



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #: 22-1175, Version: 1**

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- a. Approve a Memorandum of Understanding (MOU) between the Monterey County Workforce Development Board and partners of the America's Job Centers of California/One-Stop system regarding delivery of job training and placement, and other social services, retroactive to July 1, 2022 through June 30, 2025;
- b. As the Chief Elected Official of the Monterey County local workforce development area, authorize the Chair of the Monterey County Workforce Development Board and the Chair of the Board of Supervisors to sign the MOU in compliance with the Workforce Innovation and Opportunity Act of 2014; and
- c. Authorize the Chair of the Monterey County Workforce Development Board to execute amendments to the MOU to adjust cost allocations, add partners, and make other changes to its terms necessitated by changed circumstances occurring between July 1, 2022, and June 30, 2025

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve a Memorandum of Understanding (MOU) between the Monterey County Workforce Development Board and partners of the America's Job Centers of California/One-Stop system regarding delivery of job training and placement, and other social services, retroactive to July 1, 2022 through June 30, 2025;
- b. As the Chief Elected Official of the Monterey County local workforce development area, authorize the Chair of the Monterey County Workforce Development Board and the Chair of the Board of Supervisors to sign the MOU in compliance with the Workforce Innovation and Opportunity Act of 2014; and
- c. Authorize the Chair of the Monterey County Workforce Development Board to execute amendments to the MOU to adjust cost allocations, add partners, and make other changes to its terms necessitated by changed circumstances occurring between July 1, 2022, and June 30, 2025

### SUMMARY:

To establish a high-quality America's Job Center of California (AJCC) One-Stop delivery system, the Workforce Innovation and Opportunity Act of 2014 (WIOA) requires local workforce development boards to develop Memorandums of Understanding (MOUs) with other programs that provide specified services to the public. These programs are identified in WIOA as One-Stop partners.

MOUs between local workforce development boards and One-Stop partners provide for the administration and delivery of WIOA services and related, complimentary services. The MOUs also establish a visionary plan describing how local workforce development boards and One-Stop partners collaborate to create a cohesive service delivery system that best meets the needs of their shared customers. WIOA requires that the Chief Elected Official for local workforce areas approve One-Stop Partner MOUs.

In 2017, the Monterey County Workforce Development Board (WDB) entered into two MOUs - one focused on partner services and the other on partner financial support. The initial One-Stop Partner MOU identified 16 organizations as One-Stop partners, i.e., service delivery organizations that use the One-Stop system to provide both WIOA services and other federal and state social services in the Monterey County local workforce development area. A new One-Stop Partner MOU was approved by the Board of Supervisors on December 10, 2019, and expired on June 29, 2022.

The Employment Development Department (EDD) directed local workforce development boards to ensure that, upon completion, the One-Stop Partner MOUs are signed by an authorized representative of the local board, the Chief Elected Official, and all AJCC partners. The One-Stop Partner MOU was required to be submitted to each local board's EDD Regional Advisor no later than 5:00 p.m. on June 30, 2022. Because some local boards have been unable to obtain all signatures by the deadline, local boards were allowed to submit an unsigned copy of the MOU with an explanation for the absent signature(s) and the date by which a signed original will be sent.

DISCUSSION:

The Monterey County Workforce Development Board (WDB) has formed strong working relationships with the following 15 service partners over several years:

1. Monterey County Workforce Development Board/Equus Workforce Solutions - WIOA Title 1 Adult, Dislocated Worker, and Youth services
2. State of California Employment Development Department (EDD) - WIOA Title III Wagner-Peyser, Jobs for Veterans State Grant (JVSG), Trade Assistance Act (TAA), Unemployment Insurance (UI)
3. State of California Department of Rehabilitation - WIOA Title IV Department of Vocational Rehabilitation
4. Monterey Adult School - WIOA Title II Adult Education and Literacy
5. Pacific Grove Adult School - WIOA Title II Adult Education and Literacy
6. Salinas Adult School - WIOA Title II Adult Education and Literacy
7. Soledad Adult School - WIOA Title II Adult Education and Literacy
8. Hartnell College - WIOA Title II Adult Education and Literacy/Carl Perkins CTE
9. Monterey Peninsula College - WIOA Title II Adult Education and Literacy/Carl Perkins CTE
10. National Association for Hispanic Elderly (NAHE) - WIOA Title V Older Americans Act, Senior Community Service Employment Program
11. Monterey County Community Action Partnership - Community Services Block Grant
12. Housing Authority of the County of Monterey - Housing and Urban Development
13. Job Corps - Job Corps
14. Center for Employment Training (CET) - Migrant and Seasonal Farmworkers
15. Monterey County Department of Social Services - TANF/CalWORKs Employment Services

The One Stop Partners listed above are parties to the MOU presented to the Board for its approval in its role as Chief Elected Official of the Monterey County local workforce development area. The Board is also asked to authorize the Chair of the WDB to sign amendments to the MOU to adjust cost allocations, add partners, and make other changes arising from changes in circumstances occurring between July 1, 2022 and June 30, 2025. The One-Stop Partner MOU was approved by the full WDB on June 23, 2022.

In the proposed MOU, the One Stop partners providing services at the AJCC/One-Stop Center in Salinas and at One-Stop affiliate offices additionally agree on sharing infrastructure costs proportionate to their use of these sites and relative benefits received. Each partner's level of financial support, in the form of infrastructure costs and other shared system costs, will be calculated and negotiated by December 31, 2022 and shall be presented separately for the Board's approval. However, since May 2020, only the Monterey County Workforce Development Board and its contracted service providers have provided services in the AJCCs, so the WDB lacks information to calculate other WIOA partners' proportionate share of infrastructure costs or other shared system costs.

OTHER AGENCY INVOLVEMENT:

The parties to the Agreement were involved in its development. County Counsel has reviewed the WIOA Partner MOU as to form.

FINANCING:

There is no financial impact to the General Fund resulting from approval of this MOU; WIOA activities are fully financed by federal funds.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of the One-Stop Partner MOU will help the WDB will promote the continued delivery of high-quality education, job training, placement and supportive services, thereby enhancing economic development in Monterey County.

- √ Economic Development - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- √ Administration - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
- √ Health & Human Services - Improve health and quality of life through County-supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities

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Approved by: Christopher Donnelly, Executive Director, 6644

ATTACHMENTS:

Board Report

2022-25 One-Stop Partner MOU