



# County of Monterey

## Item No.90

### Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-317**

**June 25, 2024**

**Introduced:** 6/10/2024

**Current Status:** Public Works, Facilities &  
Parks - Consent

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize execution of Amendment No. 4 to Standard Agreement No. A-14077 with Tope's Tree Service to continue to provide on-call tree pruning and removal services, to increase the not to exceed amount by \$100,000 for a total amount not to exceed \$500,000 and to extend the term for an additional 12 months for a revised term of August 18, 2021, to June 30, 2025; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute Amendment No. 4 to the Standard Agreement No. A-14077 and one future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved Agreement amount.

**RECOMMENDATION:**

- a. Approve and authorize execution of Amendment No. 4 to Standard Agreement No. A-14077 with Tope's Tree Service to continue to provide on-call tree pruning and removal services, to increase the not to exceed amount by \$100,000 for a total amount not to exceed \$500,000 and to extend the term for an additional 12 months for a revised term of August 18, 2021, to June 30, 2025; and
- b. Authorize the Contracts & Purchasing Officer or their designee to execute Amendment No. 4 to the Standard Agreement No. A-14077 and one future amendment to the Agreement where the amendment does not significantly alter the scope of work or increase the approved Agreement amount.

**SUMMARY/DISCUSSION:**

The Department of Public Works, Facilities and Parks (PWFP) established an on-call agreement with Tope's Tree Services, Inc. (Tope's) to provide routine and emergency tree pruning and removal, and vegetation maintenance services in and around County of Monterey roads, parks and facilities in order to maintain safety. Routine tree pruning, removal, and heavy bush maintenance work is critical to maintaining County roads, facilities and grounds. This work is a vital element of fire fuel abatement, and risk reduction caused by falling limbs or trees. Significant tree maintenance has been increasing over the years due to unpredictable weather which affects tree health across the County of Monterey.

A Standard Agreement (Agreement) with a not to exceed amount of \$100,000 was executed on August 23, 2021 (Attachment A). Amendment No. 1 to extend the term for an additional year was executed on May 5, 2022 (Attachment B). Amendment No. 2 to extend the term for an additional year and increase the not to exceed amount to \$400,000 was executed on November 10, 2022 (Attachment C). Amendment No. 3 to extend the term for an additional year was executed on December 6, 2022 (Attachment D).

