

County of Monterey

168 W. Alisal St., 2nd Floor
Monterey Room
Salinas, CA 93901
831.755.5115



Meeting Minutes - Final

Wednesday, August 30, 2023

1:00 PM

Budget Committee

Attendees: Supervisor Chris Lopez, Chair; Supervisor Glenn Church, Vice-Chair; Sonia M. De La Rosa, County Administrative Officer; Ezequiel Vega, Assistant County Administrative Officer; Leslie J. Girard, County Counsel; Rocio Quezada, Committee Secretary; and Elected Officials: Rupa Shah, Auditor-Controller; Mary Zeeb, Treasurer-Tax Collector; and Marina Camacho, Assessor-Clerk-Recorder.

Call to Order

The meeting was called to order at 1:05 p.m.

Additions and Corrections

The following corrections were made:

Item No. 8 was moved to the Regular Agenda to be presented after Item No. 12, and Item No. 13 was moved to Consent.

Public Comment Period

No public comment received.

Approval of Action Minutes

1. Approve the Budget Committee Action Minutes of July 26, 2023.

The Budget Committee Action Minutes of July 26, 2023 were approved by consensus.

Consent Agenda

Consent Items Nos. 2 through 11, and 13

ACTION: Consent Items Nos. 2 through 11, and 13 were approved by consensus.

2. Receive the List of Standing and Follow-up Reports due to the Budget Committee.
3. Receive the August 2023 California Department of Finance Bulletin.
4. Support authorizing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget for the County Administrative Office Intergovernmental and Legislative Affairs (IGLA) -Homeless Services (001-1050-CA0004-8054) to increase appropriations and estimated revenues by \$100,000, financed by grant revenues from the California Department of State Hospitals.
5.
 - a. Support the request to amend the FY 2023-24 Information Technology Department, Appropriation Unit INF002, Budget Unit 8436- Infrastructure and Operations to reallocate one (1) Information Technology Support Specialist to one (1) Network Services Engineer II, as indicated in Attachment A;
 - b. Support the request to amend the FY 2023-24 Information Technology Department, Appropriation Unit INF002, Budget Unit 8433- Applications and Customer Support to reallocate one (1) Information Technology Support Specialist to one (1) Information Technology Systems Analyst II, as indicated in Attachment A; and
 - c. Support the request to authorize the Auditor-Controller and the County Administrative Office to incorporate these changes in the FY 2023-24 Adopted Budget.

6.
 - a. Support request to amend the Fiscal Year (FY) 2023-24 Probation Department Adopted Budget 001-2550-8165-PRO001 to add 2.0 FTE Probation Aides, resulting in estimated increased costs of \$181,008 for FY 2023-24, financed by a corresponding increase in revenue;
 - b. Support request to increase appropriations and estimated revenue by \$181,008 in the FY 2023-24 Probation Department Adopted Budget 001-2550-8165-PRO001; and
 - c. Support directing the Auditor-Controller and County Administrative Office to incorporate the position and appropriations changes in the FY 2023-24 Probation Department Adopted Budget 001-2550-8165-PRO001.
7. Receive a status report on the Department of Social Services regarding FY 2022-23 General Fund Units.
8.
 - a. Support authorizing the Director of Emergency Management or designee to execute a Grant Agreement with the California Office of Emergency Services (CalOES) accepting a grant award of \$993,038 for deploying a Chief Resilience Officer and Community Resilience Coordinator and implementing the Prepare California Jumpstart Initiative for the grant period of August 1, 2023, through June 30, 2028; and
 - b. Support receiving a presentation of the Prepare California Jumpstart Initiative; and
 - c. Support approving an increase in appropriations and estimated revenues for the first year of the 5-year performance period of \$198,000 for the Department of Emergency Management Budget Unit 001-1040-DEM001-8588 Adopted Budget (4/5ths vote required)

ACTION: The Committee supported Item No. 8.a. through 8.c. by consensus.

9.
 - a. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) Appendix A to adjust the base wage salary ranges of the Physical Therapist, Physical Therapist - Per Diem, Physical Therapist-Physically Handicapped Children, and Senior Physical Therapist-Physically Handicapped Children classifications as indicated in Attachment A;
 - b. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) Appendix A to adjust the base wage salary ranges of the Occupational Therapist, Occupation Therapist - Per Diem, and Occupational Therapist-Physically Handicapped Children classifications as indicated in Attachment A;
 - c. Consider supporting to amend Personnel Policies and Practices Resolution (PPPR) Appendix A to adjust the base wage salary ranges of the Supervising Therapist and Supervising Therapist-Medical Therapy Program classifications as indicated in Attachment A;
 - d. Consider supporting to direct the Human Resources Department to implement the changes in the Advantage Human Resources Management (HRM) system.
10. It is recommended that the Budget Committee receive a report on Natividad Medical Center's key capital projects from January 1, 2023, through June 30, 2023.
11. Receive a report on Key Capital Projects managed by the Public Works, Facilities and Parks Department (PWFP) for the period from January 1, 2023 through June 30, 2023 (Fiscal Year 2022-23, Quarters Three and Four).

Regular Agenda

12. a. Consider supporting a one-time appropriation of \$250,000 from the FY 2023-24 General Fund contingency to fund preparation of several plan documents required to respond to a Notice of Violation (NOV) issued by the Regional Water Quality Control Board to the Pajaro County Sanitation District;
- b. Support authorizing and directing the Auditor-Controller to increase appropriations for Other Financing Uses, General Fund 001, Appropriation Unit CAO017 by \$250,000 financed by a decrease in appropriations of \$250,000 in Contingencies, General Fund 001, Appropriation Unit CAO020;
- c. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and operating transfers in by \$85,000 for Pajaro County Sanitation District, Fund 151, Appropriation Unit PFP047, financed by an operating transfer out of \$85,000 from Other Financing Uses, General Fund 001, Appropriation Unit CAO017;
- d. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and operating transfers in by \$82,500 for Boronda County Sanitation District, Fund 156, Appropriation Unit PFP049, financed by an operating transfer out of \$82,500 from Other Financing Uses, General Fund 001, Appropriation Unit CAO017; and
- e. Support authorizing and directing the Auditor-Controller to amend the Fiscal Year 2023-24 Adopted Budget to increase appropriations and operating transfers in by \$82,500 for Chualar CSA-75, Fund 093, Appropriation Unit PFP046, financed by an operating transfer out of \$82,500 from Other Financing Uses, General Fund 001, Appropriation Unit CAO017.

ACTION: The Committee supported Item No. 12.a. thru 12.e. by consensus.

13. a. Support adopting a resolution to authorize the Department of Emergency Management (DEM) to submit applications to the California Strategic Growth Council (SGC) for the Community Resilience Centers (CRC) program Planning Grant in the amount not to exceed \$500,000 and CRC Development Grant in the amount not to exceed \$5,000,000 over the 2-year grant term during FY 2024, 2025, and 2026; and
- b. Support designating and authorizing County staff position Director of Emergency Management and/or their designee to execute grant documents and applications for the development and submission of the grants; and
- c. Support authorizing the Department of Emergency Management to receive award, if granted, from the California Strategic Growth Council (SGC) for the Community Resilience Centers (CRC) program Planning Grant in the amount not to exceed \$500,000 and CRC Development Grant not to exceed the amount of \$5,000,000 for the 2-year period from grant execution.

Item No. 13 moved to the Consent Agenda and supported by consensus.

Semi-Annual Reports

14. Receive the Bi-Annual Report from the Assessor County Clerk Recorder.

ACTION: The Committee received the Assessor County Clerk Recorders bi-annual report.

Public comment provided by Moira LaMountain

15. Receive the Monterey County Water Resources Agency FY 2022-23 Financial Status Report

through June 30, 2023.

ACTION: The Committee received the Water Resources Agency FY 2022-23 financial report through period ending June 30, 2023.

16. Receive and accept the semi-annual report of expenditures and caseload data for the Department of Social Services for the period of January through June 2023.

ACTION: The Committee received the semi-annual report of expenditures and caseload data for the Department of Social Services for the period January through June 2023.

Annual Reports

17. a. Receive the Fiscal Year 2022-23 Special District Annual Report; and
b. Provide direction to staff.

ACTION: The Committee received the FY 2022-23 Special District Annual report.

Adjournment

The meeting adjourned at 2:20 p.m.

The next meeting is scheduled on Wednesday, September 27, 2023 at 1:00 p.m.