



# Monterey County

## Budget Committee

### Meeting Minutes - Final

168 W. Alisal St., 2nd Floor  
Monterey Room  
Salinas, CA 93901  
831.755.5115

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Wednesday, May 25, 2022

1:30 PM

Monterey Room

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**Attendees:** Supervisor Wendy R. Askew, Chair; and Supervisor Luis A. Alejo, Vice-Chair.  
**Committee Staff:** Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and  
**Elected Officials:** Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Steve Vagnini, Assessor-Clerk-Recorder.

#### Call to Order

The meeting was called to order at 1:32 p.m.

#### Additions and Corrections

There were no additions or corrections to the agenda.

#### Public Comment Period

There was no public comment received.

#### Approval of Action Minutes

The Budget Committee Action Minutes of April 25, 2022 were approved by consensus.

1. Approve the Budget Committee Action Minutes of April 25, 2022.

#### Consent Agenda

#### Consent Items 2 through 12

**ACTION: Consent Items 2 through 12 were approved by consensus.**

2. Receive the List of Standing and Follow-up Report due to the Budget Committee.
3. Receive the California Department of Finance Bulletin for April 2022.
4. Receive a Report on the Governor's Fiscal Year 2022-23 May Revised State Budget.
5. Support approval of funding plan for the Homeless Housing, Assistance and Prevention Program (Round 3) to the California Interagency Council on Homelessness to receive a one-time allocation of \$3,381,924.17 to continue building a unified regional coordinated response to reduce homelessness in Monterey County.
6.
  - a. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$1,166,163.31 in the County Clerk/Recorder's Budget Unit

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- (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Modernization Fund (027-2730-ACR003), funded by a release of \$1,166,163.31 from Recorder's Restricted Modernization restricted fund balance (001-3041-MODN); and
- b. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$693,892.45 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Micrographics Fund (027-2740-ACR003), funded by a release of \$693,892.45 from the Recorder's Restricted Micrographic restricted fund balance (001-3041-MICR); and
  - c. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$337,729.05 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Vital Record Fund (027-2750-ACR003), funded by a release of \$337,729.05 from the Recorder's Restricted Vital Record restricted fund balance (001-3041-RVTL); and
  - d. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$61,717.46 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to County Clerk's Restricted Vital Record Fund (027-2760-ACR003), funded by a release of \$61,717.46 from the County Clerk's Restricted Vital Record restricted fund balance (001-3041-CVTL); and
  - e. Support authorizing the Auditor-Controller to amend the FY 2021-22 Adopted Budget increasing appropriations by \$102,899.28 in the County Clerk/Recorder's Budget Unit (001-1180-ACR002-8004) to make an operating transfer from the General Fund to Recorder's Restricted Electronic Recording Fund (027-2770-ACR003), funded by a release of \$102,899.28 from the Recorder's Restricted Electronic Recording restricted fund balance (001-3041-ERDS).
7. a. Support reallocation of Parks Operation Fund 001, Appropriation Unit PFP058, Unit 8556 ARPA Revenue Loss allocation of \$631,546 to Facility Services Fund 001, Appropriation Unit PFP054, Unit 8552 and Utilities Fund 001, Appropriation Unit PFP055, Unit 8553;
- b. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations by \$371,828 in Facility Services Fund 001, Appropriation Unit PFP054, Unit 8552, financed by a decrease in appropriations of \$371,828 from Park Operations Fund 001, Appropriation Unit PFP058, Unit 8556, from its ARPA Revenue Loss appropriations; and
- c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations by \$259,718 in Utilities Fund 001, Appropriation Unit PFP055, Unit 8553, financed by a decrease in appropriations of \$259,718 from Park Operations Fund 001, Appropriation Unit PFP058, Unit 8556, from its ARPA Revenue Loss appropriations.
8. Support amending the FY 2021-22 Adopted Budget to increase appropriations by \$119,534 in the
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County Administrative Office Contracts-Purchasing Department (001-1050-CAO002-8047), financed by a decrease in appropriations of \$69,385 in the County Administrative Office Records Retention (001-1050-CAO028-8474), and a decrease in appropriations of \$50,149 in the County Administrative Office Courier (001-1050-CAO035-8508).

9. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations and revenues by \$108,585 for the Social Services - Area Agency on Aging's Fund 001, SOC010 FY 2021-22 Adopted Budget to provide funding to various programs.
10. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary range of the Assistant Director of Health Services classification as indicated in Attachment A;  
b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.
11. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Licensed Vocational Nurse and Public Health Licensed Vocational Nurse classifications as indicated in Attachment A;  
b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.
12. Support the request to:
  - a. Authorize the Auditor-Controller to execute an operating transfer of \$250,000 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund the Bright Beginnings program; and
  - b. Authorize the Auditor-Controller to execute an operating transfer of \$1,218,318 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund Children's Medical Services programs; and
  - c. Authorize the Auditor-Controller to execute an operating transfer of \$402,726 from the 1991 Social Services Realignment Subaccount (025-0255-5010-SOC012-CMS) to the 1991 Health Realignment Subaccount (025-0254-4000-HEA013-PH) to fund the Nurse Family Partnership (NFP) and Maternal, Child, and Adolescent Health (MCAH) programs.

### **Regular Agenda**

13. Receive the Fiscal Year 2022-23 Recommended Budget and provide direction as appropriate.

**ACTION: The Committee received the FY 2022-23 Recommended Budget.**

### **Public commend provided by Cesar Lara.**

14. Support the Public Works, Facilities & Parks (Department) recommendations to the Board of Supervisors acting as the Board of Directors of the Pajaro County Sanitation District to:
  - a. Authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2021-22 Adopted Budget for the General Fund, Fund 001, Other Financing Uses Appropriation Unit CAO017, to increase appropriations by \$30,091, where the financing source is Cannabis Tax Assignment

(001-3132);

b. Authorize and direct the Auditor-Controller to transfer \$30,091 in FY 2021-22 to PCSD, Fund 151, Appropriation Unit PFP047 from General Fund, Fund 001, Other Financing Uses Appropriation Unit CAO017; and

c. Authorize and direct the Auditor-Controller to amend the FY 2021-22 Adopted Budget for PCSD, Fund 151, Appropriation Unit PFP047, to increase appropriations by \$247,908, where the financing sources are increased property tax revenues of \$15,855, Fund 151 Unassigned Fund Balance (151-3101) for \$201,962 and General Fund, Fund 001 Operating Transfer In for \$30,091.

**ACTION: The Committee supported Item No. 14.a thru 14.c by consensus.  
This item will go to the full Board for consideration.**

- 15.** a. Receive the Fiscal Year 2021-22 Special District Annual Report; and  
b. Provide direction to staff.

**ACTION: The Committee received the FY 21-22 Special Districts Annual Report.**

#### **Quarterly Reports**

- 16.** Receive Natividad Medical Center's Financial Report for the third quarter (January 2022 thru March 2022) of fiscal year 2022.

**ACTION: The Committee received NMC's Financial Report for the third quarter of FY 2022.**

#### **Adjournment**

**The meeting adjourned at 3:08 p.m. The next meeting is scheduled on June 29, 2022 at 1:30 p.m. in the Monterey Room.**