

Item #	BoS Ref#	Assgn. Date	Referring Sup.	Lead Dept.	Assigned to:	Referral Title	Departmental challenges in completing response	Proposed Completion Date	Board Recommendation
1	2016.02	4/12/16	Adams	HCD	Girard/Lundquist	Short Term Rental (STR) Ordinance a) Prioritize completion of the STR rental ordinance by scheduling a final meeting of the STR Working Group; and b) Present a complete STR Ordinance to the Planning Commission; c) County Counsel respond to the Board re. County not engage in code violation citations while the STR ordinance is being developed.	The preparation of an environmental impact report (EIR) pursuant to the California Environmental Quality Act (CEQA) is a comprehensive evaluation of environmental effects resulting from the proposed ordinances. The work is substantial and takes time. The Department plans to publish the EIR in June of 2023 and publishing the Final EIR in November with certification occurring then too. Upon certification of the Final EIR, the Board may consider the adoption of the ordinances. The Department is actively engaged in code compliance with District 5, as directed by the Board.	TBD	Continue
2	2017.18	9/19/17	Askew	CAO	Bokanovich	Request a presentation to the Board of Supervisors with options for commissioner compensation that supports our ability to recruit a diverse and representative pool of commissioners.	HRD staff provided an overview on this item to the Human Resources Committee in late January 2022. Referral was subsequently reassigned to the County Administrative Office. The HR committee requested the following be looked into as part of the referral response: •Standardized travel/gas reimbursements across all committees, commissions, etc. •Simplified process for individuals to join commissions, committees, etc. • Utilize PR Team to elevate the recruitment of, and promote vacancies on social media. • Identify original purpose of the individual committees, commissions, • Identify if these bodies are performing the duties that it was intended to perform and providing advice that it was intended to provide • Is the purpose of commission being met and do we have the resources to support it so that it can meet its function • Identify demographics of current commissioners, including working families or youth.  Additional time is needed for information gathering. Staff anticipates a further response to the Board in September 2023.	September 2023	Continue
3	2017.20	11/19/19	Alejo	PWFP	Ishii	Lease agreement between the City of Salinas and the County of Monterey regarding County's parcel adjacent 855 East Laurel Drive in Salinas for the implementation of a BMX Bike Track, new Skate Park, and sidewalk on East Laurel Drive in Salinas.	Grant application was submitted per BOS direction, but not selected for funding. Staff continue to look for grant opportunities. Request for federal earmark being submitted.	TBD	Continue
4	2018.15	6/5/18	Phillips Church/Alejo	HCD	Lundquist	Consider zoning changes to prohibit drilling for oil & gas north of King City	Litigation has caused delays in a response.	TBD	Modify to to include Supervisor Church as the sole referring supervisor for the referral.
5	2018.16	6/26/2018	Alejo	CoCo AC	Girard/Shah	Update County Travel Policy by County Counsel in coordination with the Auditor-Controller's Office.	Referral maker indicated this is no longer necessary due to a change in leadership in the Auditor - Controller's Office.	Rescind	Withdraw
6	2018.28	12/4/2018	Phillips Church	HCD	Lundquist	Affordable Housing in the Coastal Zone	Staffing workloads, staff continuity and Board of Supervisors priorities have prohibited further action. The Department is in the process of preparing its 6th Cycle Housing Element and other Land Use Plans. Staff continues to look for opportunity to incorporate the Referral's purpose into other work. Additionally, current staff will need to discuss the Referral with Coastal Commission staff to understand its openness to LCP revisions since it must certify any revision. Depending upon and understanding the openness to LCP revisions, staff will be more capable of defining the scope of work and sources of funding related to this work. Staff anticipates coordinating meetings with coastal commission staff in 2023 with a report out to the Board of Supervisors in 2024.	TBD	Continue
7	2019.08	9/10/2019	Alejo	PWFP CAO	Ishii/Chiuolos	State Funding for the Historic Old Monterey County Jail	No funding has been identified. Staff continues to seek funding/grant opportunities for the project.	TBD	Continue
8	2019.11	10/8/2019	Adams	Health	Jimenez Encarnacion	Establish an Ordinance restricting the use of single-use plastics	There have been delays in completing referral due to competing priorities. A draft ordinance for single-use plastics has been submitted to County Counsel for review. Once finalized, the draft ordinance will be presented to the Board. Staff estimates a response to the Board prior to the end of the fiscal year.	June 30, 2023	Continue
9	2020.12	3/3/2020	Phillips Church/Adams	CAO PWFP	Vega/Ishii	Consider funding options to increase the Pavement Condition Index of County roads to at least a "Fair" standard over the next ten years.	PWFP and CAO staff, and consultants, have been evaluating financing options, and provided updates to the CIC, BC and BOS for further direction. A final check in with the CIC is planned for March 6, with report to the BOS on March 28, 2023.	28-Mar-23	Continue

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10	2020.22	7/7/2020	Phillips Church	CAO	Bokanovich	Referral Process Amendment	There have been delays in completing referral due to competing priorities. Board is scheduled to conduct its 2nd annual evaluation of pending referrals on March 28, 2023. To avoid future delays, all annual evaluations will be scheduled to occur the first month of each calendar year. Board review of the referral procedures is anticipated to occur in early May, in conjunction with other Board policies.	Ongoing	Continue
11	2020.27	12/8/2020	Lopez-Alejo	COB	Ralph	Address the need for translation services	One part has been completed with the agendas being translated into Spanish in addition to all other languages; also the minutes are being translated into Spanish and all other languages which wasn't part of the referral but thought I'd share; the first challenge was with the video/audio with getting a Zoom webinar set up to match the English webinar logistically it took many meetings for IT and I to get the process down; second challenge was securing a qualified interpreter which one was found but there was a delay on their end with filling out the contract insurance paperwork correctly; I believe all of these issues have been addressed; the next step is document process for the interpreters, do a training with them then do a soft launch for them to practice and then the following week put it into place.	Target soft launch is at the beginning and or mid of April 2023	Continue
12	2021.05	3/2/2021	Alejo	PWFP	Ishii	Monterey County COVID-19 Victims Memorial	No funding identified. Staff seeks board support to promote the capital campaign. Staff will continue to seek alternative funding/grant opportunities for the project.	TBD	Continue
13	2021.09	5/25/2021	Phillips Church/Askew	CAO	Bokanovich	Review of Board Committee Responsibilities	There have been delays in completing referral due to competing priorities. Staff has developed a draft policy section 1) highlighting the function, authority, and purview of each Board (standing) committees; 2) delineating administrative support responsibilities for ad hoc committees, and, 3) providing capacity for ad hoc committees to report out on general ad hoc activities to full Board. We are currently working with departments to identify estimated routing times for items from initial committee review through Board consideration. Staff anticipates a report back to the Board in late July 2023.	July 2023	Continue
14	2021.18	9/28/2021	Adams	WRA	Bauman	Board Workshop to Review Regional Water Issues and Potential Solutions	In early 2023, Water Resources Agency Staff have been coordinating this effort with the Salinas Valley Basin GSA, and preliminarily discussed convening a first-phase collaborative effort between Monterey One Water and the MCWRA related to operation of the CSIP and related water recycling infrastructure, with a focus on collaborative planning, financing, and operational issues. When the GSA finalizes resourcing and coordination between the parties, this proposed effort and update will be presented to the BOD and Supervisors.	April 2023	Continue
15	2021.25	11/16/2021	Askew	HCD	Lundquist	East Garrison Street Renaming	HCD staff has developed a draft program. The program will likely be presented to the Board for consideration in the Fall of 2023.	TBD	Continue
16	2021.27	12/7/2021	Askew	HRD	Ramirez-Bough	Class and Comp Study Process	On December 14, 2022, the BOS HR Committee recommended the Human Resources Department work with Department Heads on the class and comp study process. Staff recommends the referral be deemed completed.	Recommend closing referral	Complete
17	2021.28	12/7/2021	Alejo/Lopez	WRA	Bauman	Water Storage Infrastructure and Maintenance State Budget Request	In early 2023, MCWRA Staff continue coordinating with CAO's Office, and the County's legislative consultants to refine state and/or federal budget requests for 2023. This is an ongoing effort.	December 2023	Ongoing
18	2021.29	12/7/2021	Adams	PWFP	Ishii	Increased Fines for Big Sur Roadside Camping Prohibition	New sign design will require approval by the State through the California Traffic Control Device Committee (CTCDC). Additional sign installation will subject to approval of a Caltrans encroachment permit and coastal development permit.	TBD	Continue
19	2021.31	12/14/2021	Alejo	HCD CoCo	Lundquist/Girard	Housing Authority of Monterey County Reorganization and New Governance Structure	HACM has hired an executive director. Staff is of the opinion that the referral may be closed or needs to be revised to direct additional work. Additionally, the Ad Hoc Committee needs to be reestablished for 2023. The Ad Hoc Committee was not reappointed during the annual ad hoc and subcommittee appointments.	TBD	Complete
20	2022.01	1/11/2022	Alejo	PWFP	Ishii	Velocity International Event & Sponsorship at WeatherTech Laguna Seca Raceway	Discussion of the Velocity proposal is currently on hold due to the Friends of Laguna Seca concession negotiations. Should the concession be approved, the consideration for the Velocity proposal will be addressed by the Friends of Laguna Seca and the referral should be closed. Should the concession fail to be approved, Parks will reengage with Velocity and provide a referral update to the BOS.	If a referral response is needed, it would not occur until Sept/Oct 2023.	Withdraw
21	2022.02	1/11/2022	Askew	CAO	Chiulos/Bokanovich	Sheriff Oversight Board Formation	An Ad Hoc Committee has been established by the Board to study the various options concerning oversight of the Office of the Sheriff, pursuant to Assembly Bill 1185.	TBD	Continue

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22	2022.04	2/1/2022	Phillips/Lopez	HCD	Lundquist	Revisit Rossi Road Extension Plan	HCD staff is preparing a draft MOU with the City of Salinas. The draft MOU will be present to the Board in the Fall of 2023.	TBD	Continue
23	2022.06	2/8/2022	Askew	Health	Jimenez/Hanni	VIDA Project Extension	There should be no challenges in completing the referral response. Staff presented on December of 2022. An update will be provided to the Board in June 2023.	June 6, 2023	Continue
24	2022.07	3/1/2022	Lopez	Ag Comm	Hidalgo	Monterey County Agricultural and Livestock Pass	Challenges included coordinating meetings with multiple agencies and industry partners to solicit feedback on Ag Pass Program criteria and process. Fortunately, these tasks were accomplished. Staff will be presenting the AG Pass Program for Board of Supervisors final consideration and completion of the referral on April 18, 2023.	April 18, 2023.	Continue
25	2022.11	3/1/2022	Alejo	Health	Jimenez/Eckert	Mental Health Services Act (MHSA) Reserve Funds Expenditure Plan & Oversight	Staff presented an update to the Board at the June 24, 2022 meeting, where the Board requested annual updates. In addition, staff continue to provide bi-annual updates to the Board's Budget Committee. Staff feel that this referral can be considered closed, but with future annual updates. Health Department staff will confirm with referring supervisor if referral may be deemed complete.	Upon confirmation from referring Supervisor	Continue
26	2022.14	4/19/2022	Lopez	PWFP	Ishii	Harkins Road	PWFP staff has been proceeding to evaluate the requested one-way concept and kept the referring Supervisor apprised of progress. A report to the BOS is planned for March 7, 2023	March 7, 2023	Continue
27	2022.15	4/19/2022	Alejo	CAO	Chiulos/Wilson	Collaboration Regarding Salinas Gabilan Creek Encampments & Environmental Concerns	The City of Salinas applied for and was awarded over \$4 million from Cal ICH's Encampment Resolution Funding (ERF) program to assist people living along Gabilan Creek with gaining access to shelter and permanent housing. As a result, the City has successfully mitigated the vast majority of the encampment and have submitted a second application for the ERF to work with individuals living unsheltered at Carr Lake. Due to the similarities and proximity of the Carr Lake encampment, the referring supervisor requested the referral remain open.  County staff continue to have open communication with the City to identify meaningful ways we can assist with their efforts.	TBD	Complete
28	2022.16	5/10/2022	Alejo/Church Phillips	Probation/PWFP	Keating/Ishii	Completion of the Monterey County Juvenile Hall	On June 7, 2022, the Board took action to combine Board Referral No. 2017.24 with 2022.16. This item was reassigned to PWFP on September 8, 2022. PWFP obtained a consultant to conduct a Youth Center Consolidation Study. That work is underway, and a final report with recommendations is expected to be presented to the Board by the end of April 2023.	April 2023	Continue
29	2022.17	8/23/2022	Lopez	Elections	Martinez	Elections Fee Schedule – Recounts	Referral 2022.17 required additional conversation with the referring Supervisor to tease out the nature of the actual request. As a result, the first scheduled response was then rescheduled to December. Prior to December's response, it was determined that the desired action was not permissible under California Elections Code. Therefore the response was postponed. Staff is now tentatively scheduled for March 28th.  At the heart of the referral is the need to facilitate the recount process. To that end, the Department has added a publicly available guide based on election code and regulations. The most significant challenge in facilitating the process remains that code and regulations governing recounts are outdated and cumbersome. Monterey County is currently the lead county in the California Association of Clerks and Election Officials in coordinating revisions but this process will take time.	TBD	Continue
30	2022.18	8/23/2022	Alejo/Askew	DSS	Medina	Monitoring of FCS Programs and Services	There are no department challenges to report at this time.	Ongoing	Complete
31	2022.19	9/20/2022	Lopez	CAO	Vaughn	Joining Chamber of Commerce in Our Community	Current departmental challenges include lack of funding for this program. The increase from the original 3 chamber of commerce organizations to now roughly 10 has resulted in additional staff time needed to complete the follow up response. A presentation was provided to the Board on April 18, 2023.	June 2023	Continue
32	2022.20	9/27/2022	Lopez	CAO	Iwamoto	Review of Local Requirement for Commercial Cannabis Operators	The Program has not experienced any challenges in response to the referral. Several updates have been presented to the Board. The last update was provided on March 14, 2023, at which time the Board directed staff to: 1) send a letter to the Cannabis Control agency at the state level from the Board regarding support of our local industry with providing extensions for a limited time period on licenses; 2) support special hearings to work with the local industries and 3) come back in a month to provide another status update to the Board. The presentation is scheduled for April 25, 2023.	Contingent upon Board direction on 4/25/23	Continue

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33	2022.22	9/27/2022	Alejo	PWFP	Ishii/Lerable	East Salinas District 1 Office	Pending lease review and approval by the property owners. No unforeseen challenges expected.	March - April 2023	Continue
34	2022.23	11/22/2022	Phillips Church	PWFP CAO	Ishii/Vega	Long-Range Funding Source for Pajaro Park	\$35,000 funding request will be going to the BC at the Special Meeting on 3/3/2023 followed by BOS in early March 2023. Long-term funding will be discussed with PSMCSD. Parks staff have been researching various grants that could possibly be a funding source. PWFP will also be proposing long-term funding to our Federal legislators as part of their district earmark projects.	Parks plans to return to the BOS in April 2023 with an update on a long-term funding strategy.	Continue
35	2022.24	11/8/2022	Lopez	CRO	Rodriguez	LGBTQ Commission	The CRO coordinated four in-person and Zoom community engagement sessions in February. We have one more planned Zoom session scheduled towards the end of March. At that session, we will communicate the results of the sessions to the community and receive any further input.	June 2023	Continue
36	2022.26	11/22/2022	Alejo	Health	Jimenez	Opioid Settlement Funding Program for Monterey County	There have been no challenges in completing this referral. Staff will confirm with referring supervisor if referral may be deemed complete.	Upon confirmation from referring Supervisor	<b>Complete</b>
37	2023.01	1/10/2023	Church	HRD	Ramirez-Bough	Increase Staffing Flexibility in Supervisorial Offices	Additional information and options for the Boards consideration were presented at the March 14, 2023 meeting. The Board approved option A, which would amend language in the Personnel Policies and Practices Resolution to include 1 Chief of Staff position and 2 Policy Analysts with no budgetary increase this year and next. District offices are aware to manage their budgets prudently to stay within their allotted budgets until otherwise decided upon by the Board. Staff intends on returning to the Board at a subsequent meeting to formally approve the revision to the PPPR.	April 2023	Continue
38	2023.02	2/7/2023	Alejo	TTC	Zeeb	Easy Smart Pay for Property Tax Monthly Installments Payments	The Treasurer-Tax Collector expects to implement the program with the mailing of the 2023-24 tax bills.	N/A	Continue
39	2023.03	2/7/2023	Alejo	HCD	Lundquist	Affordable Senior Housing Project at 855 East Laurel Drive	A preliminary response was presented to the Board on March 7, 2023	TBD	Continue
40	2023.04	2/14/2023	Alejo	DSS	Medina	Storm Recovery Rent-Subsidy Program for Farmers	Staff will provide an update to the Board on April 25, 2023.	TBD	Continue
41	2023.05	2/28/2023	Adams	HCD	Lundquist	Vacation Rentals - Interim Ordinance Until New Rules and Regulations are Adopted	A preliminary response was presented to the Board on March 21, 2023	TBD	Continue
42	2023.06	3/28/2023	Alejo	Co Co	Girard	Temporary Tenant Protection & Eviction Moratorium for Impacted Pajaro Flood Area and Legal Aid Assistance			Continue
43	2023.07	4/18/2023	Church	County Counsel	Lundquist	Reallocation of Monterey COVID Funeral & Burial Assistance Program Extension	Staff will provide an update to the Board on April 25, 2023.	TBD	Continue
44	2023.08	4/18/2023	Alejo	DEM/CAO	Malfino/Vega	Monterey County COVID Funeral & Burial Assistance Program Extension	Staff will provide an update to the Board on April 25, 2023.	TBD	Continue
45	2023.09	4/18/2023	Alejo	PWFP	Ishii	Salinas Regional Soccer Complex Grant	Staff will provide an update to the Board on May 9, 2023.	TBD	Continue