



# County of Monterey

**Item No.**

## Board Report

Board of Supervisors  
Chambers  
168 W. Alisal St., 1st Floor  
Salinas, CA 93901

**Legistar File Number: A 24-181**

April 30, 2024

**Introduced:** 4/15/2024

**Current Status:** Agenda Ready

**Version:** 1

**Matter Type:** BoS Agreement

- a. Approve and authorize the Contracts/Purchasing Officer or designee to execute a non-Standard Agreement with Martinelli & Associates Inc., for officer training services for Public Works, Facilities and Parks (PWF), effective May 10, 2024 through May 9, 2027, for an amount not to exceed \$25,000; and,
- b. Approve and authorize the Contracts/Purchasing Officer or designee to execute up to three future amendments to the Agreement where the total amendments do not exceed 10% (\$2,500) of the Agreement amount and does not significantly change the scope of work, subject to County Counsel approval, for an aggregate not to exceed maximum of \$27,500.

### RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Contracts/Purchasing Officer or designee to execute a non-Standard Agreement with Martinelli & Associates Inc., for officer training services for Public Works, Facilities and Parks (PWF), effective May 10, 2024 through May 9, 2027, for an amount not to exceed \$25,000; and,
- b. Approve and authorize the Contracts/Purchasing Officer or designee to execute up to three future amendments to the Agreement where the total amendments do not exceed 10% (\$2,500) of the Agreement amount and does not significantly change the scope of work, subject to County Counsel approval, for an aggregate not to exceed maximum of \$27,500.

### SUMMARY/DISCUSSION:

Martinelli & Associates, Inc. (Martinelli) provides reality-based training for law enforcement officers. Martinelli's services include advanced education, forensics, police/corrections practices, and training of law enforcement officers on an international basis. Martinelli previously provided training for Parks Department Rangers.

Martinelli services will provide on-line training to Parks Rangers, including but not limited to Laws of Arrest, Search and Seizure, De-escalation, Use of Force, Suicide by Cop, Electronic Control Weapons, Chemical Agents, and Response to Homelessness. Training will include PowerPoints, Exams and Webinars. Martinelli is a Texas company where Workers Compensation is not required, and all training is planned to be on-line. As such, Martinelli requested a waiver for Automobile, and Worker's Compensation liability and the Waiver of Subrogation. The Agreement includes an Exhibit stating Martinelli would obtain the insurance coverage should any trainings be provided in person or Martinelli hires an employee for services in California.

Staff requests the Board of Supervisors approve and authorize the Contracts/Purchasing Officer or designee to execute a non-Standard Agreement with Martinelli for officer training services effective

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May 10, 2024 through May 9, 2027, for an amount not to exceed \$25,000 (Attachment A); and up to three future amendments to the Agreement where the total amendments do not exceed 10% (\$2,500) of the Agreement amount and does not significantly change the scope of work, subject to County Council approval, for an aggregate not to exceed maximum of \$27,500.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel and Auditor-Controller's Office reviewed and approved the proposed Agreement as to form and fiscal provisions, respectively. The office of Risk Management reviewed and approved the insurance coverage and limits.

FINANCING:

The cost of the contracted services provided by Martinelli shall not exceed \$25,000 for the duration of the Agreement. There is sufficient funding in the Fiscal Year 2023-2024 Adopted Budget and funds will be included in future budgets for Fund 001, Unit 8556, Appropriation Unit PFP058.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The recommended action supports the Board of Supervisors Strategic Initiatives for:

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety

Prepared by: Dona Luna, Management Analyst III, (831)755-5455.

Reviewed by: Bryan Flores, Chief of Parks.

Approved by: Randell Ishii, MS, PE, TE, PTOE, Director of Public Works, Facilities and Parks.

 DS

The following attachments are on file with the Clerk of the Board:

Att A- Non-Standard Agmt Martinelli & Assoc, Inc.