



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 23-105**

**April 25, 2023**

**Introduced:** 4/4/2023

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the Director of Health, the Assistant Director of Health, or the Emergency Medical Services (EMS) Agency Director to execute an Agreement with Kevin W. Harper Certified Public Accountant (CPA) & Associates for the provision of financial analysis of proposals received in response to ambulance Request for Proposals and annual rate adjustments for a period of five years from April 1, 2023, to March 31, 2028, for a total amount not to exceed \$41,080.
- b. Approve nonstandard indemnification provisions as recommended by the Director of Health.
- c. Authorize the Director of Health, the Assistant Director of Health, or the Emergency Medical Services Director to sign up to three (3) amendments to this Agreement where the combined amendments do not exceed ten percent (10%) (\$4,108) of the original Agreement amount and do not significantly change the scope of the Agreement.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health, the Assistant Director of Health, or the Emergency Medical Services (EMS) Agency to execute an Agreement with Kevin W. Harper Certified Public Accountant (CPA) & Associates for the provision of financial analysis of proposals in received response to ambulance Request for Proposals and annual rate adjustments for a period of five years from April 1, 2023, to March 31, 2028, for a total amount not to exceed \$41,080.
- b. Approve nonstandard indemnification provisions as recommended by the Director of Health.
- c. Authorize the Director of Health, the Assistant Director of Health, or the Emergency Medical Services Director to sign up to three (3) amendments to this Agreement where the combined amendments do not exceed ten percent (10%) (\$4,108) of the original Agreement amount and do not significantly change the scope of the Agreement.

### SUMMARY/DISCUSSION:

The Health Department seeks authorization to execute an Agreement between the County of Monterey and Kevin Harper CPA & Associates for the provision of financial analysis services of proposals received in response to a Request for Proposal (RFP) for 911 Emergency Ambulance Service and to conduct periodic analysis of the contracted ambulance provider year-end financial reports to validate requested annual rate adjustments.

The Monterey County Department of Health's EMS Agency is designated by the Monterey County Board of Supervisors, pursuant to California Health and Safety Code, Section 1797.200, as the Local EMS Agency. The local EMS Agency is responsible to plan, implement, and evaluate the Emergency Medical Services System, consisting of organized patterns of readiness and response services based

on public and private Agreements and operational procedures. The Local EMS Agency is also responsible to implement advanced life and basic life support systems, and to establish policies and procedures approved by the Medical Director of the Local EMS Agency to assure medical control of the EMS system.

Consistent with California Health and Safety Code, Section 1797.224, the Local EMS Agency has designated the whole of Monterey County as an Exclusive Operating Area (EOA), except for: (1) certain areas served by the Carmel Fire Department and the Monterey County Regional Fire Protection District; and (2) the area within US Army Garrison Fort Hunter Liggett. Within the Monterey County EOA, the contracted ambulance provider is the sole and exclusive provider of ambulance transport services including interfacility transports, except for transports of certain County mental health patients and authorized mutual aid responses.

The Monterey County EMS 911 ambulance EOA has been served by a single contracted ambulance provider since January 30, 2010. This contract expires on June 20, 2025. The Monterey County EMS Agency must select, through a competitive process, an ambulance service provider by 2024 to allow ample time for the selected provider to begin services on July 1, 2025. Given the complexity of the project, the EMS Agency wishes to secure the services of a consultant to support the EMS Agency in this endeavor. The Agreement contains nonstandard indemnity provisions that limit the vendors' liability but do not pose a high risk to the County.

This work supports the Monterey County Health Department 2018 - 2022 Strategic Plan Initiative 2. Enhance public health & safety through prevention and 4. Engage the MCHD workforce & improve operational functions to meet current & developing population health needs. It also supports two of the ten essential public health services, specifically, 3. Inform, educate, and empower people about health issues, and 9: Evaluate effectiveness, accessibility, and quality of personal and population-based health services.

OTHER AGENCY INVOLVEMENT:

County Counsel has approved the Agreement as to form.

FINANCING:

There will be no impact on the General Fund from this action. The cost of the services to be provided under the proposed Agreement would be covered by the CSA-74 special tax (Fund 092). The funds for this Agreement for FY 2022-23 and FY 2023-24, FY 2024-25, FY2025-26, and FY26-27 will be included in the Health Department's Emergency Medical Services Bureau (HEA006, Unit 8109) respective Recommended Budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Check the related Board of Supervisors Strategic Initiatives:

Economic Development:

- Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

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Administration:

- Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health & Human Services:

- Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure:


- Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety:

- Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared by: Korina Moreno, Administrative Services Assistant, 755-6344

Approved by:

DocuSigned by:  
  
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Date: 4/11/2023 | 3:13 PM PDT

Elsa Mendoza Jimenez, Director of Health, 755-4526

Attachments:

Board Report

Agreement