



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: 15-0789, Version: 1

- a. Approve and authorize a Service Agreement for a term of July 1, 2015 through June 30, 2018, in an amount not to exceed \$267,421, between the Monterey County Treasurer-Tax Collector and Columbia Ultimate, Inc., a Washington State Corporation, DBA RevQ, to provide printing and mailing of correspondence to debtors, data searches to locate debtors, and electronic address confirmations through Immedia services; and
- b. Approve and authorize the Contracts/Purchasing Officer to extend the Agreement for up to three one year contract extensions with Columbia Ultimate, Inc., a Washington State Corporation, DBA RevQ, at an annual cost not to exceed \$95,000/year.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize a Service Agreement for a term of July 1, 2015 through June 30, 2018, in an amount not to exceed \$267,421, between the Monterey County Treasurer-Tax Collector and Columbia Ultimate, Inc., a Washington State Corporation, DBA RevQ, to provide printing and mailing of correspondence to debtors, data searches to locate debtors, and electronic address confirmations through Immedia services; and
- b. Approve and authorize the Contracts/Purchasing Officer to extend the Agreement for up to three one year contract extensions with Columbia Ultimate, Inc., a Washington State Corporation, DBA RevQ, at an annual cost not to exceed \$95,000/year.

SUMMARY:

On May 20, 2014, the Contracts Purchasing Officer approved a Service Agreement in an amount less than \$100,000 with Columbia Ultimate, Inc., to provide correspondence support for the Revenue Plus Collector System used for collection and tracking of Court ordered debt.

DISCUSSION:

The Treasurer-Tax Collector now wishes to enter into a multi-year agreement with Columbia Ultimate Inc, for a period of three years, commencing on July 1, 2015 through June 30, 2018, with the option to extend said agreement for an additional three one year periods at an annual cost not to exceed \$95,000.

OTHER AGENCY INVOLVEMENT:

County Counsel and the Auditor-Controller have reviewed the Agreement and concur with the provisions. The Agreement is on file with the Clerk of the Board.

FINANCING:

Annual estimated costs are based on actual expenditures previously incurred from Columbia Ultimate for similar correspondence services received through the periods of July 1, 2011 through June 30, 2015. Requested actions will not impact the County General Fund. Court Ordered collection costs are eligible for recovery through the State of California Comprehensive Collections Program. The Service Agreement in the amount of \$267,421 will fund services during the initial three-year agreement of July 1, 2015 through June 30, 2018, with an option of three additional one-year extensions through June 30, 2021 at an annual cost not to exceed \$95,000 per year. Adequate funding is included in the adopted budget for FY 2015-16 expenditures.

Prepared by: Kathleen Mauzey, Finance Manager I, x5142

Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5015

Attachments:

Attachment A - County of Monterey Standard Agreement