



Legislation Details (With Board Report)

**File #:** A 22-449                      **Name:** Kit Check, Inc. Renewal & Amendment No. 4  
**Type:** BoS Agreement                **Status:** Passed  
**File created:** 8/10/2022              **In control:** Board of Supervisors  
**On agenda:** 8/30/2022                **Final action:** 8/30/2022

**Title:** a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal & amendment No. 4 to the agreement (A-13703) with Kit Check, Inc. for pharmacy scanning equipment and web-based software services, extending the agreement an additional three (3) year period (August 15, 2022 through August 14, 2025) for a revised full agreement term of August 15, 2014 through August 14, 2025, and adding \$150,000 for a revised total agreement amount not to exceed \$476,000.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Board Report, 2. Kit Check Renewal & Amendment No. 4, 3. Kit Check Amendment 3, 4. Kit Check Amendment 2, 5. Kit Check Renewal & Amendment 1, 6. Kit Check Agreement, 7. Completed Board Order Item No. 24

Date	Ver.	Action By	Action	Result
8/30/2022	1	Board of Supervisors	approved	Pass

a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal & amendment No. 4 to the agreement (A-13703) with Kit Check, Inc. for pharmacy scanning equipment and web-based software services, extending the agreement an additional three (3) year period (August 15, 2022 through August 14, 2025) for a revised full agreement term of August 15, 2014 through August 14, 2025, and adding \$150,000 for a revised total agreement amount not to exceed \$476,000.

**RECOMMENDATION:**

**It is recommended the Board of Supervisors:**

a. Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute renewal & amendment No. 4 to the agreement (A-13703) with Kit Check, Inc. for pharmacy scanning equipment and web-based software services, extending the agreement an additional three (3) year period (August 15, 2022 through August 14, 2025) for a revised full agreement term of August 15, 2014 through August 14, 2025, and adding \$150,000 for a revised total agreement amount not to exceed \$476,000.

**SUMMARY/DISCUSSION:**

Kit Check provides scanning equipment and web-based software which enables NMC to automate its medication kit and tray processing. Replacing error prone manual processes. Kit Check supplies equipment consisting of 1 scanning station, 1 RFI printer suitable for printing the Kit Check RFID labels, and 1 desktop barcode scanner which is used in conjunction with Kit Check’s web-based kit processing software. Kit Check also supplies NMC with the RFID labels and tags suitable for use with the RFID printer which come in two forms, a regular tag used on various surfaces and a metal-mount tag can be used specifically to affix to metal surfaces.

**OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this renewal & amendment No. 4 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal & amendment No. 4 has also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on August 12, 2022.

**FINANCING:**

The cost for this renewal & amendment No. 4 is \$150,000 of which \$50,000 is included in the Fiscal Year 2022-23 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

Kit Check improves the safety of the hospital's medication kit and tray process.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Jason Warren, Director of Pharmacy, 772-7720

Approved by: Charles R. Harris, Chief Executive Officer, 783-2504

Attachments:

Kit Check Renewal & Amendment No. 4

Kit Check Amendment No. 3

Kit Check Amendment No. 2

Kit Check Renewal and Amendment No. 1

Kit Check Agreement

Attachments on file with the Clerk of the Board