



# County of Monterey

## Budget Committee

### Meeting Minutes - Draft

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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Wednesday, November 30, 2022

1:30 PM

Monterey Room

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**Attendees:** Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and

**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

A complete list of attendees is on file with the Committee Secretary.

#### Call to Order

The meeting was called to order at 1:30 p.m.

#### Additions and Corrections

**Correction:** Item No. 7 was moved to the Regular Agenda and presented after Item No. 10.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of October 27, 2022.

**ACTION:** The Budget Committee Action Minutes of October 27, 2022 were approved by consensus.

#### Consent Agenda

##### **Consent Items Nos. 2 thru 8**

**ACTION:** Consent Items Nos. 2 thru 8 were approved by consensus, with the exception of Item No. 7.

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for November 2022.
4. a. Support amending the County Administrative Office (CAO) - Office of Emergency Services Budget Unit 1050-8056 Fund 001-Appropriation Unit CAO005 to reallocate one (1) FTE Management Analyst II to one (1) FTE Finance Manager I and one (1) Senior Secretary to one (1) Administrative Secretary as indicated in Attachment A; and  
b. Support authorizing the Auditor-Controller's Office to incorporate and the Administrative Office to

reflect the approved position changes in the FY 2022-23 Adopted Budget.

5. Support the Monterey County Office of Emergency Services' recommendations to the Board of Supervisors to:

Authorize the Auditor-Controller to amend the Fiscal Year 2022-23 Office of Emergency Services Adopted General Fund Budget (001-1050-CAO005-8056) to increase appropriations and estimated revenue in the amount of \$63,322 for the construction of a new doorway within the Emergency Operations Center funded by the Fiscal Year (FY) 2021 Emergency Management Performance Grant, Program-American Rescue Plan Act (EMPG-ARPA), Subaward #2021-0014, Cal OES ID#053-00000, Subaward Performance Period: July 1, 2021, to June 30, 2023.

6. Receive Natividad Medical Center's Financial Report for the first quarter (July thru September 2022) of fiscal year 2023.
7. Receive a report on financial status and recent developments for the Department of Public Works, Facilities and Parks (PWFP) American Rescue Plan Act (ARPA) Program.

**ACTION: The Committee received a report on the financial status and recent developments for Public Works, Facilities, and Parks, American Rescue Plan Act (ARPA) Program.**

8. Receive a status report on the Laguna Seca Start-Finish Bridge and Track Overlay Project, Project 8498.

### **Regular Agenda**

9.
  - a. Receive and accept the County Administrative Office's Budget End-of-Year Report (BEYR) for FY 2021-22; and
  - b. Support authorizing the County Administrative Office and Auditor-Controller to make fund balance designations in FY 2022-23 included in Attachment A; and
  - c. Support authorizing the Auditor-Controller to increase appropriations and make the appropriate transfers included in Attachment A.

**ACTION: The Committee received the Budget End-of-Year Report for FY 2021-22, and supported Items 9.b. and 9.c. by consensus.**

**Public comment provided by: John Narigi**

10.
  - a. Receive a report on staff's efforts to update customer service rates necessary to offset increasing costs to operate and maintain the Pajaro County Sanitation District; and
  - b. Provide direction to staff regarding the most suitable rate structure and implementation approach.

**ACTION: The Committee received a report on staff's efforts to update customer service rates to operate and maintain the Pajaro County Sanitation District. The Committee did not provide a recommendation.**

11.
  - a. Receive a status report on the Board Referral 2020.12 "Consider funding options to increase the Pavement Condition Index of County roads to at least a 'Fair' standard over the next ten years";

- b. Support implementation of a bond-funded local road repair pilot program;
- c. Approve the initial local road repair plan; and
- d. Provide appropriate direction to staff.

**ACTION: The Committee received a report to consider funding options to increase the Pavement Condition Index of County roads. This item will go to the Board of Supervisors for consideration.**

### **Annual Reports**

- 12. a. Receive and accept the Cannabis Program update on performance indicators for Fiscal Year 2021-22; and,
- b. Provide direction to staff as appropriate.

**ACTION: The Committee received an update on the Cannabis Program for FY 2021-22.**

### **Adjournment**

**The meeting adjourned at 3:56 p.m.**

**The next regular meeting is scheduled on January 25, 2023 at 1:30 p.m. in the Monterey Room.**