



County of Monterey

Budget Committee

Meeting Minutes - Draft

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Wednesday, January 25, 2023

1:30 PM

Monterey Room

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glen Church, Vice-Chair; Sonia De La Rosa, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and

Elected Officials: Rupa Shah, Auditor-Controller; and Mary Zeeb, Treasurer-Tax Collector;

Excused: Marina Camacho, Assessor-Clerk-Recorder.

A complete list of attendees is on file with the Committee Secretary.

Call to Order

The meeting was called to order at 1:30 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Appointment of Chair and Vice Chair

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

The Committee approved by consensus to appoint Supervisor Lopez as the Chair, and Supervisor Church as the Vice-Chair of the Budget Committee.

Approval of Action Minutes

2. Approve the Budget Committee Action Minutes of December 15, 2022.

The Budget Committee Action Minutes of December 15, 2022 were approved by consensus.

Consent Agenda

Consent Items Nos. 3 through 11

ACTION: Consent Items Nos. 3 through 11 were approved by consensus.

3. Receive the List of Standing and Follow-up Report due to the Budget Committee.
4. Receive the California Department of Finance Bulletin for December 2022.
5. Receive a Report on the Governor's Fiscal Year (FY) 2023-24 Proposed Budget.

6.
 - a. Support accepting grant funds from the Transformative Climate Communities Grant Program grant award in the amount of \$299,113.97 to fund a community-based assessment of potential climate action projects designed to lead to implementation of those projects; and
 - b. Support approval of a resolution authorizing the Auditor-Controller to amend the Fiscal Year 2022-23 County Administrative Office Adopted Budget 001-1050-CAO004-8054 to increase appropriations and estimated revenue by \$299,113.97 funded by grant revenues from the State of California, Strategic Growth Council.

7.
 - a. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8436- Infrastructure and Operations to reallocate one (1) Information Technology Support Specialist to one (1) Network Services Engineer II, as indicated in Attachment A;
 - b. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8433- Applications and Customer Support to reallocate one (1) Information Technology Support Specialist to one (1) Information Technology Systems Analyst II, as indicated in Attachment A; and
 - c. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2022-23 Adopted Budget.

8.
 - a. Support amending the Fiscal Year (FY) 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141 to add one Librarian II ; and
 - b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141.

9.
 - a. Support amending the Auditor-Controller Adopted Budget (001-1110-8374-AUD001) to reallocate one (1) 1.0 FTE Auditor-Controller Analyst I to one (1) 1.0 FTE Auditor-Controller Analyst II as indicated in Attachment A; and
 - b. Support authorizing the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY 2022-23 Adopted Budget.

10.
 - a. Support amending the Auditor-Controller Adopted Budget (001-1110-8011-AUD001) to allocate one (1) 0.5 FTE Senior Personnel Analyst as indicated in Attachment A;
 - b. Support authorizing the County Administrative Office and the Auditor-Controller to incorporate the approved changes in the FY 2022-23 Adopted Budget.

11. Receive the Monterey County Water Resources Agency FY 2022-23 Financial Status Report through December 31, 2022.

Regular Agenda

12. Receive a report on the implementation of water and sewer infrastructure projects funded with American Rescue Plan Act (ARPA) funds and managed by the Department of Public Works, Facilities and Parks (PWF).

ACTION: The Committee received a report from the Public Works, Facilities and Parks Department on the water and sewer infrastructure projects funded with ARPA funds.

13. Support the request to:
- Amend the Monterey County Health Department's Behavioral Health Bureau FY 2022-23 Adopted Budget (4000-023-HEA012-8410) to reallocate one (1.0) FTE Psychiatric Social Worker II (PSWII) position to one (1.0) FTE Social Worker III (SWIII), reallocate one (1.0) FTE Behavioral Health Group Counselor II (BHGCII) to one (1.0) FTE Social Worker III (SWIII), add two (2.0) FTE Patient Services Representative II (PSRII), add one (1.0) FTE Management Analyst II (MAII), and reallocate one (1.0) FTE Patient Financial Services Specialist II (PFSSII) to one (1.0) FTE Senior Patient Financial Services Specialist (SPFSS) as indicated in Attachment A; and
 - Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Behavioral Health Bureau FY 2022-23 Adopted Budget (4000-023-HEA012-8410).

ACTION: The Committee supported the recommendations under Item No. 13.a. and 13.b. by consensus.

14. a. Support request to amend the Fiscal Year (FY) 2022-23 Health Department Adopted Budget 001-4000-8438-HEA014 to add 2.0 FTE Accounting Technician, 1.0 FTE Management Analyst III, 1.0 FTE Management Analyst II, 1.0 FTE Public Health Epidemiologist II, 1.0 FTE Public Health Program Manager I, and 1.0 FTE Chronic Disease Prevention Coordinator, resulting in estimated increased costs of \$331,119 for FY 2022-23 and \$993,357 for FY 2023-24, financed by a corresponding increase in revenue; and
- b. Support request to amend FY 2022-23 Health Department Adopted Budget 001-4000-8272-HEA005 to add 1.0 FTE Environmental Health Technician, and 1.0 FTE Environmental Health Specialist III, resulting in estimated increased costs of \$81,741 for FY 2022-23 and \$245,223 for FY 2023-24, financed by a corresponding increase in revenue; and
- c. Support request to amend FY 2022-23 Health Department Adopted Budget 001-4000-8124-HEA003 to add 1.0 FTE Management Analyst II, 1.0 FTE Management Analyst III, 1.0 FTE Accountant II, 1.0 FTE Accountant III, 1.0 FTE Accounting Technician, 1.0 FTE Office Assistant III, and 1.0 FTE Chronic Disease Prevention Specialist II, resulting in estimated increased costs of \$306,936 for FY 2022-23 and \$920,810 for FY 2023-24, financed by a corresponding increase in revenue; and
- d. Support request to increase appropriations and estimated revenue by \$331,119 in the FY 2022-23 Health Department Adopted Budget 001-4000-8438-HEA014; and
- e. Support directing the Auditor-Controller and County Administrative Office to incorporate the position and appropriations changes in the FY 2022-23 Health Department Adopted Budgets 001-4000-8438-HEA014, 001-4000-8272-HEA005, and 001-4000-8124-HEA003.

ACTION: The Committee supported the recommendations under Item No. 14.a. through 14.e. by consensus.

15. Receive and support a recommendation to authorize the Auditor-Controller to amend the FY 2022-23 Adopted Budget to increase appropriations and estimated revenues by \$750,000 for the County Administrative Office (CAO), Fund 001, Appropriation Unit CAO005, Budget Unit 8541, in support of the Emergency Operations Center (EOC) and ongoing Flooding Mitigation operations throughout the County.

ACTION: The Committee received a request to increase appropriations and

estimated revenues by \$750,000 in support of the Emergency Operations Center. This item will go to the full Board for discussion on funding.

Semi-Annual Reports

16. Receive a report on the Mental Health Services Act (MHSA) fund balance.

ACTION: The Committee received a report on the Mental Health Services Act (MHSA) fund balance.

Adjournment

The meeting adjourned at 2:37 p.m.

A special meeting will be held on Thursday, February 23, 2023 at 1:30 p.m.