



Legislation Details (With Board Report)

File #: BC 22-158 **Name:** Position Reallocation
Type: Budget Committee **Status:** Agenda Ready
File created: 11/15/2022 **In control:** Budget Committee
On agenda: 1/25/2023 **Final action:**

Title: a. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8436- Infrastructure and Operations to reallocate one (1) Information Technology Support Specialist to one (1) Network Services Engineer II, as indicated in Attachment A;
b. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8433- Applications and Customer Support to reallocate one (1) Information Technology Support Specialist to one (1) Information Technology Systems Analyst II, as indicated in Attachment A; and
c. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2022-23 Adopted Budget.

Sponsors:

Indexes:

Code sections:

Attachments: 1. BC Report, 2. Attachment A, 3. Cost Analysis

Date	Ver.	Action By	Action	Result
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a. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8436- Infrastructure and Operations to reallocate one (1) Information Technology Support Specialist to one (1) Network Services Engineer II, as indicated in Attachment A;
b. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8433- Applications and Customer Support to reallocate one (1) Information Technology Support Specialist to one (1) Information Technology Systems Analyst II, as indicated in Attachment A; and
c. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2022-23 Adopted Budget.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

a. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8436- Infrastructure and Operations to reallocate one (1) Information Technology Support Specialist to one (1) Network Services Engineer II, as indicated in Attachment A;
b. Support the request to amend the FY 2022-23 Information Technology Department, Appropriation Unit INF002, Budget Unit 8433- Applications and Customer Support to reallocate one (1) Information Technology Support Specialist to one (1) Information Technology Systems Analyst II, as indicated in Attachment A; and
c. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2022-23 Adopted Budget.

SUMMARY/DISCUSSION:

The Information Technology Department (ITD) is requesting to amend the FY 2022-23 Budget to reallocate two (2) Information Technology Support Specialist positions to one (1) Network Services Engineer II and one (1) Information Technology Systems Analyst II. The needs of the organization have changed, necessitating this

request for the reallocation of positions. These proposed actions will not change the total full-time equivalent (FTE) positions for the Department.

ITD reviewed positions across the organization that were recently vacated through employee promotions to determine if each operational area was appropriately allocated staffing resources given current and anticipated departmental operations, initiatives, and client department service requests. As a result of this review, it was determined there is an increased and sustained need for positions with job classifications where incumbents perform professional IT engineering and analytical support work. Meanwhile, the demand for more routine IT support work has declined.

For these reasons, it is recommended that the Budget Committee support these proposed actions.

OTHER AGENCY INVOLVEMENT:

The Human Resources Department has reviewed and concurred with the proposed actions.

FINANCING:

The annualized cost of the position reallocation of (2) Information Technology Support Specialist positions to (1) Network Services Engineer II and (1) Information Technology Systems Analyst II results in an overall increase of \$66,707. This amount will be absorbed in the FY 2022-23 ITD budget from other departmental salary savings due to vacancies. Therefore, the requested position changes will have no impact to the General Fund in FY 2022-23. Future year needs will be included in respective year budget submittal by the Department.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Suzanne Paluck, Senior Personnel Analyst, 759-6984

Approved by:

_____ Date: _____
Dewayne Woods, Assistant County Administrative Officer, 755-5309

_____ Date: _____
Eric A. Chatham, Chief Information Officer, 759-6920

Attachments:
Attachment A
Cost Analysis