



Monterey County

Budget Committee

Meeting Minutes - Final

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115

Wednesday, January 26, 2022

1:30 PM

Monterey Room

Attendees: Supervisor Wendy R. Askew, Chair; Supervisor Luis A. Alejo, Vice-Chair; Charles McKee, County Administrative Officer; Dewayne Woods, Assistant County Administrative Officer; Ezequiel Vega, County Budget Director; Les Girard, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; and Steve Vagnini, Assessor-Clerk-Recorder.
Excused: Mary Zeeb, Treasurer-Tax Collector.

Call to Order

The meeting was called to order at 1:30 p.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

There was no public comment received.

Appointment of Chair and Vice Chair

1. Consider appointment of the Chair and Vice Chair of the Budget Committee.

The Committee approved by consensus to appoint Supervisor Askew as the Chair, and Supervisor Alejo as the Vice-Chair of the Budget Committee.

Approval of Action Minutes

2. Approve the Budget Committee Action Minutes of December 16, 2021.

The Budget Committee Action Minutes of December 16, 2021 were approved by consensus.

Consent Agenda

Consent Items Nos. 3 through 5

ACTION: Consent Items Nos. 3 through 5 were approved by consensus.

3. Receive the List of Standing and Follow-up Report due to the Budget Committee.
4. Receive the California Department of Finance Bulletin for December 2021.
5. a. Support authorizing the Auditor-Controller to amend the Fiscal Year 2021-22 Adopted Budget to increase appropriations and estimated revenues by \$18,887 for the Office of the District Attorney, Fund 001, Appropriation Unit DIS001, financed by the receipt of JAG funds from the City of Salinas,

in the amount of \$18,887; and

b. Support adopting a resolution authorizing the County Administrative Officer or his designee to sign a Memorandum of Agreement and all related documentation on behalf of the County for the JAG grant application with the City of Salinas, subject to review and approval by County Counsel.

Regular Agenda

6. Receive a Report on the Governor's Fiscal Year (FY) 2022-23 Proposed Budget.

ACTION: The Committee received a report on the Governor's Fiscal Year 2022-23 Proposed Budget.

7. Support request to:

a. Authorize the Auditor-Controller to amend the FY 2021-22 County Administrative Office Adopted Budget 001-1050-CAO007-8029 to increase appropriations by \$217,550, financed by an increase in non-program revenue 001-1050-CAO019-8041 funded by ARPA revenue (will require 4/5th vote); and

b. Authorize the payment to the North County Fire District and Monterey County Regional Fire District, the only two districts which elected to receive ARPA funding, in accordance with the terms outlined in attachment A to this report.

ACTION: The Committee supported the recommendations under Item No. 7.a. and 7.b. by consensus, with direction for staff to contact the fire districts and advise of available funding.

- 8.

a. Support adopting a resolution to increase the Sheriff's Office appropriations by \$329,000 in the Sheriff-Coroner's FY 2021-22 Adopted Budget (001-2300-SHE001) financed by a reallocation of unspent American Rescue Plan Act funds from FY 2020-21 in the amount of \$226,682 as detailed in Schedule 1 and the remaining \$102,318 to be funded by an increase in Revenue (001-2300-SHE001) for the unbudgeted State Hold Revenue.

b. Support authorizing and directing the Auditor-Controller to amend the Sheriff-Coroner's FY 2021-22 Adopted Budget (001-2300-SHE001) by increasing appropriations by \$329,000 financed by a reallocation of unspent American Rescue Plan Act funds from FY 2020-21 in the amount of \$226,682 as detailed in Schedule 1 and the remaining \$102,318 to be funded by an increase in Revenue (001-2300-SHE001) for the unbudgeted State Hold Revenue.

ACTION: The Committee supported the recommendations under Item No. 8.a. and 8.b. by consensus.

- 9.

a. Support authorizing and directing the Auditor-Controller to amend the Emergency Communications Department's FY 2021-22 Adopted Budget (028-1520-EME004-8507-6111) by increasing appropriations by \$91,822 financed by FY 2020-21 surplus which is being held as fund balance in Fund 028. (Will require 4/5ths vote.)

ACTION: The Committee supported the recommendation under Item No. 9 by consensus.

10. a. Support amending the Housing and Community Development Department Budget Appropriation Unit HCD002, Unit 8543 to authorize two (2) FTE Code Compliance Inspector II, and one (1) FTE Office Assistant; and
- b. Support authorizing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2021-22 Housing and Community Development Department Adopted Budget Appropriation Unit HCD002, Unit 8543.

ACTION: The Committee supported the recommendations under Item No. 10.a. and 10.b. by consensus.

11. Support the request to:
 - a. Amend the Monterey County Health Department's Behavioral Health Bureau FY 2021-22 Adopted Budget (4000-023-HEA012-8410) to reclassify one (1.0) FTE Management Analyst I (MAI) position, to one (1.0) FTE Management Analyst II (MAII), one (1.0) FTE Behavioral Health Services Manager I (BHSMI) to one (1.0) FTE Behavioral Health Services Manager II (BHSMII), three (3.0) FTE Psychiatric Social Worker II (PSWII) to three (3.0) FTE Social Worker III (SWIII), one (1.0) FTE Behavioral Health Group Counselor II (BHGCII) to one (1.0) FTE SWIII, and one and 0.975 (1.975) FTE Behavioral Health Aide (BHA) to two (2.0) FTE SWIII as indicated in Attachment A; and
 - b. Authorize the Auditor-Controller, Human Resources Department, and the County Administrative Office to incorporate these position changes in the Monterey County Health Department's Behavioral Health Bureau FY 2021-22 Adopted Budget (4000-023-HEA012-8410).

ACTION: The Committee supported the recommendations under Item No. 11.a. and 11.b. by consensus. (Correction: reallocation of positions not reclassification).

12. a. Support request to amend the Fiscal Year (FY) 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014 to reclassify a 1.0 FTE Finance Manager I (FM I) to a 1.0 FTE Finance Manager II (FM II), and add 1.0 FTE Accountant III and 1.0 FTE Accounting Technician, resulting in estimated increased costs of \$47,874 for FY 2021-22 and \$196,282 for FY 2022-23, financed by a corresponding increase in revenue; and
- b. Support directing the Auditor-Controller and County Administrative Office to incorporate the position changes in the FY 2021-22 Health Department Adopted Budget 001-4000-8438-HEA014.

ACTION: The Committee supported the recommendations under Item No. 12.a. and 12.b. by consensus. (Correction: reallocation of positions not reclassification).

13. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A to adjust the base wage salary ranges of the Administrative Analyst, Personnel Analyst, Risk & Benefits Analyst and Employee Relations Representative classification series as indicated in Attachment A; and
- b. Support directing the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No.

13.a and 13.b by consensus.

14. a. Support amending Personnel Policies and Practices Resolution (PPPR) No. 98-394 Appendix A and B to create the classification of County Homeless Services Director with the salary range as indicated in Attachment A;
- b. Support amending the County Administrative Office Budget 1050-CAO004 Unit 8054 to add an allocation of Homeless Services Director; and
- c. Support directing the Auditor-Controller and County Administrative Office to incorporate the position change in the FY 2021-22 Adopted Budget and the Human Resources Department to implement the changes in the Advantage HRM system.

ACTION: The Committee supported the recommendations under Item No. 14.a thru 14.c by consensus.

15. a. Support amending the Human Resources Department Adopted Budget (001-1060-8401-HRD001) to reallocate one (1) 1.0 FTE HR Program Manager to one (1) 1.0 FTE Assistant Director of Human Resources as indicated in Attachment A; and
- b. Support directing the County Administrative Office and the Auditor-Controller to incorporate the approved position changes in the FY 2021-22 Adopted Budget.

ACTION: The Committee supported the recommendations under Item No. 15.a and 15.b by consensus.**Public comment provided by: Susan Chapman, Public Defender.****Quarterly Reports**

16. Receive a status update on the Jail Housing Addition Project 8819.

ACTION: The Committee received a status update on the Jail Housing Addition Project.

17. Receive a status report on the New Juvenile Hall, Project 8811.

ACTION: The Committee received a status update on the New Juvenile Hall Project.**Semi-Annual Reports**

18. Receive a report on the Mental Health Services Act (MHSA) fund balance.

ACTION: The Committee received a report on the Mental Health Services Act (MHSA) fund balance. The Committee requested a more detailed funding report.

19. Receive the Bi-Annual Report from the Assessor-County Clerk/Recorder

ACTION: The Committee received a bi-annual report from the Assessor-County Clerk/Recorder.**Adjournment****The meeting adjourned at 3:30 p.m. The next meeting is scheduled for February 23,**

2022 at 1:30 p.m. in the Monterey Room.