



Monterey County Board of Supervisors

Board Order

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066
www.co.monterey.ca.us

A motion was made by Supervisor Mary L. Adams, seconded by Supervisor John M. Phillips to:

Agreement No.: A-15319; Amendment No. 1

- a. Approve and authorize the Director of the Department of Social Services to sign Amendment No. 1 to Agreement A-15319 with Central Coast Center for Independent Living to provide program housing search, placement support, and rental subsidies for participants of the Housing and Disability Advocacy Program, extending the term through June 30, 2023 and adding \$1,067,281 for a revised total contract amount of \$1,252,323; and
- b. Authorize the Director of the Department of Social Services to sign up to three (3) amendments to this agreement where the total amendments do not exceed 10% (\$125,232) of the contract amount and do not significantly change the scope of work.

PASSED AND ADOPTED on this 16th day of November 2021, by roll call vote:

AYES: Supervisors Alejo, Phillips, Lopez, Askew and Adams
NOES: None
ABSENT: None
(Government Code 54953)

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 82 for the meeting November 16, 2021.

Dated: November 22, 2021
File ID: A 21-532
Agenda Item No.: 32

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

Julian Lorenzana, Deputy

COUNTY OF MONTEREY
AMENDMENT # 1 to AGREEMENT # 5010-158
Central Coast Center for Independent Living

THIS AMENDMENT is made and entered into by and between the County of Monterey, a political subdivision of the State of California, (hereinafter, "COUNTY"), and Central Coast Center for Independent Living (hereinafter, "CONTRACTOR").

WHEREAS, the COUNTY and CONTRACTOR entered into an agreement for the provision of program housing search, placement support, and rental subsidies for participants of the Housing and Disability Advocacy Program (HDAP) for a term of July 1, 2021 through June 30, 2022 with a total contract amount of \$185,042 (hereinafter, "Original Agreement").

WHEREAS, the parties wish to amend the Agreement by **extending the term of the contract to June 30, 2023, revising the scope of services, and adding \$1,067,281**, for a new contract total of **\$1,252,323**.

NOW THEREFORE, the Parties agree to amend the Original Agreement as follows:

The Agreement is hereby, amended on the terms and conditions as set forth in the Original Agreement incorporated herein by reference, except as specifically set forth below.

1. **Section 2.0, Paragraph titled "PAYMENT PROVISIONS"** shall be amended to the following "The total amount payable by COUNTY to CONTRACTOR under this agreement shall not exceed the sum of **\$1,252,323**."
2. **Section 3.0, Paragraph titled "TERM OF AGREEMENT"** shall be amended to the following "The term of this Agreement is from July 1, 2021 to **June 30, 2023**, unless sooner terminated pursuant to the terms of this Agreement.
3. **Exhibit AA-Scope of Services/Payment Provisions** reflects **the extension of the contract term, the new contract total, expansion of the Target Population, the addition of client targets for 22/23 fiscal year, and the removal of language in Section G.1. regarding matching funds.**
4. **Exhibit CC, Budget** reflects the addition of the **\$1,067,281** for the new contract total of **\$1,252,323**.
5. **Exhibits DD and DD-1** are the revised invoices.
6. Except as provided herein, all remaining terms, conditions, provisions, entitlements and obligations of the Original Agreement shall remain unchanged and unaffected by this Amendment No. 1 and shall continue in full force and effect as set forth in the Original Agreement.
7. A copy of this Amendment No. 1 shall be attached to the Original Agreement.

Central Coast Center for Independent Living

Amendment #_1_to Agreement #5010-158

IN WITNESS HEREOF, the parties hereby execute this amendment as follows:

COUNTY OF MONTEREY

DocuSigned by:
Lori A. Medina
DF027950448749D...
By: _____
Lori A. Medina, Director, DSS

11/30/2021 | 9:02 AM PST
Date: _____

Approved as to Form

DocuSigned by:
Anne Breton, County Counsel
07025F3AA36B4A4...
By: _____
Deputy County Counsel

10/29/2021 | 7:04 PM PDT
Date: _____

Approved as to Fiscal Provisions

DocuSigned by:
Gary Giboney
D9834BFEC1D8449...
By: _____
Auditor/Controller

10/29/2021 | 7:20 PM PDT
Date: _____

CONTRACTOR

DocuSigned by:
Judy Cabrera, Executive Director
02A6B32089710468...
By: _____
(Signature of: Chair, President, or Vice-President)

Name and Title
Date: 10/29/2021 | 12:27 PM PDT

DocuSigned by:
Weary Day
902BAE34F4CA49F...
By: _____
(Signature of: Secretary, Asst. Secretary, CFO,
Treasurer, or Asst. Treasurer)

Name and Title
Date: 10/29/2021 | 2:25 PM PDT

EXHIBIT CC

Organization Name: Central Coast Center for Independent Living (CCCIL)
 Funder Name: MoCo HDAP
 Term: July 1, 2021 to June 30, 2023

DESCRIPTION	FY 2021-22 7/01/21-6/30/22	FY 2022-23 7/01/22-6/30/23	Total	
General Office Supplies	\$ 1,500.00	\$ 469.00	\$ 1,969.00	Printing cost, general office supplies
Travel/Mileage*/Per Diem	\$ 2,000.00	\$ 625.00	\$ 2,625.00	Mileage & Per Diem based off State of CA rate
Trainings/Meetings	\$ 500.00	\$ -	\$ 500.00	hotel accomodations & training/meeting expenses
Occupancy/Rent	\$ 11,490.00	\$ 3,591.00	\$ 15,081.00	Rent for CCCIL office space
Indirect Expenses	\$ 10,888.00	\$3,402.00	\$ 14,290.00	No more than 10% (excluding rent & housing assistance)
TOTAL ADMIN	\$ 26,378.00	\$ 8,087.00	\$ 34,465.00	
Case Manager (100% FTE)	\$ 56,475.00	\$ 17,648.00	\$ 74,123.00	One full-time case manager's salary, taxes, benefits
Case Manager (100% FTE)	\$ 48,400.00	\$ 15,125.00	\$ 63,525.00	One full-time case manager's salary, taxes, benefits
TOTAL HOUSING RELATED CM	\$ 104,875.00	\$ 32,773.00	\$ 137,648.00	
Housing Financial Assistance	\$ 814,160.00	\$ 266,104.00	\$ 1,080,210.00	Expenses for rent, security deposits, hotels, shelters
TOTAL HOUSING FINANCIAL ASSISTANCE	\$ 814,160.00	\$ 266,104.00	\$ 1,080,210.00	
TOTAL	\$ 945,413.00	\$ 306,964.00	\$ 1,252,323.00	

*CONTRACTOR shall receive compensation for travel expenses as per the "County Travel Policy". A copy of the policy is available online at www.co.monterey.ca.us/auditor/policies.htm. To receive reimbursement, CONTRACTOR must provide a detailed breakdown of authorized expenses, identifying what was expended and when. CONTRACTOR shall receive compensation for mileage reimbursement up to the rates listed online at www.irs.gov.

Monterey County Department of Social Services

Monthly Report of Expenditures FY 2021-22

Name of Agency: Central Coast Center for Independent Living

EXHIBIT DD

Report Month

Invoice #

CATEGORY	GRANT BUDGET AMOUNT	GRANT EXPENSES	GRANT BALANCE
GENERAL OFFICE SUPPLIES	\$ 1,500.00		\$ 1,500.00
TRAVEL MILEAGE/PER DIEM	\$ 2,000.00		\$ 2,000.00
TRAINING/MEETING/CONFERENCES	\$ 500.00		\$ 500.00
OCCUPANCY/RENT	\$ 11,490.00		\$ 11,490.00
INDIRECT EXPENSES	\$ 10,888.00		\$ 10,888.00
CASE MANAGER (1.0 FTE)	\$ 56,475.00		\$ 56,475.00
CASE MANAGER (1.0 FTE)	\$ 48,400.00		\$ 48,400.00
HOUSING RELATED FINANCIAL ASSISTANCE	\$ 814,106.00		\$ 814,106.00
TOTAL	\$ 945,359.00	\$ -	\$ 945,359.00

Amount Reimbursed	\$ -
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I hereby certify that this report is correct and complete to the best of my knowledge.

Person completing the form _____

Phone no.: _____

Authorized signature _____

Title _____

Date _____

Submit Bi-Monthly Report of Expenditures to Monterey County Department of Social Services, 730 La Guardia Street, Salinas, CA 93905

Remit To: Central Coast Center for Independent Living - 318 Cayuga St., Suite 208
Salinas, CA 93901

Monterey County Department of Social Services

Monthly Report of Expenditures FY 2022-23

Name of Agency: Central Coast Center for Independent Living

EXHIBIT DD-1

Report Month

Invoice #

CATEGORY	GRANT BUDGET AMOUNT	GRANT EXPENSES	GRANT BALANCE
GENERAL OFFICE SUPPLIES	\$ 469.00		\$ 469.00
TRAVEL MILEAGE/PER DIEM	\$ 625.00		\$ 625.00
TRAINING/MEETING/CONFERENCES	\$ -		\$ -
OCCUPANCY/RENT	\$ 3,591.00		\$ 3,591.00
INDIRECT EXPENSES	\$ 3,402.00		\$ 3,402.00
CASE MANAGER (1.0 FTE)	\$ 17,648.00		\$ 17,648.00
CASE MANAGER (1.0 FTE)	\$ 15,125.00		\$ 15,125.00
HOUSING RELATED FINANCIAL ASSISTANCE	\$ 266,104.00		\$ 266,104.00
TOTAL	\$ 306,964.00	\$ -	\$ 306,964.00

Amount Reimbursed	\$ -
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I hereby certify that this report is correct and complete to the best of my knowledge.

Person completing the form _____

Phone no.: _____

Authorized signature _____

Title _____

Date _____

Submit Bi-Monthly Report of Expenditures to Monterey County Department of Social Services, 730 La Guardia Street, Salinas, CA 93905

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Salinas, CA 93901