County Film Commission 0.92%, and Monterey County Business Council 0.50%.

BC 24-040

Attachments: [BC Report](#)
 [Draft DSA Program Guidelines](#)
 [ED Committee Report 2.7.2024](#)
 [PowerPoint](#)

Adjournment

The next regular meeting is scheduled on April 24, 2024 at 1:00 p.m. in the Monterey Room and via Zoom

Committee Members: Supervisor Chris Lopez, Chair; and Supervisor Glenn Church, Vice-Chair

Committee Staff: Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Susan Blich, Acting County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

- Copies of staff reports or other written documentation relating to items referenced on this agenda and/or submitted after distribution of the agenda packet are on file and available for public inspection at the County Administrative Office, Monterey County Government Center, 168 West Alisal Street, 3rd Floor, Salinas.
- Meetings of the Board of Supervisors' Budget Committee are accessible to individuals with disabilities. The Administration Building and Monterey Conference Room are wheelchair accessible. Please contact the Monterey County Civil Rights Office at 831-755-5117 if you need assistance or accommodations in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
- The following services are available when requests are made by 5:00 p.m. of the Friday before this noted meeting: American Sign Language interpreters during a meeting, large print agenda or minutes in alternative format.
- If you require the assistance of an interpreter, please contact Rocio Quezada, Administrative Secretary in the County Administrative Office at 831-755-5115. Every effort will be made to accommodate requests for translation assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting.
- Si usted requiere la asistencia de un interprete, por favor comuniquese con las oficina de Administracion localizada en el Centro de Gobierno del Condado de Monterey, (Monterey County Government Center), 168 W. Alisal, Tercer Piso, Salinas - o por telefono llamar a Rocio Quezada, 831-755-5115. La asistente hara el esfuerzo para acomodar los pedidos de asistencia de un interprete. Los pedidos se deberan hacer lo mas pronto posible, y a lo minimo 24 horas de anticipo de cualquier junta.