

***Before the Board of Supervisors in and for the
County of Monterey, State of California***

Resolution No.: _____

Adopt a Resolution:)
Authorizing and directing the Auditor-Controller to)
amend the FY 2021-22 Adopted Budget to increase)
appropriations by \$119,534 in the County)
Administrative Office Contracts-Purchasing)
Department (001-1050-CAO002-8047), financed by a)
decrease in appropriations of \$69,385 in the County)
Administrative Office Records Retention (001-1050-)
CAO028-8474), and a decrease in appropriations of)
\$50,149 in the County Administrative Office Courier)
(001-1050-CAO035-8508) (4/5th vote required).....)

WHEREAS, for FY 2021-22 fiscal year-end close, the County Administrative Office (CAO) has prepared an analysis of the budget to actuals by appropriation unit. The CAO forecasted that one (1) unit would exceed appropriations; and,

WHEREAS, the CAO is requesting to transfer appropriations between appropriation units within the department in the amount of \$119,534; and,

WHEREAS, the FY 2021-22 Adopted Budget for the CAO Contracts-Purchasing Department is (\$1,330,025); and,

WHEREAS, the current year forecast estimates expenditures will exceed budget by \$119,534 due primarily to an overage in salary and benefits resulting from Records-Retention, Mail Operations and Courier being transferred from the CAO Contracts-Purchasing unit to CAO Fleet Administration, the salary reimbursement, along with the revenue generated from these areas, are no longer in effect; and,

WHEREAS, staff recommends offsetting the overage with reductions in two (2) CAO appropriation units forecasted to end the year under budget. CAO recommends decreasing appropriations in CAO Records Retention by \$69,385 and CAO Courier by \$50,149 for a total reduction of \$119,53; and,

WHEREAS, this report was presented and approved by the Budget Committee on May 25, 2022.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors, in and for the County of Monterey, hereby:

Authorizes and directs the Auditor-Controller to amend the FY 2021-22 Adopted Budget to increase appropriations by \$119,534 in the County Administrative Office Contracts-Purchasing Department (001-1050-CAO002-8047), financed by a decrease in appropriations of \$69,385 in the County Administrative Office Records Retention (001-1050-CAO028-8474), and a decrease in appropriations of \$50,149 in the County Administrative Office Courier (001-1050-CAO035-8508) (4/5th vote required).

PASSED AND ADOPTED on this 7th day of June 2022, by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board Supervisors duly made and entered in the minutes thereof at page ____ of Minute Book ____, on _____.

Dated:

VALERIE RALPH, Clerk of the Board of Supervisors County of Monterey, State of California.

By _____
Deputy