

MONTEREY COUNTY

HOUSING AND COMMUNITY DEVELOPMENT

Erik V. Lundquist, AICP, Director



HOUSING, PLANNING, BUILDING, ENGINEERING, ENVIRONMENTAL SERVICES

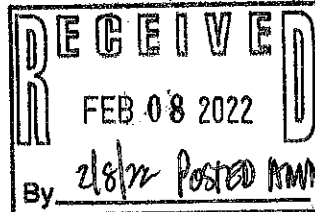
1441 Schilling Place, South 2nd Floor
Salinas, California 93901-4527

(831)755-5025

www.co.monterey.ca.us

January 11, 2022

Marjorie Moore
C/O Lana Canova, 25036 El Coritijo Lane
Mission Viejo, CA 92691-5236



Dear Marjorie,

Our records indicate that you executed an Inclusionary Housing Agreement and are required to be an owner occupant of the home. In order to remain in compliance with conditions under which you purchased your home or you received a loan, you must document to the County that you are a permanent occupant of the home.

To document your compliance with your obligations as a borrower or beneficiary of a County Housing Program, the following documents must be submitted to the County:

1. Fully **completed and signed** Owner-Occupant **CERTIFICATION** section (located on the back of this page);
2. A **copy of your current gas/electric or phone bill** which cites your name and the address of your home;
3. A **copy of your current Property Insurance declaration page with current policy dates**. If the County has extended a loan to you, your insurance policy must list the County as "second mortgagee". Please do not send a copy of your bill.

Please provide all requested information to our office no later than **January 31, 2022**. If you do not supply the requested information, the County will not process any requests for refinancing or provide resale pricing until the information is supplied. In addition, the County may take other actions to secure the information, including, but not limited to, conducting a site visit. If you have any questions regarding this letter, please call our office at 755-5390.

WARNING: THIS OWNER OCCUPANCY REQUIREMENT INCLUDES PROHIBITIONS AGAINST RENTAL OF YOUR INCLUSIONARY UNIT. YOU SHALL OCCUPY YOUR INCLUSIONARY UNIT AS YOUR PRIMARY RESIDENCE. YOU MAY NOT LEASE THE UNIT WITHOUT THE COUNTY'S PRIOR WRITTEN APPROVAL AND SUCH APPROVAL SHALL ONLY BE GRANTED FOR LIMITED CIRCUMSTANCES AND FOR RESTRICTED TIME PERIODS. VIOLATIONS OF THESE PROVISIONS MAY RESULT IN BREACH OF CONTRACT AND THE LOSS OF YOUR HOME.

FOR ADDITIONAL INFORMATION REGARDING THE RESTRICTIONS ON YOUR INCLUSIONARY UNIT, PLEASE REVIEW THE ADMINISTRATIVE MANUAL LOCATED ON THE COUNTY'S WEBSITE AT:

<https://www.co.monterey.ca.us/government/departments-a-h/housing-community-development/housing>

The *Occupancy Requirements* section begins on page 24, and the *Monitoring and Compliance Procedures* for the owner-occupied units begin on page 32 of the **Administrative Manual**.

If you are no longer the owner and/or are no longer residing in this home, please contact this office immediately.

I/We hereby certify that I/we am/are the owner(s) of the property/unit referenced above and am/are residing in that unit on a permanent basis.

M Moore
Signature

MARGIE MOORE
Print Name

1/30/22
Date

Signature

Print Name

Date

The unit has 3 bedrooms.

Daytime telephone: (949) 500-0091
Evening telephone: _____

MAKE SURE YOU HAVE ENCLOSED THE FOLLOWING DOCUMENTS:

- Fully **completed** and **signed** Owner-Occupant **CERTIFICATION**;
- A copy of your current gas/electric or phone bill** which cites your name and the address of your home; and
- A copy of your current Property Insurance declaration page with current policy dates.** If the County has extended a loan to you, your insurance policy must list the County as "second mortgagee". **PLEASE DO NOT SEND A COPY OF YOUR BILL.**

MAIL ALL TOGETHER TO:

Housing and Community Development, County of Monterey
1441 Schilling Place, South 2nd Floor, Salinas, CA 93901

DO NOT SEND INCOMPLETE MONITORING PACKAGES. WE ARE NO LONGER ACCEPTING FAXES.



ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 1944553420-9
Statement Date: 01/12/2022
Due Date: 02/02/2022

Service For:

MARJORIE MOORE
LANA CANOVA
114 CIRCULO DE CASITAS
MONTEREY, CA 93940

Your Account Summary

Amount Due on Previous Statement	\$330.18
Payment(s) Received Since Last Statement	0.00
Previous Unpaid Balance	\$330.18
Current PG&E Electric Delivery Charges	\$128.21
Central Coast Community Energy Electric Generation Charges	31.51
Current Gas Charges	225.70

Questions about your bill?

Monday-Friday 7 a.m.-9 p.m.
Saturday 8 a.m.-6 p.m.
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Total Amount Due by 02/02/2022

~~\$715.60~~

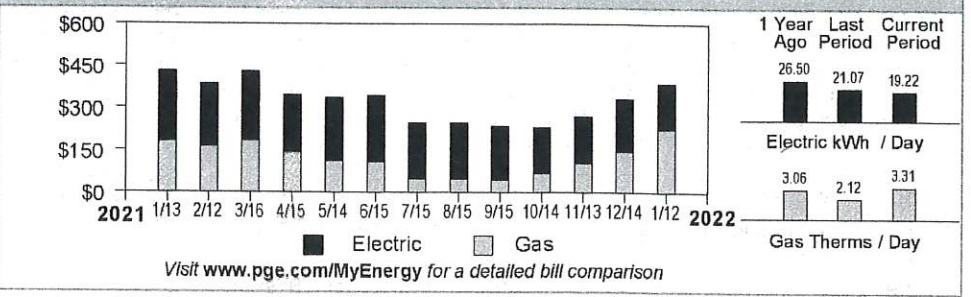
\$389.42

Ways To Pay

www.pge.com/waystopay

Monthly Billing History

Daily Usage Comparison



Important Messages

Find Ways to Save. The combination of colder weather, more time indoors and fewer daylight hours can increase your energy costs. For energy savings tips, visit www.pge.com/saveenergymoney.

PR 1/30/22 OK # 9310



P.O. Box 8041, Walnut Creek, CA 94596-8041
www.cseinsurance.com

Ins 1 Copy
Renewal Homeowners Form3 Policy

CSE Safeguard Insurance Company
Homeowner Select Program

To continue coverage, please send in your payment by 04/30/2021. Thank you for insuring with CSE.

Policy #	Policy Term (begins and ends at 12:01 a.m. Standard Time)	Notice Date
CAH1236579	From 04/30/2021 To 04/30/2022	03/10/2021

Named Insured and Address

MOORE, MARJORIE
C/O LANA CANOVA
25036 EL CORTIJO LN
MISSION VIEJO, CA 92691-5236

Agent J.E. BROWN and ASSOCS INS SVCS
admin@jebrown.net

Serviced by Broker: Code 46389-48255
BOYDSTUN INS SVCS
27001 LA PAZ RD 218
MISSION VIEJO, CA 92691
larry@bis-oc.com

Phone 949-465-9999 **Fax** 949-215-0258

The premises covered by this policy is located at: 114 CIRCULO DE CASITAS
MONTEREY, CA 93940-7635

Coverage at the above described location is provided only where a limit of liability is shown or a premium is stated.

Section I Loss Deductible \$2,500

Section I Coverage

Limit of Liability

A - Residence	\$481,224
B - Related Private structures	\$48,122
C - Personal Property	\$336,857
D - Additional Living Costs	\$96,245

Section II Coverage

L - Personal Liability	\$300,000
M - Medical Payments to Others	\$1,000

The limit of liability for this structure (Coverage A) is based on an estimate of the cost to rebuild your home, including an approximate cost for labor and materials in your area, and specific information that you have provided about your home.

Additional Premiums – See Additional Coverages

Workers Comp - Occasional Employee

Discounts and Other Credits

Claim Free Persistency
New Renovated Home

Term Premium	\$1,723.00
Total Additional Premium/Credits	
Policy Fee	\$20.00
Seismic Safety Commission Assessment (SSC)	\$0.15
Total Annual Premium	\$1,743.15

Insured Billed

Continued on next page



Policy # CAH1236579
 From 04/30/2021 To 04/30/2022
 Insured MOORE, MARJORIE

Agent J.E. BROWN and ASSOCS INS SVCS
 Serviced by Broker: 46389-48255 Phone 949-465-9999
 BOYDSTUN INS SVCS

Rating Information:

Form	Constr	Year	Roof Type	Prot Class	Terf	Value Up	Deduct Amount	# Fam	# Apt	Soil Type	Retrofit
Form 3	AF	2001	TILE		001	N	2,500	1	1	S1	No
Feet to Hydrant	Mi. Fire Station	Program	Civil Servant	Yrs with Employer	Retired	Affinity Group	Loss Free				
500'-1000'	4	HO	N			N	Y				

Policy includes the following forms and endorsements

Form Number	Description	Form Number	Description
F.33820A	08/10 Important Inspection Notification	F.31485B	01/20 Privacy Notification
F.32370E	07/20 CA Res Prop Ins Bill of Rights	F.30735H	01/21 CA Res Prop Ins Disclosure
F.32280C	03/16 Contact Information Notice	FORM 3	2.0 Special Form
H 1020	09-05 Limited Ordinance Or Law	ML 0055	09 04 Repl Value Loss Settlement Term
ML 0090	05 01 Worker Comp-Domestic Employees	ML 0112	09 04 Amendatory Endorsement-Calif
ML 5900	03 04 Rot, Bacteria, Fungi, Protists	ML-147	1.0 Punitive Damage Exclusion
ML-223	6.0 Lead Liability Exclusion	ML-435	1.0 Pollution Liability Exclusion
ML-483	2.0 Calendar Date Or Time Failure	PL 1001	03-04 Mandatory Liability Exclusion
F.34255A	11/12 Limited Wildfire Smoke	F.34380A	12/15 Designated Person
F.34480A	09/15 Palomar Earthquake Offer	F.34635A	07/19 State of Emergency Endorsement

Description of Additional Coverages

- Flood Coverage does not apply.
- Earthquake insurance is not provided.
- Claim Free Persistency - 3 year(s) loss free
- New Renovated Home - Building is 20 year(s) old