

Attachment A

**Monterey County Board of Supervisors
Referral Submittal Form**

Referral No. 2024.05
Assignment Date: 5/14/24
(Completed by CAO's Office)

SUBMITTAL - Completed by referring Board office and returned to CAO no later than 10:00AM on Wednesday prior to Board meeting:

Date: May 3, 2024	Submitted By: Supervisor Glenn Church	District #: 2
Referral Title: Speed Hump Fee Waivers for Low Income Neighborhoods		
Referral Purpose: Request that the Board of Supervisors implement a policy that will waive the fees for speed hump installment in low-income neighborhoods to create safer roads.		
Brief Referral Description (attach additional sheet as required): As per the County of Monterey's Speed Hump brochure, a county encroachment permit must be obtained once 60% of homeowners on the street are in favor of the speed hump, and the requesting party must bear all expenses linked to its installation. The cost of installing a speed hump range from \$12,000 to \$17,000, depending on location and the materials used. However, this cost analysis does not include engineering costs. The current policy is discriminatory to low-income and underserved neighborhoods that do not have the financial resources compared to affluent neighborhoods. This referral requests that the staff investigate methods to cover or subsidize the costs of installing speed humps in low-income neighborhoods to promote road safety.		
Classification - Implication		Mode of Response
<input type="checkbox"/> Ministerial / Minor <input type="checkbox"/> Land Use Policy <input type="checkbox"/> Social Policy <input type="checkbox"/> Budget Policy <input type="checkbox"/> Other: _____		<input type="checkbox"/> Memo <input checked="" type="checkbox"/> Board Report <input type="checkbox"/> Presentation Requested Response Timeline <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input type="checkbox"/> Other: ASAP <input type="checkbox"/> Specific Date: _____

ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office:

Department(s): PWFP	Referral Lead: Randy Ishii	Board Date: 5/14/24
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REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:

Department(s):	Referral Lead:	Date:
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ANALYSIS - Completed by Department and copied to Board Offices and CAO:

Department analysis of resources required/impact on existing department priorities to complete referral:	
Analysis Completed By: _____	Department's Recommended Response Timeline
Date: _____	<input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/Specific Date: _____

REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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Note: Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.