



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-331**

**July 09, 2024**

**Introduced:** 6/18/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the County Clerk/Recorder (CCR) or their designee to execute Renewal and Amendment No. 2 to the Agreement (A-16002) with BMI Imaging Systems, Inc. (BMI), to provide a Digital Reel System Upgrade for the hosting of real property records, for the term beginning September 1, 2022, through June 30, 2025; and
- b. Authorize the County Clerk/Recorder to sign up to three (3) future amendments to the Agreement that do not exceed 10% (\$5,132) of the amended Agreement amount, do not significantly alter the scope of work, and do not exceed a revised maximum amount of \$56,452.

**RECOMMENDATION:**

- a. Approve and authorize the County Clerk/Recorder (CCR) or their designee to execute Renewal and Amendment No. 2 to the Agreement (A-16002) with BMI Imaging Systems, Inc. (BMI), to provide a Digital Reel System Upgrade for the hosting of real property records, for the term beginning September 1, 2022, through June 30, 2025; and
- b. Authorize the County Clerk/Recorder to sign up to three (3) future amendments to the Agreement that do not exceed 10% (\$5,132) of the amended Agreement amount, do not significantly alter the scope of work, and do not exceed a revised maximum amount of \$56,452.

**SUMMARY/DISCUSSION:**

Currently, the Recorder's office utilizes Digital Reel for the hosting of real property documents from 1850 to 1977 for business purposes and customer viewing in the lobby. On September 28, 2021, the Governor approved Assembly Bill No. 1466 regarding real property discriminatory restrictions. Beginning July 1, 2022, as per Government Code 12956.3, the County Recorder's office "shall establish a restrictive covenant program to assist in the redaction of unlawfully restrictive covenants in violation of subdivision (I) of Section 12955." The Recorder's office is asking for the Board's approval to move forward with BMI in compliance with said statute.

On June 11, 2024, the Board of Supervisors approved and authorized Amendment No. 1, on the same or similar terms, for an additional \$3,600 for the term of September 1, 2022 through and including June 30, 2024 for a revised total agreement amount of not to exceed \$51,320.

The term of the maintenance and support services as identified in the attached Exhibit A shall be for September 1, 2022 through June 30, 2025. The total financial liability to the County for September 1, 2022 to June 30, 2025 pursuant to the terms of this Renewal and Amendment No. 2 shall not exceed \$51,320. Board approval will facilitate the seamless provision of these services provided by the vendor. The total aggregate contract amount shall not exceed \$56,452.

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**OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed Renewal and Amendment No. 2 and has approved as to form.

**FINANCING:**

Funds for payment of this Renewal and Amendment No. 2 are available in the County Clerk/Recorder's Modernization Fund (027-2730-ACR003).

There is no additional financial impact to the County General Fund.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The services rendered in this agreement provide the CCR with the additional support it needs to provide reliable and high-quality services to the residents of Monterey County.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Chihiro Marie Tabata, Management Analyst, x6607

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*Chihiro Tabata*  
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Approved by: Xochitl Marina Camacho, Assessor-Clerk/Recorder, x5803

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*Marina Camacho*  
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Attachments:

- Service Agreement
- Renewal and Amendment No. 2
- Amendment No. 1