



County of Monterey

Board of Supervisors
Chambers
168 W. Alisal St., 1st Floor
Salinas, CA 93901

Board Report

File #: A 23-044, **Version:** 1

- a. Approve and authorize the Contacts/Purchasing Officer or the Contracts Purchasing Supervisor to execute a two (2) year Lease Amendment No. 4, to Lease Agreement A-12410, effective March 1, 2023, with Ito Farms, Inc. (Lessor) for approximately 3,872 rentable square feet of space located at 1611 Bunker Hill Road, Suite 120, Salinas, California, for use by the Health Department's Behavioral Health Bureau (Health); and
- b. Authorize the Auditor-Controller to make lease payments starting at \$8,340.90 per month for the first year of the extension period in accordance with the terms and adjusted rent schedule outlined in the Lease Agreement.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contacts/Purchasing Officer or the Contracts Purchasing Supervisor to execute a two (2) year Lease Amendment No. 4, to Lease Agreement A-12410, effective March 1, 2023, with Ito Farms, Inc. (Lessor) for approximately 3,872 rentable square feet of space located at 1611 Bunker Hill Road, Suite 120, Salinas, California, for use by the Health Department's Behavioral Health Bureau (Health); and
- b. Authorize the Auditor-Controller to make lease payments starting at \$8,340.90 per month for the first year of the extension period in accordance with the terms and adjusted rent schedule outlined in the Lease Agreement.

SUMMARY/DISCUSSION:

Approval of Lease Amendment No. 4, will provide continued occupancy of approximately 3,872 rentable square feet of space to be used by the Monterey County Health Department (MCHD) Behavioral Health Bureau - Quality Improvement Unit (QIU). Renewal and Amendment No. 4 will extend the current lease for an additional two (2) years under the same terms and conditions including annual rental adjustments.

This work supports the Monterey County Health Department 2018-2022 Strategic Plan Goal: 4. Engage the MCHD workforce and improve operational functions to meet current and developing population health needs. It also supports one of the ten essential public health services, specifically: 8. Assure a competent public and personal health care workforce.

OTHER AGENCY INVOLVEMENT:

The Department of Public Works, Facilities, and Parks (PWWP) assisted with the development of this report. The Office of the County Counsel and the Auditor-Controller's Office have reviewed and approved the proposed Lease Amendment No. 4 as to form and fiscal provisions, respectively.

FINANCING:

This Lease Agreement is funded by Mental Health Services Act (MHSA) funds. The funds for this Lease Agreement are included in the MCHD Behavioral Health Bureau (HEA012, Unit 8410) FY 2022-23 Adopted Budget and will be included in the FY 2023-24 and FY 2024-25 Requested Budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

☐ Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

☒ Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

☐ Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

☐ Infrastructure:

- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

☐ Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Juanita Sanders, Management Analyst II, 755-5494

Approved by:

Date: _____

Elsa Mendoza Jimenez, Director of Health, 755-4526

Attachments:

Board Report

Lease Amendment No. 4

Lease Amendment No. 3

Lease Amendment No. 2

Lease Amendment No. 1

Lease Agreement