



Housing and Community Development – FY2023-24

Craig Spencer, Acting Director, May 31, 2023



Department Overview

- Housing and Community Development:
 - Housing Programs
 - Planning Services
 - Building Services
 - Permit Center
 - Environmental Services and
 - Code Compliance
- Recommended Budget for HCD department includes 103 positions.
 - \$19.5 million in Revenue
 - \$9.4 million - General Fund Contribution
 - \$3.5 million in Fund Balance



Augmentation Requests

FY2023-24



CAO Recommendation

- **Housing Element - \$270,906**
 - Preparation of the 6th Cycle Housing Element Update, revision to the Safety Element and the preparation of an Environmental Justice Element
 - Required by state law (complete in FY 23-24)

- **Chualar Community Plan - \$50,000**
 - Begin Community Planning process (multi-year effort)

Programs Requested

- **Vacation (Short Term) Rentals - \$123,650**
 - Finalize EIR and ordinance (complete in FY 23-24)

- Permit Technician III – \$135,955
 - Improve services and timelines of Planning applications

For Discussion

- Business Technology Analyst – \$149,152
 - Accela Permitting System
- 2 - Associate Planners – \$310,936
 - Meet core functions (permit processing timelines and program development)
 - Staff retention
- Code Compliance Inspector II – \$142,045
 - Address backlog of Vacation (Short Term) Rentals and Noise Complaints
- GIS Analyst – \$160,308
 - Improve services (Mapping and visual aids)
- Housekeys - \$120,000
 - Support Housing functions
 - Affordable housing inventory, income qualifications, refinance applications