



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: 23-668**

**August 29, 2023**

**Introduced:** 8/15/2023

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** General Agenda Item

- a. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute an Agreement with Karpel Computer Systems, Inc., for the continuing operation of a Case Management System for the Office of the District Attorney, for the period of July 1, 2023, through June 30, 2024, in the maximum amount of \$220,000;
- b. The Agreement will automatically renew for subsequent one (1) year terms, unless Karpel Computer Systems Inc. or the Office of the District Attorney gives notice under the terms of the agreement in advance;
- c. Accept non-standard contract provisions as recommended by the District Attorney;
- d. Authorize the Contract/Purchasing Officer or Contracts Purchasing Supervisor and the District Attorney to sign and execute the appropriate documents and verifications when required;
- e. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to issue purchase orders on an as-needed basis pursuant this Agreement over the period of July 1, 2023, through June 30, 2024, and any subsequent renewals.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to execute an Agreement with Karpel Computer Systems, Inc., for the continuing operation of a Case Management System for the Office of the District Attorney, for the period of July 1, 2023, through June 30, 2024, in the maximum amount of \$220,000;
- b. The Agreement will automatically renew for subsequent one (1) year terms, unless Karpel Computer Systems, Inc. or the Office of the District Attorney gives notice under the terms of the agreement in advance;
- c. Accept non-standard contract provisions as recommended by the District Attorney;
- d. Authorize the Contract/Purchasing Officer or Contracts Purchasing Supervisor and the District Attorney to sign and execute the appropriate documents and verifications when required;
- e. Authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to issue purchase orders on an as-needed basis pursuant this Agreement over the period of July 1, 2023, through June 30, 2024, and any subsequent renewals.

### SUMMARY:

It is requested that the Board authorize the Contracts/Purchasing Officer or Contracts Purchasing Supervisor to sign a non-standard Agreement with Karpel Computer Systems, Inc., and to issue purchase orders on an “as needed” basis, in the aggregate amount not to exceed \$220,000, over the period of July 1, 2023 through June 30, 2024, continuing for any renewals of

Legistar File Number: 23-668

the agreement. This company provides case management services for the Office of the District Attorney (DA) and has continuously provided those services since 2013.

DISCUSSION:

This vendor has a unique software application utilized by the Office of District Attorney for case management services, providing those services to both Prosecutors and Public Defender (PD) Offices across California and around the nation, which include both the DA and the PD in Monterey County.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the agreement as to form.

FINANCING:

The cost for the current fiscal year is projected to be \$220,000, which is currently only partially budgeted and may require additional appropriations. Karpel Computer Systems, Inc. increased their pricing after the preparation of the current budget, so those costs were not included in the recently approved FY 2023-24 budget. The DA intends to absorb these additional costs through savings in the existing budget. If additional funding is required for this essential system, a request will be forwarded through the Budget Committee later in the FY. The cost of future fiscal years will be included in the normal budgeting process.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Supports the efficient operation of the Office of the District Attorney, improving Public Safety for the citizens of the County.

Mark a check to the related Board of Supervisors Strategic Initiatives

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

DocuSigned by:

*Bruce Suckow*

Prepared by: G. Bruce Suckow, Finance Manager II, Ext. 5259

DocuSigned by:

*Jeanine M. Pacioni*

Approved by: Jeanine M. Pacioni, District Attorney, Ext. 5470

Attachments:

Agreement with Karpel Computer Systems, Inc.