

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Draft

Thursday, March 28, 2024

9:00 AM

SPECIAL MEETING

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Susan Blitch, County Counsel; Rocio Quezada, Committee Secretary; and
Elected Officials: Rupa Shah, Auditor-Controller; and Marina Camacho, Assessor-Clerk-Recorder.
Excused: Mary Zeeb, Treasurer-Tax Collector.

Call to Order

The meeting was called to order at 9:01 a.m.

Additions and Corrections

There were no additions or corrections to the agenda.

Public Comment Period

No public comment received..

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of February 28, 2024.

The Budget Committee Action Minutes of February 28, 2024 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 9

ACTION: Consent Items Nos. 2 through 9 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the March 2024 California Department of Finance Bulletin.
4.
 - a. Support authorizing appropriation of Fiscal Year (FY) 2023-2024 funds to support the expanded scope of work at the 1270 Natividad Road-Health Department-Water Intrusion Repairs Project (Project), including replacement of approximately 50 storefront-style windows;
 - b. Support authorizing and directing the Auditor-Controller to amend the FY 2023-2024 Adopted Budget for Capital Project Fund 404, Appropriation Unit PFP057, increasing appropriations in the amount of \$1,880,774 financed by an operating transfer from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047;
 - c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-2024 Adopted Budget for Building Improvement and Replacement Fund 478, Appropriation Unit CAO047, to increase appropriations \$1,880,774 financed by Unrestricted Net Position (478-3202-BIR); and
 - d. Support authorizing and directing the Auditor-Controller to transfer \$1,880,774 for the Fiscal Year 2023-2024 from Building Improvement and Replacement Fund 478, Appropriation Unit CAO047 to Capital Project Fund 404, Appropriation Unit PFP057.
5.
 - a. Support a request to reallocate \$103,796 from the remaining balance of completed Emergency Services Center HVAC Replacement Project to the Perimeter Fencing Upgrade and Paving Project,

- where budget appropriations are already available in the Capital Project Fund 404, financed with a transfer in from Building Improvement and Replacement Fund 478;
- b. Support authorizing the Auditor-Controller to amend the FY 2023-24 Adopted Budget for the Building Improvement and Replacement Fund 478, Appropriation Unit CAO47, to increase appropriations and operating transfer out by \$83,340 for the Emergency Services Center Perimeter Fencing Upgrade and Paving Project; and
 - c. Support authorizing the Auditor-Controller to amend the FY 2023-24 Adopted Budget for the Capital Project Fund 404, Appropriation Unit PFP057, to increase appropriations and operating transfer in by \$83,340 for the Emergency Services Center Perimeter Fencing Upgrade and Paving Project; and
 - d. Support authorizing the Auditor-Controller to transfer \$83,340 for the FY 2023-24 from the Building Improvement and Replacement Fund 478, Appropriation Unit CAO47, to Capital Project Fund 404, Appropriation Unit PFP057.
6. Support to authorize and direct the Auditor-Controller to amend the Fiscal Year (FY) 2023-24 Adopted Budget for the Housing and Community Development Department (HCD), Community Development Grant, Fund 013, Unit 8546, Appropriation Unit HCD005 to increase appropriations by \$367,912, financed by unassigned fund balance (\$122,911) and Community Development Block Grant (CDBG) funds (\$245,000) from prior years.
 7. Support approval of a resolution authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget, Social Services - Community Programs Fund 001, Appropriations Unit SOC004 to increase appropriations and estimated revenues by \$602,110 to provide funding for the Emergency Rental Assistance Program.
 8. Receive and accept the bi-annual financial report for the Information Technology Department (ITD) for FY 2023-24.
 9. Receive a report on Capital Improvement Project managed by the Public Works, Facilities and Parks Department (PWFP) for the period of July 1, 2023 through December 31, 2023 (Fiscal Year 2023-24, Quarters One and Two).

Regular Agenda

10. a. Support accepting FY 2023-2024 Bureau of Justice Assistance (BJA) Grant award of \$600,000, contingent upon the County of Monterey providing a match for grant award; and
b. Support authorizing and directing the Auditor-Controller to amend the Sheriff-Coroner's FY 2023-24 Adopted Budget 001-2300-SHE001-8242 by increasing appropriations by \$1,981,091 financed by BJA Grant award of \$349,800 and \$1,631,291 in Unassigned Fund Balance (BSA 001 3101) or other funding as directed by the Budget Committee.

ACTION: The Committee supported the request for AXON body worn cameras and related equipment, with a recommendation for this item to be included in the budget process with a start date of July 1, 2024.

Public comment provided by DA Jeannine Pacioni

11.

- a. Support authorizing and directing the Auditor-Controller to amend the Sheriff-Coroner's FY 2023-24 Adopted Budget 001-2300-SHE003-8238 by increasing appropriations and estimated revenues in 001-2300-SHE003-8238 by \$199,067 financed by a transfer from fund 478-1050-CAO047-8539.
- b. Support authorizing and directing the Auditor-Controller to transfer \$199,067 from Fund 478-1050-CAO047-8539 to 001-2300-SHE003-8238.
- c. Support authorizing and directing the Auditor-Controller to amend the Building Improvement and Replacement's FY 2024-25 Adopted Budget 478-1050-CAO04-8539 to increase appropriations funded by fund 478 net position.

ACTION: The Committee supported Item No. 11.a thru 11.c by consensus.

12. Support authorizing and directing the Auditor-Controller to amend the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273) by increasing appropriations \$220,250 in the Sheriff's FY 2023-24 Adopted Budget (001-2300-SHE003-8273), financed by Proposition 64 Grant revenues in the amount of \$83,250 and Cannabis Assignment (BSA-001-3132) or funding as directed by the Budget Committee in the amount of \$137,000.

ACTION: The Committee supported Item No. 12 with a recommendation for funding from contingencies.

13. a. Receive the Draft County of Monterey Capital Improvement Program Five-Year Plan (CIP) for Fiscal Years (FYs) 2024/25 through 2028/29;
- b. Provide recommendations on funding for prioritized unfunded projects to be included in the FY 2024/25 CIP work plan.

ACTION: The Committee received the Draft Capital Improvement Program 5-year Plan (CIP) for Fiscal Years 2024/25 through 2028/29 and provided recommendations on priority unfunded projects.

Public comment provided by: Gina Martinez, Hillary Theyer, Lori Medina, Jeannine Pacioni, Susan Chapman, Benny Young, and Bryan Flores.

14. Support the Public Works, Facilities and Parks recommendation to the Board of Supervisors, acting as the Board of Directors of the Boronda County Sanitation District to:
 - a. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Boronda County Sanitation District Adopted Budget, Fund 156, Appropriation Unit PFP049, to increase appropriations by \$184,840, financed by existing fund balance in the amount of \$69,316 and an operating transfer-in of \$121,828 from General Fund 001, Other Financing Uses Appropriation Unit CAO017 to be repaid per a loan agreement;
 - b. Authorize and direct the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget, General Fund 001, Other Financing Uses Appropriation Unit CAO017, to increase appropriations by \$121,828 financed by either a release in Cannabis Tax Assignment (BSA 001-3132) or a decrease in appropriations in General Fund 001, Contingencies Appropriation Unit CAO020; and
 - c. Authorize and direct the Auditor-Controller to transfer \$121,828 for the Fiscal Year 2023-24 from General Fund 001, Other Financing Uses Appropriation Unit CAO017, to Boronda County Sanitation District, Fund 156, Appropriation Unit PFP049.

ACTION: The Committee supported Item No. 14.a thru 14.c by consensus.

15. a. Support a recommendation from the Economic Development committee to increase the Development Set-Aside (DSA) percentage allocation from 8.93% to 9.19% effective FY2024-25; and
- b. Support a recommendation from the Economic Development Committee to revise funding allocations for the following Development Set-Aside agencies, Monterey County Convention and Visitors Bureau (MCCVB) 5.84%, Arts Council for Monterey County 1.93%, Monterey County Film Commission 0.92%, and Monterey County Business Council 0.50%.

ACTION: The Committee received a recommendation from the Economic Development Committee to increase the Development Set-Aside percentage allocation from 8.93% to 9.19% for FY 2024-25. This item will go to the full Board for consideration.

Adjournment

The meeting adjourned at 11:11 a.m.

The next regular meeting is scheduled on April 24, 2024 at 1:00 p.m. in the Monterey Room and via Zoom