



OverDrive Digital Library Reserve Order Form

Library Information	
Name of Library: Monterey County Free Libraries	
Address: 188 Seaside Circle	
City, State/Province, Postal Code: Marina, CA 93933-2500	Country: U.S.
Primary Contact	
Name:	Title:
Telephone:	Email:
Accounting Contact <i>(all invoices will be emailed to the contact listed below):</i>	
Name:	Title:
Telephone:	Email:
Bill To Address:	
City, State/Province, Postal Code:	Country:

☐ OverDrive sends emails about promotions, new products and services. By checking this box, you consent to receiving OverDrive's communications and promotional emails to your Primary Contact email address. These emails also include an easy method to manage your subscription(s), including unsubscribing to future emails.

Annual Fee

My Library will be invoiced an **Annual Fee of \$ 12,000 (USD)**. The Annual Fee includes an allocation of **\$ 7,500 (USD)** to use toward the selection of Digital Content.

In addition to the Annual Fee, Library requests to be invoiced in the amount of \$ _____ (USD) to be put on deposit with OverDrive for future Digital Content purchases.

All payments due to OverDrive under this Agreement are due within thirty (30) days of presentation of invoice.

OverDrive Terms and Conditions:

The Initial Term of this Agreement shall be for a **thirty-six (36) month term**, commencing on November 24, 2022. This Agreement shall automatically renew for successive terms of twenty-four (24) months unless either party provides written notice of intention not to renew ninety (90) days prior to the expiration of the then current term.

OverDrive Digital Library Reserve is licensed pursuant to the OverDrive Digital Library Reserve Access Agreement, available at <http://www.overdrive.com/dlr-aa.pdf>, the terms of which are incorporated herein and may be modified from time to time. Upon the start of the Initial Term, this OverDrive Digital Library Reserve Order Form will supersede and replace the Digital Library Reserve Content Service Application Services Agreement signed by the County of Monterey, Free Libraries, a political subdivision of the State of California on 11/23/11.

Acknowledgement and Acceptance:

On behalf of my Library, I represent and warrant that I have the authority to enter into this Agreement and my signature below indicates my Library's agreement and acceptance of the OverDrive Digital Library Reserve Access Agreement.

By (signature) _____ Title _____

Name (Print) _____ Date _____

OverDrive Digital Library features included with Annual Fee:

<i>Collection</i>
Thousands of classic ebooks from Project Gutenberg – free
Web-based staff training to use collection development tools in OverDrive’s Marketplace catalog of popular & educational ebooks, audiobooks & digital magazines
<i>Services</i>
Library-branded website plus system-wide updates
Authentication options
Web-based staff training – lead by expert trainer (live)
Web-based staff training – access to online Learning Center (recordings)
Reporting module
Customizable marketing resources to promote service to staff and community both inside & outside the library
Secondary-level user support
<i>Technology</i>
OverDrive apps for ebooks & audiobooks
Support for Kindle® (US only), iPad®, plus all major devices
Configuration and license fee
Third-party licenses for digital rights management
Maintenance, hosting & support services
Bandwidth for all downloads

Please complete this order form and return by email to your OverDrive Account Manager.

Thank you for your order!