



# County of Monterey

Item No.

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

Legistar File Number: A 23-272

June 27, 2023

Introduced: 6/9/2023

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director or Assistant Director of the Department of Social Services to sign an agreement with Coalition of Homeless Services Providers for coordination and management of components of Monterey County's homelessness response services, effective July 1, 2023 through June 30, 2024 in the amount of \$629,000; and
- b. Authorize the Director or Assistant Director of the Department of Social Services to sign up to three amendments where the total amendments do not exceed 10% (\$62,900) of the original contract amount and do not significantly change the scope of work, not to exceed maximum of \$691,900.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director or Assistant Director of the Department of Social Services to sign an agreement with Coalition of Homeless Services Providers for coordination and management of components of Monterey County's homelessness response services, effective July 1, 2023 through June 30, 2024 in the amount of \$629,000; and
- b. Authorize the Director or Assistant Director of the Department of Social Services to sign up to three amendments where the total amendments do not exceed 10% (\$62,900) of the original contract amount and do not significantly change the scope of work, not to exceed maximum of \$691,900.

### SUMMARY/DISCUSSION:

The Coalition of Homeless Services Providers (CHSP) is a private, non-profit agency with a mission to promote interagency coordination, stimulate community-wide planning and coordinate programs for individuals and families who are homeless. CHSP is Monterey County's designated Continuum of Care (CoC) Coordinator and lead agency for many of the county's efforts to combat homelessness. This agreement funds and sustains the capacity of CHSP to provide the functions below:

Administration of the Coordinated Assessment and Referral System (CARS), including staff to sustain and support the data system and manage training needs across the homeless service provider network to manage the CARS Master List.

Support and advocacy for development of affordable housing, providing staff support and guidance to the Lead Me Home Leadership Council, the governing collective for the Five-Year Plan to Reduce Homelessness.

Coordination of the Continuum of Care (Co), which positions CHSP as the primary entity responsible for developing and submitting the consolidated CoC application and agency project applications to the Department of Housing and Urban Development. This process draws down

approximately \$2 million in funding that supports many existing homeless service programs. This process and funding are vital to maintain operational services for persons experiencing homelessness in Monterey County.

Supporting the Inclement Weather Plan, including collecting and notifying local service providers with important resource information during the inclement weather season when conditions impose an increased risk of hypothermia to homeless residents.

Serving as the lead agency for the Homeless Management Information System (HMIS), including administering the contract with approved HMIS software vendors, providing technical support to end users, and management of day-to-day operations.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved the Agreements as to form, as has the Auditor-Controller's Office as to financial provisions.

FINANCING:

This agreement is funded with Homeless Housing, Assistance and Prevention, Round 4 funds (\$140,000) and County General Fund Contributions of \$489,000. Sufficient appropriations and revenues are included in the Community Programs SOC004 unit of the FY 2023-24 Recommended Budget. Approval of the above recommendations will not increase the Departments' General Fund Contributions.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement correlates to the Health & Human Services and Administration Strategic Initiatives adopted by the Board of Supervisors by working towards the goals of the Lead Me Home 5-Year Plan to Reduce Homelessness by coordinating services to individuals and families experiencing homelessness.

Check the related Board of Supervisors Strategic Initiatives:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

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Approved by: Lori A. Medina, Director. x4430

Attachment: Agreement

Proposed agreement is on file with Clerk of the Board as an attachment to this Board Report.