



# County of Monterey

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

## Board Report

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**File #:** BC 23-001, **Version:** 1

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- a. Support amending the Fiscal Year (FY) 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141 to add one Librarian II ; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141.

**RECOMMENDATION:**

It is recommended that the Budget Committee:

- a. Support amending the Fiscal Year (FY) 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141 to add one Librarian II ; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2022-23 Library Adopted Budget 6110-LIB003 Unit 8141.

**SUMMARY/DISCUSSION:**

The Library Department seeks the Budget Committee's support to amend the FY 2022-23 adopted positions, to add one Librarian II (full time 1.0); RTC (Request to Classify) action was approved by Human Resources (HR) on November 4, 2022.

This additional Librarian II will be placed in the King City branch, under supervision of the Librarian III. This will enhance staffing in the South County region, where branches are further apart geographically and further away from in-person administrative support. A Librarian II will be able to support professional services in the small branches, and fill in for another branch or work unit manager during a longer term absence or for a position vacancy.

This will also enable the Library Department to complete the move of oversight of Castroville to a Librarian III, and creation of a fourth regional hub branch, as directed by the Board of Supervisors with adoption of the FY 2022-23 budget.

**OTHER AGENCY INVOLVEMENT:**

The Human Resources Department has reviewed and approved the Request to Classify and supports the recommendations.

**FINANCING:**

The salary and benefits increase for MCFL; (Department 6110 Budget Unit 8141) for the remainder of FY 2022-23 is approximately \$55,000 or \$133,000 annually.

The additional costs will be absorbed within the Library's operational budget through savings in other lines, including ongoing unfilled positions in other classifications. The Department can tap into the Library Fund Balance to cover emergency contingencies or one-time major facilities projects. Library Fund Balance is currently at \$6.3 million.

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