

## Monterey County Board of Supervisors Referral Submittal Form

**Referral No. 2023.14**  
**Assignment Date: July 18, 2023**  
(Completed by CAO's Office)

**SUBMITTAL - Completed by referring Board office and returned to CAO no later than noon on Thursday prior to Board meeting:**

Date: 07/11/2023	Submitted By: Supervisor Wendy Root Askew	District #: 4
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**Referral Title:** Practical Housing Policy Presentation

**Referral Purpose:** Receive a presentation from the Monterey Bay Economic Partnership (MBEP) overviewing its June 2023 white paper - "Practical Housing Policy: Increasing Supply and Affordability" to further support the Board of Supervisors preparation to approve the 6<sup>th</sup> Cycle Housing Element for the County of the Monterey.

**Brief Referral Description** (attach additional sheet as required):

This referral requests County staff coordinate with the Monterey Bay Economic Partnership (MBEP) to bring a presentation as soon as possible overviewing its June 2023 white paper - "Practical Housing Policy: Increasing Supply and Affordability" to further support the Board of Supervisors preparation to approve the 6<sup>th</sup> Cycle Housing Element for the County of the Monterey.

California State law requires that local jurisdictions update the Housing Element every eight years. The Housing Element outlines how the County of Monterey plans to meet existing and future housing needs of its residents for all income levels. The Housing Element update process provides an opportunity for residents to get involved and help determine housing priorities, thereby helping to ensure that the County is responding to residents' changing needs. The updated Housing Element must be adopted by the County of Monterey Board of Supervisors and submitted to the State Department of Housing and Community Development Department no later than December 31, 2023.

Classification - Implication	Mode of Response
<input type="checkbox"/> Ministerial / Minor <input checked="" type="checkbox"/> <b>Land Use Policy</b> <input checked="" type="checkbox"/> <b>Social Policy</b> <input type="checkbox"/> <b>Budget Policy</b> <input type="checkbox"/> <b>Other:</b> _____	<input type="checkbox"/> Memo <input checked="" type="checkbox"/> <b>Board Report</b> <input checked="" type="checkbox"/> <b>Presentation</b> <hr/> <b>Requested Response Timeline</b> <input checked="" type="checkbox"/> <b>2 weeks</b> <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> Status reports until completed <input type="checkbox"/> Other: <input type="checkbox"/> Specific Date:

**ASSIGNMENT – Provided by CAO at Board Meeting. Copied to Board Offices and Department Head(s) Completed by CAO's Office:**

Department(s): <a href="#">Housing &amp; Community Development</a>	Referral Lead: <a href="#">Craig Spencer</a>	Board Date: <a href="#">07/18/23</a>
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**REASSIGNMENT – Provided by CAO. Copied to Board Offices and Department Head(s). Completed by CAO's Office:**

Department(s):	Referral Lead:	Date:
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**ANALYSIS - Completed by Department and copied to Board Offices and CAO:**

Department analysis of resources required/impact on existing department priorities to complete referral:

Analysis Completed By:	<b>Department's Recommended Response Timeline</b>
Date: _____	<input type="checkbox"/> By requested date <input type="checkbox"/> 2 weeks <input type="checkbox"/> 1 month <input type="checkbox"/> 6 weeks <input type="checkbox"/> 6 months <input type="checkbox"/> 1 year <input type="checkbox"/> Other/Specific Date: _____

**REFERRAL RESPONSE/COMPLETION - Provided by Department to Board Offices and CAO:**

Referral Response Date:	Board Item No.:	Referrals List Deletion:
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**Note:** Please cc Claudia Escalante and Karina Bokanovich on all CAO correspondence relating to referrals.