



County of Monterey,  
a political subdivision of the  
State of California, acting through  
its Department of Public Health,  
Behavioral Health Bureau  
Attn: Elsa Mendoza Jimenez, MPH  
1270 Natividad Road  
Salinas, CA 93906

RE: COMMUNITY CARE EXPANSION (“CCE”) PRESERVATION FUNDS  
FOR COUNTIES – NOTICE LETTER OF ASSIGNMENT OF THIRD-  
PARTY CONTRACTOR (“Letter”)

To Elsa Mendoza Jimenez,

The purpose of this Letter is to inform you, as a participant in the Community Care Expansion (“CCE”) Preservation Program (Program), of the assignment of the California Department of Social Services’ (“CDSS”) third-party administrator.

As authorized by the CCE Preservation Program, CDSS and Advocates for Human Potential, Inc. (“AHP”) entered into an agreement (the “AHP Agreement”) to facilitate program funding awards and provide services to CDSS in furtherance of the CCE Preservation Program. These services included: assisting CDSS with strategic planning for the CCE Preservation Program; creating plans, protocols, and processes; and communicating to and coordinating with CDSS, CCE grantees, and stakeholders to ensure successful implementation of the CCE Preservation Program. Additional services included: reviewing, scoring, and awarding applicants; conducting administrative activities for CCE, such as contracting with grantees and processing grantee invoices, as directed by CDSS; managing grantees’ performance against the goals of their awarded projects; and providing extensive and specialized training and technical assistance to CCE applicants and grantees, as directed by CDSS.

With AHP acting in its role as a third-party administrator, AHP entered into several Program Funding Agreements (“PFAs”) with various counties for the benefit of CDSS and the implementation of the CCE Preservation Program. Subsequently, AHP and CDSS ended its contractual relationship and AHP’s rights under the PFAs were assigned to CDSS. CDSS then assigned the AHP PFA’s to Horne LLP (“Horne”) on August 5, 2023. From then on, Horne has acted as third-party administrator to all counties participating in the CCE Preservation Program, regardless of whether a county signed a PFA prior or subsequent to August 5, 2023.

As you are aware, AHP and Monterey County executed a PFA on June 27, 2023. For the avoidance of any doubt, the PFA contains the following language:

“AHP’s obligations under this Agreement shall be assignable to CDSS or CDSS’s designee upon CDSS’s request without the County’s consent.”

(See Section 15.9 of the PFA).

Therefore, this Letter shall serve as formal notice that Horne is the current third-party administrator under the CCE Preservation Program and has been assigned and has assumed all obligations of AHP as it relates to the CCE Preservation Program.

For any questions or inquiries regarding the CCE Preservation Program, please contact Horne at the below address:

HORNE LLP  
661 Sunnybrook Rd., Suite 100  
Ridgeland, MS 39157  
Email: [anna.stroble@horne.com](mailto:anna.stroble@horne.com)  
Attention: Anna Stroble, Partner

Sincerely,



Julie McQuitty  
Chief, Program Policy and Quality Assurance Branch  
Housing and Homelessness Division  
California Department of Social Services