



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: RES 24-122**

**June 25, 2024**

**Introduced:** 6/11/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Resolution

Adopt a resolution approving the County of Monterey Capital Improvement Program Five-Year Plan (CIP) for Fiscal Years 2024/25 through 2028/29.

**RECOMMENDATION:**

It is recommended that the Board of Supervisors adopt a resolution approving the County of Monterey Capital Improvement Program Five-Year Plan (CIP) for Fiscal Years 2024/25 through 2028/29.

**SUMMARY:**

The County of Monterey Capital Improvement Program Five-Year Plan (CIP) is a planning document that includes capital projects managed by the Public Works, Facilities and Parks Department (PWFP), Natividad Medical Center (NMC) and Information Technology Department (ITD). NMC manages its own funds for capital projects and is included in the CIP for reference only. Monterey County Water Resources Agency (MCWRA) is not considered a department of the County, so the CIP does not include MCWRA projects.

Infrastructure projects with a value over \$100,000 and a useful life of more than one year are included in the CIP. Both funded and unfunded projects are reported in Fiscal Year (FY) 2024/25. Funded projects are incorporated in operating and capital budgets. Unfunded projects are presented to the Capital Improvement Committee (CIC), Budget Committee (BC) and Board of Supervisors (Board) for consideration as priority for any eligible funding that becomes available. The projects and costs identified for FYs 2024/25 through 2028/29 are intended to illustrate priorities and the magnitude of future funding needs.

**DISCUSSION:**

The CIP sets forth public projects essential to maintain and improve County public facilities and facilitate the orderly implementation of the County General Plan. Each year, the CIP is updated and reviewed considering County needs, priorities, and available funding. A long-term CIP provides several benefits:

- Prioritizes needs and establishes an orderly basis for sound budgetary decisions
- Focuses attention on both mandated and community goals, needs, and capabilities for best use of public funds and establishes a long-term plan to address future needs
- Improves the likelihood of obtaining State and Federal financing assistance for projects
- Encourages project coordination between the County and public agencies which serves to reduce scheduling conflicts
- Permits private enterprise to relate and/or align their projects to the CIP

**FY 2024/25 Funded Projects**

Each year, PWFPP coordinates project submittals and develops the CIP document which considers County needs, priorities, and available funding. Projects with sufficient funding for FY 2024/25 are included in the CIP as “First Year - Funded” projects. PWFPP staff does not rank or score these projects as they are not competing for discretionary funding. The majority of funding for these projects is held in either Fund 404 Capital Projects Fund or Fund 002 Road Fund. Departments may also hold specific project funding such as grant funds in their own department budgets.

**FY 2024/25 Unfunded Project Requests**

Projects with a funding shortfall or no funding which departments wish to have considered for discretionary funding in FY 2024/25 are included in the CIP as “First Year - Unfunded” projects. These projects range from an identified need with no formal scoping or cost estimating to projects with professional programming, scoping, and estimating, which provide more accurate cost estimates.

PWFPP conducted the standard unfunded project review and scoring process based on life/health/safety criteria which were initiated in FY 2017/18. Additionally, these projects have been ranked utilizing a Government Alliance on Race and Equity (GARE) Racial Equity Tool. Beginning in 2018, staff have incorporated this additional score to look at projects from a community benefits lens in addition to health and safety needs. The CIC places an emphasis on projects benefiting targeted geographical areas, such as disadvantaged communities which may qualify to leverage grant funding. Road and bridge projects are not eligible for General Fund Contingency and Building Improvement and Replacement (BIR) funds and so are not included in this scoring.

For FY 2024/25, the CIC and BC made recommendations to fund capital projects from the First Year - Unfunded list and at the May 29 Budget Hearings, the Board allocated funding to 12 of these recommended capital projects. Project details are available in the CIP and funding actions are incorporated into the FY 2024/25 budget adoption.

- Seaside Community Benefits Office Replacement - 1281 Broadway Ave Seaside
- HVAC Repairs and Replacement - 1200 Aguajito Rd Monterey
- Replace Generators at 1441/1488 Schilling Pl Salinas
- HVAC Repairs and Replacement - 1441/1448 Schilling Pl Salinas
- HVAC Upgrade to Board Chambers Server Room
- Youth Center Tenant Improvements (Design and Planning) - 970 Circle Dr
- 168 W Alisal - 3rd Floor Security Improvements
- County Wide Facility Master Plan
- Lake Nacimiento Resort Lodge Refurbishment
- Lake San Antonio Water System Temporary Compliance Measures
- 1441 Schilling Place-Election Office Security TI
- 168 West Alisal-Public Defender's Office Ballistic Glazing Upgrade

**OTHER AGENCY INVOLVEMENT:**

PWFPP worked closely with County departments to identify capital needs, related costs, and funding sources. The Departments were encouraged to attend CIP presentations at the CIC, Budget Committee (BC), Budget Workshop, and Budget Hearings to speak on behalf of their projects.

Legistar File Number: RES 24-122

---

On March 11, 2024 the CIC reviewed the draft CIP and made recommendations for unfunded project priorities. On March 19, 2024, the BC provided funding recommendations which were reviewed at the Board of Supervisors' Budget Workshop and Budget Hearings.

Housing and Community Development (HCD) reviewed the draft CIP list of planned projects for FY 2024/25 recommends that the list of major public works projects, contained in the CIP conforms to and is consistent with the 2010 Monterey County General Plan or the Monterey County Local Coastal Program and the 1982 General Plan, as applicable. This recommendation and list of planned projects is scheduled to be provided to the Planning Commission on June 26, 2024.

FINANCING:

The CIP is funded by multiple funding sources including local, state, and federal grants, Highway Users Tax Account (HUTA, or Gas Tax), SB 1, Measure X, impact fees, and capital funds. PWWP staff costs allocated to prepare the CIP this FY are budgeted in Fund 404. Available cash flow is considered when determining the timing and implementation of individual projects.

Prepared by: John Snively, Administrative Operations Manager (831) 759-6617

Reviewed by: Lindsay Lerable, Assistant Director of Public Works, Facilities and Parks

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks

DS  
RI

The following attachments are on file with the Clerk of the Board:

Attachment A - Draft Resolution

Attachment B - CIP FYs 2024-25 thru 2028-29