Modification #1 to Subcontract Agreement

Subcontract ID: 7438-BHWD-MONTEREY (MIP)-01G

Subcontract Effective

Date:

April 1, 2022

Extension/ Modification

Date:

Effective as of April 1, 2022

Subcontractor: COUNTY OF MONTEREY, HEALTH DEPARTMENT

("MONTEREY")

ATTN: Elsa Jimenez, Director of Health Services

1270 Natividad Road, Salinas, CA 93906

Email address: jimenezem@co.monterey.ca.us

831-755-4526 **Site: Broadway**

Prime Contract ID: Client: California Department of Health Care Services

Agreement No.: 21-10156

Contract Title: "California Behavioral Health Workforce

Development (CA BHWD)"

AHP Staff Contact(s): AHP Project Director: Kathleen West

Tel: 310-998-7898 (o)/ kwest@ahpnet.com

Recitals:

WHEREAS, the parties wish to make certain written changes to the above Subcontract,

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth, the Agreement is modified as follows:

AHP shall include the County of Monterey, Health Department *Broadway*.

- 1. The consideration for this Modification Agreement shall be in the amount of **THREE HUNDRED NINETY SEVEN THOUSAND ONE HUNDRED DOLLARS AND NO CENTS (\$397,100.00).**
- 2. Attachment D-Statement of Work has been added to the Subcontract **7438-BHWD-MONTEREY (MIP)-01G** and is set forth herein.

- 3. All work performed in Attachment D shall be performed at COUNTY OF MONTEREY, HEALTH DEPARTMENT **Broadway** location.
- 4. Attachment E- Payment Schedule has been added to the Subcontract **7438-BHWD-MONTEREY (MIP)-01G** and is set forth herein.
- 5. Facsimile/electronic/scanned signatures are acceptable and effective for purposes of this Extension/ Modification as though an original inked signature.
- 6. All other terms and conditions of the Subcontract Agreement remain in effect.

THIS MODIFICATION CONSISTS OF **TWO (2)** TYPEWRITTEN PAGE(S), TOGETHER WITH THE FOLLOWING DOCUMENTS INCORPORATED HEREIN:

\boxtimes	ATTACHMENT D	STATEMENT OF WORK
\boxtimes	ATTACHMENT E	PAYMENT SCHEDULE

IN WITNESS THEREOF, the parties have executed this Modification as of the day and year last written below.

ADVOCATES FOR HUMAN POTENTIAL, INC.	County of Monterey, Health Department	
Signature:	Signature:	
Name: CHARLES GALLAND	Printed Name:	
Title: CHIEF OPERATING OFFICER	Title:	
Date:	Date:	

ATTACHMENT D STATEMENT OF WORK

Monterey County Health Department, Behavioral Health Bureau – MIPMOB3 200 Broadway St. (App ID: 389374)

Mentored Internship Program (MIP) SOW YEAR 1

Quarter	Deliverable Description	Amount	Delivery Due
Quarter 1 (4/1/22 – 6/30/22) 7438.01-003	 Equipment Two (2) laptops at \$1,000 each = \$2,000.00 Two (2) mifi devices, including account at \$500 each = \$1,000 	\$3,000.00	7/15/22
	Develop Partnership with Educational Partner(s) and Coordinate Organizational and Partner(s)Training for MIP	\$31,800.00	
	Tailored Implementation Plan Develop MIP Implementation Plan using template provided by AHP.		
	Behavioral Health Workforce Resource Center (BHWRC) website		
	Register at <u>Home Page CABHWD</u> (<u>buildingcalhhs.com</u>) and access initial resources		
	 Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP Submission of quarterly reports, invoices, and quarterly progress reports per schedule below 1st Quarter: 4/1/22 – 6/30/22. Report due on 7/15/22 		
Quarter 2 (7/1/22-9/30/22)	Equipment • Six (6) laptops at \$1000 each = \$6,000.00	\$9,000.00	10/15/22
7438.01-003	 Six (6) haptops at \$1000 each = \$0,000.00 Six (6) mifi devices, including account at \$500 each = \$3,000 	\$16,928.00	
	 Interns and Interns' Payment Engage two (2) Interns for 2 months in Quarter 2 at \$920 per month per intern = \$3,680 Engage six (6) Interns for 1.5 months in Quarter 2 at \$1,472 a month per intern = \$13,248 Submit the Quarterly Intern(s) Invoice Template, 		

supplied by AHP, that shall include all recorded monthly hours for each intern.

\$47,400.00

Develop Partnership with Educational Partner(s) and Coordinate Training for MIP

- Continue coordination with educational partner(s) for recruitment, support and retention of interns
- Finalize and monitor subcontract(s) with educational partner(s)
- Provide internal staff and partner training about MIP project

Tailored Implementation Plan

 Continue implementation of grantee Implementation Plan as approved by AHP

Participation in Technical Assistance and Training (TTA)

Learning Collaborative Sessions

- Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided by AHP
- Grantee shall ensure that all interns participate in LC sessions as designated by AHP
- All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated

Coaching Calls, Webinars/Trainings, and Site Visits

- Grantee shall participate in individual and/or regional coaching calls monthly
- Grantee shall attend a minimum of one webinar per month
- Participate in in-person site visits, as scheduled by AHP

Affinity Groups

 Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team

Behavioral Health Workforce Resource Center (BHWRC) website

 Grantee shall register on and access the BHWRC for training and data portal use on a routine basis to access resources that support their MIP project implementation

Reporting

Quarter 3 10/1/22-12/31/22 7438.01-003	 Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP Submission of quarterly reports, invoices, and quarterly progress reports per schedule below 2nd Quarter: 7/1/22 – 9/30/22. Report due on 10/15/22 Interns and Interns' Payment Engage six (6) Interns for 3 months in Quarter 3 at \$1,472 a month per intern Submit the Quarterly Intern(s) Invoice Template, supplied by AHP, that shall include all recorded monthly hours for each intern. 	\$26,496.00	1/15/23
	Develop Partnership with Educational Partner(s) and Coordinate Training for MIP Continue coordination with educational partners for recruitment, support and retention of interns Monitor subcontract(s) with educational partner(s) Provide internal staff and partner training about MIP project and incorporation of interns into grantee agency Tailored Implementation Plan Continue implementation of grantee Implementation Plan as approved by AHP	\$56,000.00	
	Participation in Technical Assistance and Training (TTA) Learning Collaborative Sessions • Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided by AHP • Grantee shall ensure that all interns participate in LC sessions as designated by AHP • All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated by AHP		
	Coaching Calls, Webinars/Trainings, and Site Visits Grantee shall participate in individual and/or regional coaching calls monthly Grantee shall attend a minimum of one webinar per month Participate in in-person site visits, as scheduled by AHP Affinity Groups		

	Grantee shall participate in Affinity Groups based on		
	needs and interests identified via the Implementation Plan and in collaboration with the AHP team		
	Behavioral Health Workforce Resource Center (BHWRC) website		
	 Grantee shall access the BHWRC for training and data portal use. 		
	 Reporting Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP Submission of quarterly reports, invoices, and quarterly progress reports per schedule below. 3rd Quarter: 10/1/22 – 12/31/22. Report due on 1/15/23 		
Quarter 4 1/1/23 – 3/31/23 7438.01-003	 Interns and Interns' Payment Engage six (6) Interns for 3 months in Quarter 4 at \$1,472 a month per intern Submit the Quarterly Intern(s) Invoice Template, supplied by AHP, that shall include all recorded monthly hours for each intern. 	\$26,496.00	4/15/23
	Develop Partnership with Educational Partner(s) and Coordinate Training for MIP Continue coordination with educational partners for recruitment, support and retention of interns Monitor subcontract(s) with educational partner(s) Provide internal staff and partner training about MIP project	\$56,000.00	
	Tailored Implementation Plan Continue implementation of Implementation Plan activities as approved by AHP		
	Participation in Technical Assistance and Training (TTA)		
	 Learning Collaborative Sessions Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided by AHP Grantee shall ensure that all interns participate in designated LC sessions All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated by AHP 		

Coaching Calls, Webinars/Trainings, and Site Visits		
In addition to the LC sessions, grantee shall		
participate in individual and/or regional		
coaching calls monthly		
Grantee shall attend a minimum of one		
webinar per month		
 Participate in in-person site visits, as scheduled by AHP 		
Affinity Groups		
Grantee shall participate in affinity groups based on		
needs and interests identified via the implementation		
plan and in collaboration with the AHP team		
Behavioral Health Workforce Resource Center (BHWRC)		
website		
 Grantee shall access the BHWRC for training and 		
data portal use.		
Reporting		
Grantee shall participate in collection, submission, and		
use of data on performance measures as determined		
by AHP		
Submission of quarterly reports, invoices, and guarterly progress reports per schedule below.		
quarterly progress reports per schedule below		
• 4 th Quarter: 1/1/23 – 3/31/23. Report due on 4/15/23 Total Year 1	\$273,120.00	
TOTAL TEAL I	ψ213,120.00	

Monterey County Health Department, Behavioral Health Bureau – MIPMOB3 200 Broadway St. (App ID: 389374) MIP SOW YEAR 2

MIP SOW YEAR 2				
Deliverable	Deliverable Description	Amount	Delivery Due	
Quarter 1	Interns and Interns' Payment	\$26,496.00	7/15/23	
4/1/23- 6/30/23	 Engage six (6) Interns for 3 months in Quarter 1 at \$1,472 per month per intern Submit the Quarterly Intern(s) Invoice Template, 			
7438.01-003	supplied by AHP, that shall include all recorded monthly hours for each intern.			
	Develop Partnership with Educational Partner(s) and Coordinate Training for MIP	\$56,000.00		
	 Continue coordination with educational partners for recruitment, support and retention of interns Monitor subcontract(s) with educational partner(s) 			
	Provide internal staff and partner training about MIP project			
	Tailored Implementation Plan			
	Continue implementation of Implementation Plan activities as approved by AHP			

	Participation in Technical Assistance and Training (TTA)		
	 Learning Collaborative Sessions Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided by AHP Grantee shall ensure that all interns participate in LC sessions as designated by AHP All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated by AHP 		
	 Coaching Calls, Webinars/Trainings, and Site Visits In addition to the LC sessions, grantee shall participate in individual and/or regional coaching calls monthly Grantee shall attend a minimum of one webinar per month Participate in in-person site visits, as scheduled by AHP Affinity Groups Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team 		
	Behavioral Health Workforce Resource Center (BHWRC) website • Grantee shall access the BHWRC for training and data		
	portal use.		
	Reporting		
	 Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP 		
	 Submission of quarterly reports, invoices, and quarterly progress reports per schedule below 5th Quarter: 4/1/23 – 6/30/23. Report due on 7/15/23 		
Year 2 Quarter 2	Interns and Interns' Payment	\$3,680.00	10/15/23
7/1/23 – 9/29/23	 Engage six (6) Interns for 3 months in Quarter 1 at \$920 per month per intern Submit the Quarterly Intern(s) Invoice Template, supplied by AHP, that shall include all recorded monthly 		
7438.01-003	hours for each intern.		
	Develop Partnership with Educational Partner(s) and Coordinate Training for MIP • Continue coordination with educational partners for recruitment, support and retention of interns	\$37,804.00	
	Monitor subcontract(s) with educational partner(s)		

Provide internal staff and partner training about MIP project

Tailored Implementation Plan

Continue implementation of Implementation Plan activities as approved by AHP

Participation in Technical Assistance and Training (TTA)

Learning Collaborative Sessions

- Participate in online regional and statewide Learning Collaborative (LC) sessions on a minimum quarterly basis; session schedule to be provided
- Grantee shall ensure that all interns participate in LC sessions as designated by AHP
- All mentor(s), the Grantee's Internship Coordinator, and a representative from each partnering educational institution shall attend LCs as designated

Coaching Calls, Webinars/Trainings, and Site Visits

- In addition to the LC sessions, grantee shall participate in individual and/or regional coaching calls monthly
- Grantee shall attend a minimum of one webinar per month
- Participate in in-person site visits, as scheduled by AHP.

Affinity Groups

 Grantee shall participate in Affinity Groups based on needs and interests identified via the Implementation Plan and in collaboration with the AHP team

Behavioral Health Workforce Resource Center (BHWRC) website

 Grantee shall access the BHWRC for training and data portal use.

Reporting

- Grantee shall participate in collection, submission, and use of data on performance measures as determined by AHP
- Submission of quarterly reports, invoices, and final progress reports per schedule below
- 6th and Final Quarter: 7/1/23 9/29/23. Report due on 10/15/23

Year 2 Total \$123,980.00 Grand Total \$397,100.00

ATTACHMENT E PAYMENT SCHEDULE SUBCONTRACTOR FUNDING/BUDGET

Monterey County Health Department - 200 Broadway Street

Description	Invoice Description	Amount Estimated
Equipment	Upon Completion of purchase with receipt for goods/equipment	\$3,000.00 \$9,000.00
Total Equipment		\$12,000.00

Description	Invoice Description	Amount Estimated
Intern Payment	Upon Completion of service with submission of	\$16,928.00
	the Quarterly Intern(s) Invoice Template	\$26,496.00
		\$26,496.00
		\$26,496.00
		\$3,680.00
Total Intern Payment		\$100,096.00

YEAR ONE

Quarter #/Date Range	Invoice Description	Amount of Invoice
Quarter 1: 4/1/22 – 6/30/22	Progress Report detailing progress made towards Deliverable 1	\$31,800.00
Quarter 2: 7/1/22 - 9/30/22	Progress Report detailing progress made towards Deliverable 2	\$47,400.00
Quarter 3: 10/1/22-12/31/22	Progress Report detailing progress made towards Deliverable 3	\$56,000.00
Quarter 4: 1/1/23 – 3/31/23	Progress Report detailing progress made towards Deliverable 4	\$56,000.00
Year 1 Total Deliverables		\$191,200.00

YEAR TWO

Quarter #/Date Range	Invoice Description	Amount of Invoice
Quarter 1: 4/1/23- 6/30/23	Progress Report detailing progress made towards Deliverable 1	\$56,000.00
Quarter 2: 7/1/23 – 9/29/23	Progress Report detailing progress made towards Deliverable 2	\$37,804.00
Year 2 Total Deliverables		\$93,804.00