



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-219**

**May 21, 2024**

**Introduced:** 5/6/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

Approve and authorize the Director of Health Services or designee to execute Memorandum of Understanding (MOU) Agreement No. 23-00211 between California Correctional Health Care Services (CCHCS) and County of Monterey for the purpose of secure transfer of Personally Identifiable Information (PII)/Protected Health Information (PHI), and/or HIPAA data between CCHCS and County of Monterey via a secure file transfer portal, effective upon execution and with no exchange of funds, expiring three (3) years from the date of execution.

### RECOMMENDATION

It is recommended that the County of Monterey Board of Supervisors:

Approve and authorize the Director of Health Services or designee to execute Memorandum of Understanding (MOU) Agreement No. 23-00211 between California Correctional Health Care Services (CCHCS) and County of Monterey for the purpose of secure transfer of Personally Identifiable Information (PII)/Protected Health Information (PHI), and/or HIPAA data between CCHCS and County of Monterey via a secure file transfer portal, effective upon execution and with no exchange of funds, expiring three (3) years from the date of execution.

### SUMMARY/DISCUSSION

CCHCS Health Information Management (HIM) and County of Monterey, pursuant to California Penal Code Section 3003(e)(2), are working collaboratively to facilitate the timely and efficient release of patient-inmate medical records between CCHCS HIM and County of Monterey for the purpose of ensuring continuity of care/coordination of care for medical, mental health, dental, and substance use disorder treatment. CCHCS HIM and County of Monterey are working together to ensure secure transfer of PII/PHI.

This MOU addresses the conditions under which CCHCS and County of Monterey will release, exchange and use PII/PHI. The documents and information shared under this MOU will be used solely to provide continuity of care/coordination of care for health services for individuals transferred between CCHCS and County of Monterey. The secure file transfer portal allows PII/PHI to be shared in both directions, CCHCS to the County of Monterey or the County of Monterey to CCHCS.

This MOU contains no insurance requirements, indemnification or financial provisions as this MOU will be used solely to provide continuity of care/coordination of care for health services as outlined and in response to California Penal Code Section 3003(e)(2), for individuals transferred between CCHCS and the County of Monterey.

This work supports the County of Monterey Health Department 2018-2024 Strategic Plan

Legistar File Number: A 24-219

---

Goal(s): 3. Ensure access to culturally and linguistically appropriate, customer-friendly, quality health services. It also supports one of the ten essential public health services, specifically: 7. Link people to needed personal health services and assure the provisions of health care when otherwise unavailable.

OTHER AGENCY INVOLVEMENT

The Office of the County Counsel has reviewed and approved this Amendment as to legal form.

FINANCING

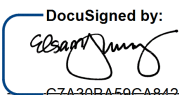
This MOU consists of operational protocols only and thereby contains no fiscal, insurance or indemnification provisions.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- Economic Development:
  - Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
- Administration:
  - Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency.
- Health & Human Services:
  - Improve health and quality of life through County supported policies, programs, and services, promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.
- Infrastructure:
  - Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
- Public Safety:
  - Create a safe environment for people to achieve their potential, leading businesses, and communities to thrive and grow by reducing violent crimes as well as crimes in general.

Prepared By: Sandra Cortez, Management Analyst II, 755-4694

Approved By:

 Date 5/10/2024 | 4:27 PM PDT  
C7A30BA59CA8423...  
Elsa Mendoza Jimenez, Director of Health Services, 755-4526

Attachment(s)  
Board Report  
Memorandum of Understanding

*Legistar File Number: A 24-219*

---