

County of Monterey

County of Monterey Government Center
1441 Schilling Place, Salinas, CA 93901
Via Teleconference/Zoom



Meeting Minutes - Draft

Wednesday, November 9, 2022

5:00 PM

1441 Schilling Place

Salinas, CA 93901

Via Teleconference/Zoom

Housing Advisory Committee

Tyller Williamson - Chair

Jordan Caballero - Vice-Chair

Darby Marshall - Secretary

5:00 P.M. - CALL TO ORDER

Chair was absent; therefore, Vice Chair Caballero called the meeting to order at 5:05 p.m.

ROLL CALL

Members Present: Sandi Austin, Jordan Caballero, Raul Calvo, Virginia Mendoza, Cary Swensen, Wes White, Jon Wizard
Committee Member Wizard left the meeting at 6:00 p.m.

Members Absent: Virginia Mendoza and Tyller Williamson

Staff Present: Sean Collins, Erik Lundquist, Darby Marshall, Anita Nachor

Others Present: Karen Araujo, Jane Barr (Eden Housing), Dana Cleary (CHISPA), Alyssa Kroeger (MBEP), Esther Malkin.

PUBLIC COMMENT

There was no public comments to the agenda.

AGENDA ADDITIONS, DELETIONS AND CORRECTIONS

There were no agenda additions, deletions, and corrections to the agenda.

APPROVE CONSENT AGENDA

1. Adopt AB 361 Finding to continue remote Housing Advisory Committee meetings, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; that the Housing Advisory Committee has reconsidered the circumstances of the state of emergency; and that the Monterey County Health Department continues to recommend that physical and social distancing strategies be practiced in Monterey County, which includes remote meetings of legislative bodies of local agencies, to the extent possible. [22-1015](#)
2. It is recommended the Housing Advisory Committee Accept the Housing Advisory Committee 2023 meeting schedule. [22-1043](#)
3. Approve September 14, 2022 and October 12, 2022 Draft Action Minutes. [22-1044](#)

Action: A motion was made by Committee Member Wizard to approve the consent agenda. Committee Member Calvo seconded the motion

AYES: Austin, Caballero, Calvo, Swensen, White, Wizard

NAYS: None

ABSENT: Mendoza, Williamson

ABSTAINED: None

Motion Passed – 6-0

Public Comment: None

SCHEDULED MATTERS

4. Consider a recommendation to the Board of Supervisors on revisions to the County's 2010 General Plan, Inclusionary Housing Ordinance (Chapter 18.40 of the Monterey County Code) and administrative manual addressing applicable projects, affordability requirements, term of affordability and exemptions.

[22-1045](#)

Public Comment: Karen Araujo, Esther Malkin, Jane Barr

Vice Chair Caballero requested that Item 4 be tabled for continued discussion at the Housing Advisory Committee meeting on December 21, 2022.

Action: A motion was made by Committee Member Calvo to table Item 4 for continued discussion to the next meeting on December 21, 2022. Committee Member White seconded the motion

AYES: Austin, Caballero, Calvo, Swensen, White,

NAYS: None

ABSENT: Mendoza, White, Williamson

ABSTAINED: None

Motion Passed – 5-0

OTHER MATTERS

There were no other matters on this agenda.

COMMITTEE COMMENTS, REQUEST AND REFERRALS

There were no committee comments, request, and referrals on this agenda.

DEPARTMENT UPDATE

Planning Commission Housing Pipeline Report Update

Darby Marshall gave an update on the Planning Commission Housing Pipeline Report. Additionally, Darby stated that beginning in March 2023, tentatively, the HAC Committee will begin meeting in person. We are waiting for further guidance from County Counsel and the State of California.

ADJOURNMENT

Chair Caballero moved to adjourn. The meeting was adjourned at 6:21 p.m.

NEXT SCHEDULED MEETING

Wednesday, December 21, 2022

IMPORTANT NOTICE REGARDING COVID-19 AND PARTICIPATION IN THE HOUSING ADVISORY COMMITTEE MEETING

County of Monterey Housing Advisory Committee will be held by teleconference to minimize the spread of the COVID-19 virus, in accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Government Code section 54953 as amended by AB 361, and the Monterey County Health Department continues to recommend that physical and social distancing strategies be practiced in Monterey County, which includes remote meetings of legislative bodies of local agencies, to the extent possible.”

To participate in this County of Monterey Housing Advisory Committee meeting, the public are invited to observe and address the Commission telephonically or electronically. Instructions for public participation are below:

Participate via Phone: 1-669-900-6833

Meeting ID Access Code: 91510034759

Password (if required): 635101

Public Participation Instructions:

The meeting will be conducted via teleconference using the Zoom program, and Committee members will attend electronically or telephonically. The meeting will have no physical location to physically attend. The public may observe the Zoom meeting via computer by clicking on the meeting link listed above, or the public may listen via phone by dialing the phone number listed above and then when prompted, entering the Meeting ID Access Code listed above as well. You will be asked for a “Participant ID”. You do not need a Participant ID to join the meeting, press the pound key (#) again and you will be automatically connected.

Members of the public are strongly encouraged to submit their comments in writing via email to the County Housing and Community Development at HAChearingcomments@co.monterey.ca.us by 2:00 p.m. on the Tuesday prior to the Committee meeting. To assist County staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Housing Advisory Committee date and agenda number in the subject line. Comments received by the 2:00 p.m. Tuesday deadline will be distributed to the Committee and will be placed in the record.

Applicants and members of the public wishing to comment on a specific agenda item while the matter is being heard during the meeting may participate by any of the following means:

When the Chair calls for public comment on an agenda item, the Secretary of the Committee or his or her designee will first ascertain who wants to testify (among those who are in the meeting electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers including the applicant may be broadcast in audio form only.

Members of the public who wish to make a general public comment for items not on the day’s agenda may submit their comment via email, preferably limited to 250 words or less, to the Secretary of the

Committee at HAChearingcomments@co.monterey.ca.us. The Housing Advisory Committee date and “general comment” should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.

Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to the Clerk at HAChearingcomments@co.monterey.ca.us. The request should be made no later than 2:00 p.m. on the Tuesday prior to the meeting date in order to provide time for the County to address the request.

INTERPRETATION SERVICE POLICY: The County of Monterey Housing Advisory Committee invites and encourages the participation of Monterey County residents at its meetings. If you require the assistance of an interpreter, please contact the County of Monterey Housing and Community Development Department located in the County of Monterey Government Center, 1441 Schilling Place, 2nd Floor South, Salinas - or by phone at (831) 755-5025. The Clerk will make every effort to accommodate requests for interpreter assistance. Requests should be made as soon as possible, and at a minimum 24 hours in advance of any meeting of the Housing Advisory Committee.

DOCUMENT DISTRIBUTION: Documents relating to agenda items that are distributed to the Committee less than 72 hours prior to the meeting are available by request by sending an email to HAChearingcomments@co.monterey.ca.us

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132) and the federal rules and regulations adopted in implementation thereof. For information regarding how, to whom and when a person with a disability who requires a modification or accommodation in order to participate in the public meeting may make a request for disability-related modification or accommodation including auxiliary aids or services or if you have any questions about any of the items listed on this agenda, please call the County of Monterey Housing and Community Development at (831) 755-5025.

AVISO IMPORTANTE SOBRE COVID-19 Y PARTICIPACIÓN EN LA REUNIÓN DEL COMITÉ DE ASESOR DE VIVIENDA

El Comité de Asesor de Vivienda del Condado de Monterey se llevará a cabo por teleconferencia para minimizar la propagación del virus COVID-19, de acuerdo con el Estado de Emergencia proclamado por el Gobernador Newsom el 4 de marzo de 2020, la Orden Ejecutiva N-29-20 emitida por el Gobernador Newsom el 17 de marzo del 2020 y la Orden de Refugio en el Lugar emitida por el Oficial de Salud del Condado de Monterey el 17 de marzo del 2020, que puede ser modificado periódicamente.

Para participar en esta reunión el Comité de Asesor de Vivienda del Condado de Monterey, invita al público a observar y asistir la reunión por teléfono o electrónicamente. Las instrucciones para la

participación pública son las siguientes:

Participe a través de Zoom haciendo clic en el enlace:

[https://montereycty.zoom.us/j/91510034759?](https://montereycty.zoom.us/j/91510034759?pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09)

pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09

Participe por teléfono: 1-669-900-6833

Código de acceso de reunión: 915 1003 4759

Contraseña (si es necesario): 635101

Instrucciones de participación pública:

La reunión se llevará a cabo a través de teleconferencia utilizando el programa Zoom, y los miembros del Comité asistirán electrónica o telefónicamente. La reunión no tendrá un lugar físico al que asistir físicamente. El público puede observar la reunión de Zoom a través de la computadora haciendo clic en el enlace de la reunión mencionado anteriormente, o el público puede escuchar por teléfono marcando el número de teléfono que aparece anteriormente y luego, cuando se le solicite, ingresando el código de acceso de la reunión mencionado anteriormente. Se le pedirá un "codigo de participante". No necesita un codigo de participante para unirse a la reunión, presione la tecla numeral (#) nuevamente y se conectará automáticamente.

Se recomienda a los miembros del público que envíen sus comentarios por escrito por correo electrónico al Departamento de Vivienda y Desarrollo Comunitario del Condado a HAChearingcomments@co.monterey.ca.us antes de las 2:00 p.m. del martes anterior de la reunión del Comité. Para ayudar al personal del Condado a identificar el punto del orden del día al que se refiere el comentario, se solicita al público que indique la fecha de la reunión del Comité de Asesor de Vivienda y el número de la agenda en la línea de asunto. Comentarios recibidos a las 2:00 p.m. del martes se distribuirá al Comité y se colocará en el registro.

Los solicitantes y miembros del público que deseen dar comentarios sobre un punto específico de la agenda del día mientras el asunto se escucha durante la reunión podrán participar por cualquiera de los siguientes medios:

Cuando el Presidente solicite comentarios públicos sobre un punto de la agenda del día, el Secretario del Comité o su designado determinará primero quién quiere hablar (entre los que están en la reunión electrónica o telefónicamente) y luego llamará al público y activará su microfono de uno en uno. Los miembros del públicos, incluyendo el solicitante, pueden transmitirse solo en forma de audio.

Los miembros del público que deseen hacer un comentario público general sobre los puntos que no están en la agenda del día pueden enviar su comentario por correo electrónico, preferiblemente limitado a 250 palabras o menos, al Secretario del Comité a HAChearingcomments@co.monterey.ca.us. La fecha de la reunion del Comité de Asesor de Vivienda y las palabras "Comentario General" deben ser indicados en la línea de asunto del correo electrónico. El comentario se colocará en la agenda de la reunión, y se hará todo lo posible para leer

el comentario en el momento apropiado en durante la reunión.

Las personas con discapacidades que deseen solicitar una adaptación o modificación razonable para observar o participar en la reunión pueden hacer dicha solicitud enviando un correo electrónico al Secretario en HAChearingcomments@co.monterey.ca.us . La solicitud debe hacerse a más tardar a las 2:00 p.m. del martes anterior de la fecha de la reunión para dar tiempo al Condado a cumplir la solicitud.

POLÍTICA DE SERVICIO DE INTERPRETACIÓN: El Comité de Asesor de Vivienda del Condado de Monterey invita y agradece la participación de los residentes del Condado de Monterey en sus reuniones. Si necesita la asistencia de un intérprete, comuníquese con el Departamento de Vivienda y Desarrollo Comunitario del Condado de Monterey ubicado en el Centro de Gobierno del Condado de Monterey, 1441 Schilling Place, segundo piso, Salinas, o por teléfono al (831) 755-5025. El Secretario hará todo lo posible para satisfacer las solicitudes de asistencia de intérpretes. Las solicitudes deben hacerse lo antes posible, y mínimo 24 horas antes de cualquier reunión del Comité de Asesor de Vivienda.

DISTRIBUCIÓN DE DOCUMENTOS: Los documentos relacionados con los puntos de la orden del día que se distribuyen al Comité menos de 72 horas antes de la reunión están disponibles mandando una solicitud de un correo electrónico a HAChearingcomments@co.monterey.ca.us

Si se solicita, la agenda estará disponible en formatos alternativos apropiados para las personas con discapacidad, como lo requiere la Sección 202 de la Ley de Estadounidenses con Discapacidades de 1990 (42 USC Sec. 12132) y las reglas y regulaciones federales adoptadas en implementación de la misma. Para obtener información sobre cómo, a quién y cuándo una persona con una discapacidad que requiere una modificación o adaptación para participar en la reunión pública puede hacer una solicitud de modificación o adaptación relacionada con la discapacidad, incluyendo las ayudas o servicios auxiliares, o si tiene alguna pregunta sobre cualquiera de los puntos enumerados en esta agenda, llame al Departamento de Vivienda y Desarrollo Comunitario del Condado de Monterey al (831) 755-5025.