

**Before the Board of Supervisors in and for the
County of Monterey, State of California**

Resolution No.:

Adopt a Resolution to:

- a. Amend the Department of Social Services Budget 001-5010-8262-SOC005 to add one (1) Management Analyst II and reallocate one (1) Senior Account Clerk to one (1) Account Technician for Social Services Administration;
- b. Authorize the Auditor-Controller to incorporate approved budget modifications to the FY 2021-22 Budget 001-5010-SOC005-8262, and the County Administrative Office to reflect these approved changes in the FY 2022-23 Adopted Budget;
- c. Approve an increase in appropriations and estimated revenues of \$40,165 for the Social Services 001-5010-SOC005-8262 FY 2021-22 Adopted Budget (4/5ths vote required); and
- d. Authorize the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations and estimated revenues by \$40,165 in the Social Services Budget 001-5010-8262-SOC005 (4/5ths vote required).

WHEREAS, the Department of Social Services has determined the need to add (1) Management Analyst position to the Director’s office within the area of Community programs to assist with the increased workload of specialized grants and homeless programs that require significant reporting to federal and state organizations around performance reporting, program evaluations, analyzing governing statutes, best practices to improve outcomes, and capacity to seek out and apply for competitive grant opportunities This position will provide the capacity needed meet the increasing demands in this area strategically and successfully; and

WHEREAS, the Department of Social Services has determined the need to reallocate one (1) Senior Account Clerk to one (1) Account Technician located in the Finance Division to provide the appropriate level of support and resources to better meet the high-level/complex reporting needs and activities around the public assistance collections for all public assistance programs and the required activities for the Social Security Supplemental Security Income activities which will assist in meeting the needs of a large department/programs; and

WHEREAS, the annual cost of a Management Analyst II is \$151,611 (\$37,903 pro-rated), and the annual net increase for the reallocation to an Account Technician is \$9,047 (\$2,262 pro-rated); and

WHEREAS, an increase in appropriations and estimated revenues of \$40,165 is needed for the Social Services 001-5010-SOC005-8262 FY 2021-22 Adopted Budget for the 3-months of pro-rated cost; and

WHEREAS, the Human Resources Department has reviewed and approved the Request to Classifies to add these positions.

NOW, THEREFORE, BE IT RESOLVED THAT, the Monterey County Board of Supervisors does hereby:

1. Amend the Department of Social Services Budget 001-5010-8262-SOC005 to add one (1) Management Analyst II and reallocate one (1) Senior Account Clerk to one (1) Account Technician for Social Services Administration, as indicated below:

Add/From/To	Class	Position Title	Position	FTE	Revised
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	Code		Number	Increase/ Decrease	Total FTE
Add	14C30	Management Analyst II	0017	1.0	18.0
From	80J22	Senior Acct. Clerk	0003	-1.0	1.0
To	80J30	Account Technician	0003	1.0	4.0
Total				1.0	

2. Authorize the Auditor-Controller to incorporate approved budget modifications to the FY 2021-22 Budget 001-5010-SOC005-8262, and the County Administrative Office to reflect these approved changes in the FY 2022-23 Adopted Budget; and
3. Approve an increase in appropriations and estimated revenues of \$40,165 for the Social Services 001-5010-SOC005-8262 FY 2021-22 Adopted Budget (4/5ths vote required); and
4. Authorize the Auditor-Controller to amend the FY 2021-22 Adopted Budget by increasing appropriations and estimated revenues by \$40,165 in the Social Services Budget 001-5010-8262-SOC005 (4/5ths vote required).

PASSED AND ADOPTED upon motion of Supervisor _____, seconded by Supervisor _____ and carried on this 1st day of March, 2022 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book___ for the meeting on _____.

Dated:

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

By _____
, Deputy