



December 8, 2023

Nicholas E. Chiulos
Chief Assistant County Administrative Officer
Monterey County - Administrative Office
168 West Alisal, Third Floor
Salinas, CA 93901-2439

Subject: **Grant Subaward Application Approval**
County Victim Services Program
Grant Subaward #: XC23 06 0270

Dear Nicholas E. Chiulos:

The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$222,801, subject to enactment of applicable State Budget Act. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at www.caloes.ca.gov.

Please contact your Program Specialist Emily Garcia, at emily.garcia@caloes.ca.gov with questions.

Sincerely,

Victim Services Grants Processing Unit

cc: Subrecipient's file
Program Specialist

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

MR MS

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. Subrecipient: County of Monterey
2. Implementing Agency: County Administrative Office
3. Implementing Agency Address: 168 West Alisal Street, 3rd Floor Salinas 93901-0000
4. Location of Project: Salinas Monterey 93901-0000
5. Disaster/Program Title: XC - County Victim Services Program
6. Performance/Budget Period: 1/1/2024 to 12/31/2024
7. Indirect Cost Rate: N/A Federally Approved ICR (if applicable): %

Table with 10 columns: Item Number, Grant Year, Fund Source, A. State, B. Federal, C. Total, D. Cash Match, E. In-Kind Match, F. Total Match, G. Total Cost. Row 8 shows \$222,801 Federal and \$55,700 In-Kind match for a total of \$278,501.

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward...

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application.

15. Official Authorized to Sign for Subrecipient:

Name: Nicholas E. Chiulos Title: Chief County Administrative Officer
Payment Mailing Address: 168 West Alisal, Third Floor City: Salinas Zip Code+4: 93901-2439
Signature: [Signature] Date: 11/15/2023 | 12:51 PM PST

16. Federal Employer ID Number: 946000524

(FOR Cal OES USE ONLY)

I hereby certify by my personal knowledge that budgeted funds are available for the purposes of this expenditure stated above.

DocuSigned by: Mary Rucker (Cal OES Fiscal Officer) (Date)

DocuSigned by: Heather Carlson (Cal OES Director of Designee) (Date)

DS JH

ENY: 2023-24 Chapter: 12 SL: 18403
Item: 0690-102-0890 Pgm: 0385
FAIN #: 15POVC-23-GG-00432-ASSI 10/01/22-09/30/26
Fund: Federal Trust Fund AL#: 16.575
Program: County Victim Services Program
Match Req.: 20%, C/IK based on TPC
Project ID: OES23VOCA000012
SC: 2023-18403 Amount: \$222,801

SPECIAL CONDITION

Grant Subaward No. XC23 06 0270 is hereby approved with the following condition:

- Operational Agreements (OAs) must cover the entire grant period and therefore those OAs that expire prior to the end of the Grant Subaward performance period must be renewed as soon as they expire. Renewed OAs must be kept on file at your agency and an updated Operational Agreement Summary Form must be sent to your program specialist within 90 days upon completion.

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the Grant Subaward and/or the denial of future grant funds.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Nancy Ward, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 (phone)

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / AL#	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2023	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$153,789,867	\$147,638,272

3. Project Description Section:

- Project Acronym (Please choose from drop down):
County Victim Services Program (XC)
- Project Description (Please type the Project Description):

Provides one-time federal VOCA funding to each of California's 58 counties and City of Los Angeles to help fill self-identifies victim services gaps/needs.

4. Research & Development Section:

- Is this Subaward a Research & Development grant?
Yes No



Grant Subaward Contact Information

Grant Subaward #: XC23 06 0270

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Subrecipient: County of Monterey

1. **Grant Subaward Director:**

Name: Nicholas E. Chiulos Title: Chief Assistant County Administrative Officer
 Telephone #: 831-755-5145 Email Address: chiulosn@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

2. **Financial Officer:**

Name: Karina Bokanvich Title: Management Analyst III
 Telephone #: 831-755-5113 Email Address: bokanovicht@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

3. **Programmatic Point of Contact:**

Name: Karina Bokanvich Title: Management Analyst III
 Telephone #: 831-755-5113 Email Address: bokanovicht@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

4. **Financial Point of Contact:**

Name: Jose Garcia Title: Finance Manager II
 Telephone #: 831-755-5119 Email Address: garciaj1@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Sonia M. De La Rosa Title: County Administrative Officer
 Telephone #: 831-755-5312 Email Address: delarosasm@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Nicholas E. Chiulos Title: Chief Assistant County Administrative Officer
 Telephone #: 831-755-5145 Email Address: chiulosn@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Third Floor, Salinas, CA 93901-²⁴³⁹~~0000~~ MS

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Luis Alejo Title: Chair, County Board Supervisor, District 1
 Telephone #: 831-755-5011 Email Address: alejol@co.monterey.ca.us
 Address/City/ Zip Code (9-digit): 168 West Alisal Street, Second Floor, Salinas CA 93901-²⁴³⁹~~0000~~ MS

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Grant Subaward Signature Authorization

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Grant Subaward #: XC23 06 0270

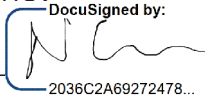
Subrecipient: County of Monterey

Implementing Agency: County Administrative Office

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

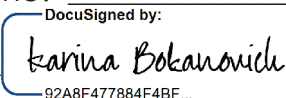
Printed Name: Nicholas E. Chiulos

Signature:  DocuSigned by: 2036C2A69272478...

Date: 10/30/2023 | 2:35 PM PDT

Financial Officer:

Printed Name: Karina Bokanovich

Signature:  DocuSigned by: 92A8F477884F4BF...

Date: 10/30/2023 | 2:32 PM PDT

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature:  DocuSigned by: C88E4A3967A2414...

Printed Name: Jose Garcia

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: County of Monterey

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	XC - County Victim Services	XC23 06 0270	1/1/2024 - 12/31/2024
2			
3			
4			
5			
6			

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I, Nicholas E. Chiulos (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. **Proof of Authority – SRH 1.055**

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. **Civil Rights Compliance – SRH Section 2.020**

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. **Equal Employment Opportunity – SRH Section 2.025**

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

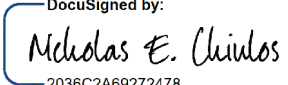
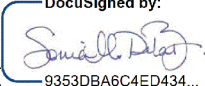
V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	<small>DocuSigned by:</small> 
Official Designee's Typed Name:	<small>2036C2A69272478...</small> NICHOLAS E. CHINLOS
Official Designee's Title:	Chief County Administrative Officer
Date Executed:	10/27/2023 5:41 PM PDT
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input checked="" type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	<small>DocuSigned by:</small> 
Signature:	
Typed Name:	Sonia M. De La Rosa <small>9353DBA6C4ED434...</small>
Title:	County Administrative Officer
Date Executed:	10/27/2023 4:15 PM PDT



**Federal Fund Grant Subaward Assurances
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program**

Subrecipient: County of Monterey

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	XC - County Victim Services	XC23 06 0270	1/01/2024 - 12/31/2024
2.			
3.			
4.			
5.			
6.			

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Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 C.F.R. Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- Subrecipient expends \$750,000 or more in federal funds annually.
- Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

3. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 Grant Subaward supplements funds previously awarded by OJP under the same Grant Subaward number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial Grant Subaward or a supplemental Grant Subaward) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the Grant Subaward that the Subrecipient (and any Second-Tier Subrecipients) must be retained for a period of seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an Grant Subaward-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact Cal OES promptly for clarification.

4. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

5. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) understand and agree that any training or training materials developed or delivered with funding under this Grant Subaward must adhere to the OJP Training Guiding Principle for Grantee and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

7. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

8. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "educational programs."

9. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

10. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

11. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

12. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>. (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

13. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

14. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

15. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

16. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

- 1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

17. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making

this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

- a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and

- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

18. All Grant Subawards Must Have Specific Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

19. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

20. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of

a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

21. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

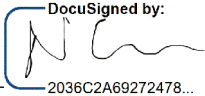
26. Federal Funding Accounting and Transparency Act (FFATA)

- | Yes | No | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal year? |
| <input type="checkbox"/> | <input type="checkbox"/> | If the answer is yes, does the amount of federal funds received equal 80% or more of the Subrecipient's annual gross revenue? |
| <input type="checkbox"/> | <input type="checkbox"/> | If the answer is yes to the above two questions, did the Subrecipient report to the U.S. Security and Exchange Commission? |

For additional information reference: [Award Condition: Reporting Subawards and Executive Compensation \(Updated as of September 2016\) | Office of Justice Programs \(ojp.gov\)](#).

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature:  _____
2036C2A69272478...

Official Designee's Typed Name: Nicholas E. Chiulos

Official Designee's Title: Chief Assistant County Administrative Officer

Date Executed: 10/30/2023 | 2:35 PM PDT



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270			
A. Personnel Costs - Line-item description and calculation	23VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated
CAO/Community Engagement/Grant Admin Management Analyst III \$189,150 at = \$90.94 x 147.43 hours	\$13,407					\$13,407
Personnel Costs Fund Source Totals	\$13,407					\$13,407

EG



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270			
A. Personnel Costs - Line-item description and calculation	23VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated
PERSONNEL COSTS CATEGORY TOTAL \$13,407 * * * *						\$13,407

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EG

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Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270			
B. Operating Costs - Line-item description and calculation	2023 VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated
YWCA						
<u>Therapist (0.30 FTE)</u> January 2024-December 2024 \$28.85/hour x 2,080 hours x 30% = \$18,002	\$18,002					\$18,002
<u>Director of Clinical Services 0.25 FTE</u> January 2024-December 2024 \$105,000 x 25% = \$26,250	\$26,250					\$26,250
<u>Payroll Taxes (7.65%)</u> \$44,252 salaries x 7.65% = \$3,385	\$3,385					\$3,385
<u>Worker's Comp. (1.9%)</u> \$44,252 salaries x 1.9% = \$840	\$840					\$840
<u>Unemployment (1.6%)</u> \$44,252 salaries x 1.6% = \$708	\$708					\$708
<u>Health Benefits</u> \$206.75/month x 12 months = \$2,481	\$2,481					\$2,481
<u>Retirement</u> \$44,252 x 5% = \$2,213	\$2,213					\$2,213
<u>Rent</u> \$792.67 x 12 months = \$9,512	\$9,512					\$9,512
<u>General Liability</u> \$208.75 x 12 months = \$2,505	\$2,505					\$2,505
<u>Utilities</u> \$450 x 12 months = \$5,400	\$5,400					\$5,400
CASA						
Program Director (1.0 FTE) 33.16 hour x 100%	\$55,700					\$55,700
Match (In-kind) Volunteer Hours		\$55,700				\$55,700
District Attorney						
Victim Advocate (0.4 FTE) <u>Salary (Jan-June)</u> \$5,867 monthly x 6 x 0.4 = \$14,081	\$14,081					\$14,081

EG



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270			
B. Operating Costs - Line-item description and calculation	2023 VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated
Benefits: 47.33% x \$14,081 = \$6,664	\$6,664					\$6,664
<u>Salary (July-Dec)</u>						
\$6,043 x 6 x 0.4 = \$14,503	\$14,503					\$14,503
Benefits: 47.33% x \$14,503 = \$6,864	\$6,864					\$6,864
Benefits included 47.33%						
Retirement - PERS - 17.59%						
OPEB - 0.98%						
FICA - 4.47%						
Medicare - 1.47%						
Flex Paid Insurance - 1.84%						
Life Insurance - 0.09%						
Long-term Disability - 0.12%						
Short-term Disability - 0.09%						
Dental Insurance - 0.50%						
Vision Insurance - 0.14%						
Unemployment Insurance - 0.09%						
Workers Comp Insurance - 4.85%						
Employee Assistance 0.02%						
Flex Benefit Plan - 14.86%						
Special Benefits 0.22%						
<u>Office Supplies</u>	\$8					\$8
<u>Gift Cards</u>						
McDonalds	\$720					\$720
Little Caesars (36 x \$20)	\$720					\$720
El Rancho San Miguel (40 x \$25)	\$1,000					\$1,000
Monterey County Rape Crisis Center						
Lodging for sexual assault survivors (30 hotel stays x \$150/ea)	\$4,500					\$4,500
Sexual assault forensic exam supplies 80 SART bags @ \$50/ea	\$4,000					\$4,000



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270			
B. Operating Costs - Line-item description and calculation	2023 VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated
Gift Cards for sexual assault survivors 104 gift cards @ \$100/each (food, lodging, fuel, clothing, etc.)	\$10,400					\$10,400
City of Seaside, Police Department						
Facility rental: 572 sq ft x \$21	\$12,012					\$12,012
Mileage: 3,000 x 0.655/mile	\$1,965					\$1,965
Program Materials: printing	\$961					\$961
Emergency gift cards and passes for victims of crime: i.e. temporary lodging, public transportation, necessary supplies)	\$4,000					\$4,000
Operating Costs Fund Source Totals	\$209,394	\$55,700				\$265,094
OPERATING COSTS CATEGORY TOTAL	* *	*	*	*	*	\$265,094

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Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: County of Monterey			Grant Subaward #: XC23 06 0270				EG
C. Equipment Costs - Line-item description and calculation	23VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Amount Allocated	
Equipment Costs Fund Source Totals							
EQUIPMENT COSTS CATEGORY TOTAL							

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	23VOCA	Match (20%)	Fund Source 3	Fund Source 4	Fund Source 5	Total Project Cost
Fund Source Totals	\$222,801	\$55,700				\$278,501

MS

Budget Summary Report

XC23 County Victim Services Program

Subaward#: XC23 06 0270

Monterey County

Subaward Period: 01/01/24 - 12/31/24

County Victim Services Program

Latest Request:

A Personnel Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	23VOCA	13,407	0	13,407	0	13,407
L	23VOCA	0	0	0	0	0
Total A Personnel Services - Salaries/Employee Benefits		13,407	0	13,407	0	13,407

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	23VOCA	209,394	0	209,394	0	209,394
L	23VOCA	55,700	0	55,700	0	55,700
Total B. Operating Expenses		265,094	0	265,094	0	265,094

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
F	23VOCA	0	0	0	0	0
L	23VOCA	0	0	0	0	0
Total C. Equipment		0	0	0	0	0

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total						

Budget Summary Report

XC23 County Victim Services Program	Subaward#: XC23 06 0270
Monterey County	Subaward Period: 01/01/24 - 12/31/24
County Victim Services Program	Latest Request:

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	55,700	0	0	0	55,700
Total Funded:	222,801	0	222,801	0	222,801
Total Project Cost:	278,501	0	278,501	0	278,501



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

Community Engagement & Advocacy / Grant Admin: The County Administrative Office (CAO) will manage and oversee the execution of the Victims Services grant and will be the project lead. A Management Analyst within the department will be responsible for administrative oversight of this project.

County of Monterey District Attorney's Office

The proposed budget will fund a .5 FTE *bilingual* Victim Assistance Advocate (VAA) from the County of Monterey District Attorney's Office to be housed at the Greenfield Police Department. The VAA will provide culturally appropriate mandatory and optional services to all victims of crime residing in the city of Greenfield to include assistance in completing the California Victim Compensation Boards Claim application. The VAA will obtain all necessary documentation in support of the claim and monitor the claim status on behalf of the victim.

The VAA will also seek and attend outreach events in the city of Greenfield and conduct community presentations on the services available to victims of crime. All funding allocated to the District Attorney's Office and the Greenfield Police



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

Department will be in support of direct services. No administrative costs are being requested

Greenfield Police Department

The Victim Witness Advocate assigned by the County District Attorney's Office Victim Witness Program will have a new workspace at the Greenfield Police Department dedicated to providing onsite assistance and access to victim services.

CASA of Monterey County (Court Appointed Special Advocate)

The proposed budget will provide funding for the gross salary of CASA of Monterey County's one (1) full-time Program Director. This position manages 11 CASA volunteers and provides direct supervision and oversight to the Program team (four (4) full-time Advocate Supervisors, one (1) part-time Advocate Supervisor, and one (1) Education Specialist). The Program Director develops, facilitates, and evaluates the service, training, and continuing education for Advocate Supervisors, CASA volunteers, and other staff; serves as liaison to system and community partners regarding CASA's program and the children being served as needed; and oversees the new Juvenile Justice Pilot Program with the



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

Probation Department.

Qualifications include a bachelor's degree or higher in social service-related field or equivalent; three (3) or more years of experience servicing in a supervisory position; prior experience in Juvenile Dependency or related field; and excellent communication skills. Must successfully pass rigorous background, live scan, and SS# check. Bilingual skills are preferred.

CASA of Monterey County will provide matching funds of volunteer hours at an estimated current rate of \$35.56 per hour, which is the rate set by the Judicial Council of California.

Monterey County Rape Crisis Center (MCRCC)

The proposed budget will provide funding to purchase transportation, lodging, and supplies for sexual assault survivors who undergo forensic exams. Clothing is taken into evidence during these exams and survivors often do not wish to return home following an assault if the assault took place there. Some survivors are unhoused and need temporary accommodations. \$100 gift cards allow for versatility in purchasing needed emergency financial assistance to those who



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

need support following trauma.

YWCA

The proposed budget would provide funding for a .30 FTE Therapist, which will be responsible for delivering psychotherapy services to victims of domestic violence, human trafficking, and/or victims of crime. These services will be provided, in both English and Spanish. This position is also responsible for overseeing the group work related to offenders of DV. This position will be 30% FTE under this grant, and will be paid at \$28.85/hour. Throughout the grant year, this position will work 2,080 hours. Therefore, under this grant at 30%, the amount needed for this position is \$18,002.

The budget also accounts for a .25 FTE Director of Clinical services, which will provide one-on-one and group sessions, oversee the clinical intern program and supervise the Director of Housing Services whose program includes emergency and ongoing Shelter services; flexible financial assistance. This position is also responsible for the Financial Literacy program offering clients access to learning modules to improve their ability to manage and address all type of financial areas. In addition, will provide psychotherapy services to victims of domestic



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

violence, human trafficking, and victims of crime. The annual salary is \$105,000 and under this grant will work 25% FTE; therefore, the amount requested is \$26,250.

The proposed budget also accounts for costs related payroll taxes, workers compensation insurance, unemployment insurance, health insurance and retirement as summarized below.

- Payroll taxes are based on the overall payroll amount of \$44,252 at 7.65%, making a total of \$3,385.
- Worker's compensation insurance is based on the overall payroll amount of \$44,252 at 1.9%, making a total of \$840.
- Unemployment insurance is based on the overall payroll amount of \$44,252 at 1.6%, making a total of \$708.
- Health insurance only applies to full-time employees, and includes; health, vision, dental and life. Employees are billed based on their FTE under this grant. The amount needed for health insurances is \$2,481 (206.75 x 12 months).
- Retirement only applies to those who have been in the agency for 2 or more years. The applicable salaries are \$44,252, and it is bases on 5% contribution; therefore, the amount needed is \$2,213.



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

In addition, there will be \$792.67/month allocated for the office rent, this will be applied for the therapy rooms being used to provide therapy sessions under this grant. Therefore, the amount needed for the year is \$9,512. There will be \$208.75/month allocated for the general liability. Therefore, the amount needed is \$2,505. Utilities will include electricity, internet, and phone. The monthly amount allocated is \$450; therefore, the amount needed is \$5,400.

Seaside Police Department

In the City of Seaside and surrounding areas, the first point of contact for a victim of domestic violence is a faith-based organization. Funding from this grant will be used to provide education to the congregations on the issues around battering and domestic violence victims. Leaders of faith-based organizations will be trained to provide resources and assistance to victims of domestic violence, including conducting a “risk-assessment” and developing a safety plan, assistance obtaining a protection order and other types of legal advocacy, one- on-one support, and counseling, provide battered victims with support groups, and assisting domestic violence victims with emergency and basic living needs. Funding would provide free or low-cost professional childcare services for victims so they can attend court, counseling, look for housing, and



Grant Subaward Budget Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

other critical functions. Funding would be allocated to provide emergency transportation to domestic violence victims. Transportation services are critical because victims are often isolated and do not have transportation in emergency situations and/or for medical appointments, court appearances, etc. It is estimated approximately 20-25% of the faith-based staff members time will be dedicated to this effort. The requested funds will cover the costs for use of a facility at the annual rate of \$21 per square ft. for a 572sq ft. office for a total of \$12,012; printing and program material would be used to provide referrals and resources for victims; and mileage of approximately 3,000 miles at \$0.655 per mile, to provide emergency transportation to ensure the victim's access to referral services and resources. The projected cost for mileage is \$1,965. Program materials cover the cost of printing flyers, brochures and informational material at \$961. Emergency gift cards and passes would be provided, to victims of crime, for additional public transportation, temporary lodging and necessary supplies. The budget requested for gift cards and passes is \$4,000



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

The County of Monterey (County) expands across 3,322 square miles, making it the 15th largest county in California. Most wealth in the county is concentrated in the tourist destinations located along the coast. The County is both geographically expansive and economically stratified. Cities in South Monterey County are physically remote and often isolated from social services available in other parts of the county. Up to 46% of County residents live below the poverty line in areas of East Salinas & the cities of Seaside, Marina, Soledad, Greenfield, and King City. Poverty and the incredibly high cost of housing throughout the County contribute to household overcrowding at a higher rate than the state average.

Victims of crime in the County often experience geographic and economic barriers to access victims' services. These barriers can be further intensified by the linguistic dynamics of the county. According to US Census data from 2019, 55.1% of County residents speak a language other than English in the home. These languages include Spanish and indigenous languages spoken predominantly in Mexico and Central and South America. Interpreters and culturally responsive services are scarce when available, though there is commitment from Natividad



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

Medical Center to grow its Indigenous Interpreting Program which is a nationally recognized and acclaimed program.

This plan will address the victim services needs and gaps identified by applying a collaborative and holistic approach to services offered to victims and survivors.

Collaborative partner agencies receiving XC funding, and a description of their services are listed below:

- Court Appointed Special Advocates of Monterey County (CASA) provide accompaniment and advocacy services to children who are removed from their homes due to child physical abuse, sexual abuse, and neglect and placed under the jurisdiction of the County's Superior Court. A Juvenile Court Judge makes referrals for the appointment of a CASA. The agency pairs children in dependency with trained volunteers from the community who ensure quality representation for the best interest and well-being of the child, while pursuing a safe and permanent home.
- The Monterey County Rape Crisis Center (MCRCC) provides ongoing advocacy, support, and healing (including crisis intervention, accompaniment, legal advocacy, and counseling) for all victims and survivors of sexual assault, human trafficking and child abuse and their significant others; and works to



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

prevent sexual violence in the County of Monterey through education.

Approximately half of MCRCC's counseling clients are children under the age of 18.

- The Monterey County Health Department's Sexual Assault Response Team (SART) provides emergency medical services to victims of sexual assault by providing Sexual Assault Forensic Exams (SAFEs). The SART responds to both the Community Hospital of the Monterey Peninsula and Natividad Medical Center to conduct exams 24/7 year-round. The SART also provides medical follow-up and is available for survivors to call with forensic medical and general medical questions.

- YWCA Monterey County (YWCA-MC) is a non-profit agency that is the sole provider of wrap-around domestic violence services in the County of Monterey. They provide domestic violence education, prevention, intervention, and treatment services for clients impacted by abuse. YWCA-MC offers a 24/7/365 domestic violence crisis line, confidential domestic violence shelter program, legal advocacy services, counseling services, prevention curriculums, and housing assistance. They also employ a full-time Domestic Violence Response Team (DVRT) Liaison within the Monterey Police Department to respond to the needs of domestic violence victims and interface with law enforcement



Grant Subaward Programmatic Narrative

EG

Grant Subaward #: XC23 06 0270

Subrecipient: County of Monterey

personnel. Additionally, they provide clinical case management to survivors of human trafficking. Their counseling department is staffed with two Licensed Marriage Family Therapists (LMFTs) with over 25 years of combined experience in the field. YWCA also contracts with a Licensed Clinical Social Worker (LCSW) to provide high quality clinical supervision to intern and associate level clinicians. Therapists are trained in modalities such as Cognitive Behavioral Therapy (CBT), Eye Movement and Rapid Desensitization (EMDR), Dialectical Behavioral Therapy (DBT), and Trauma-Focused CBT. All staff are trained in Trauma-Informed Care (TIC) and Motivational Interviewing (MI). The clinicians specialize in understanding the dynamics of abuse and can address topics such as power and control, cycles of violence, red flags, safety planning, and mental health symptoms related to different types of abuse. In 2021, their clinical department provided 1,594 therapy sessions, 246 group sessions, and 6 immigration assessments related to different immigration petitions. They anticipate continuing to serve approximately 240 clients a year in their counseling department.

- The primary goal of the Victim/Witness Unit of the Monterey County District Attorney's Office is to continue providing mandated services to victims and witnesses of all type of crimes. Advocates main goal is to contact victims and survivors as soon as possible after the case has been referred to the office or



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

contact is made by the victim. Advocates personally contact providers and/or California Victims' Compensation Program regarding financial arrangements for funeral/burial, relocation, etc. and assist victims and family members in applying for services. Advocates assist victims and family members in connecting with community agencies specializing in violent crimes i.e., Monterey County Rape Crisis Center for Sexual Assault, YWCA Monterey County for Domestic Violence, Parents of Murdered Children for Homicide.

Advocates work with victims to help reduce the trauma, improve the criminal justice system's understanding on the needs of victims and witnesses, empower victims to participate in the administration of justice, educate law enforcement officials and all other criminal justice personnel to the needs of victims; ensure that victims are informed of the progress of the case in which they are involved; empower victims to recover from the effects of crimes through crisis intervention and related support services and to provide assistance to victims of crime applying for state compensation and seeking restitution. Advocates ensure victims are aware of their Marsy's Rights.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

A victim assistance advocate will be co-located in the Greenfield Police Department two days per week and three days per week in the County District Attorney's Office, Victim's Unit. The primary goal of the advocate will be to provide mandated services to victims and witnesses of all type of crimes in the City of Greenfield and in the DA's office.

The assigned victim assistance advocate will work with victims to help reduce trauma experienced by victims and their family members, improve the criminal justice system's and law enforcement's understanding of the needs of victims and their family members, empower victims to participate in the administration of justice, ensure that victims are informed of the progress of the case in which they are involved; empower victims to recover from the effects of crimes through crisis intervention and related support services, and provide assistance to victims of crime applying for state compensation and seeking restitution.

- The Probation Department supports and corresponds with victims of crime regarding restitution, processes and obtains restitution orders issued by the Court, collects victim restitution from the offenders on behalf of victims and refers victims to counseling resources or other services as appropriate.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

The geographic, economic, and linguistic barriers that many victims of crime experience in the County make recovering and thriving in the aftermath of a crime difficult, and, for many, near impossible. There are woefully limited resources for crime victims in south County despite efforts from many communities and county-based agencies to expand their services south of Salinas, CA. There is much work to be done to have an equivalent level of service provision in the more rural communities of the county.

Approximately 13.3% of County residents experience poverty which makes access to safe housing and healthy living conditions precarious (US Census 2018). People living paycheck to paycheck who are then victimized and unable to work (because of the crime perpetrated against them) are at risk of homelessness. Many crime victims find themselves in dire financial situations because of the crime perpetrated against them and there are very few organizations that provide emergency financial assistance or emergency housing. Additionally, access to low-cost legal help and representation to file for child custody, divorce, and restraining orders is limited. Many survivors of sexual assault, domestic violence, human trafficking, and child abuse require the involvement of family court to remove people who abuse them and their children from their lives;



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

affordable or free legal help and representation is essential in making this happen. Victims and survivors of crimes need to have every resource available to them to recover and thrive which is not possible if they are teetering on the brink of homelessness, become homeless, or if they continue to stay married to the person who harmed them because they can't afford to get divorced.

Over half the population of the County speak a language other than English in the home and service providers must be able to offer services in both Spanish and English to be helpful and relevant. There is always a significant need for skilled and compassionate bilingual and bicultural service providers including advocates, therapists, and law enforcement personnel. Attracting and maintaining qualified bilingual and bicultural service providers and law enforcement personnel is difficult as they can often demand more competitive salary and benefits packages in the Bay Area. County and community-based agencies must invest in elevating salary and benefit packages to attract and keep bilingual and bicultural service providers who can truly serve victims and survivors in both Spanish and English.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

Victims' services are limited in the County. Case management and referral services for victims interacting with the criminal justice system are underfunded as limited justice budgets require a bulk of resources be put into responding to crimes, and less effort put into post-crime services. Additionally, training is limited for faith-based organization staff who are often the first contact point for many victims of crimes and have difficulty identifying the best services to refer victims. The impact of this funding is diverse as the community and county-based partners applying for this grant are diverse. Collectively, the partners plan to address the gaps and barriers to services experienced by victims of crime in the County by:

- Funding service provider positions to be located (and already in place because of this grant) in southern Monterey County.
- Funding to buy clothing for survivors who undergo sexual assault forensic exams, direct emergency financial assistance to victims to purchase temporary housing, food, clothing, and other essentials, and legal assistance for family court and restraining order proceedings from attorneys hired on contract.
- Funding training for service providers.
- And partially funding positions for bilingual and bicultural service providers.

Additionally, the VSSC will improve county-wide services through better coordination, collaboration, and training of the partner agencies.



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Grant Subaward #: XC23 06 0270

EG

Subrecipient: County of Monterey

The victim services gaps/needs identified by the VSSC: Intervention services are of great need to best support victims as they seek medical attention, counseling, and therapy, as well as meeting basic needs such as emergency and safe housing, clothing, and food. The need for services available in communities where victims live and felt a sense of safety, comfort, and assurance of confidentiality. Access to services becomes challenging for victims when services are only located in the central part of the county, which is the most populated. In the community of Seaside, victims are responsive to services offered or supported by the Police Department in partnership with the faith community. In the community of Greenfield, victims often speak languages that are not commonly spoken by organizations, creating the need for partnerships with community groups and leaders who speak indigenous Oaxacan languages. Having access to interpreting and translation is essential for access to services. The Greenfield Police Department is a nexus for access to services in the appropriate languages.

Measurable objectives illustrating the success of the project include (1) increasing the number of victims served, (2) improving the number of services provided to victims, and (3) improving the quality of services provided to victims.



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Subrecipient: County of Monterey

The County Administrative Office (CAO), which oversees all departments in the County, will administer and oversee the grant. Specifically, this project will be administered by the Community Engagement & Advocacy unit of the CAOs office. Project services may be provided by any of the VSSC signatories indicated in this application.

Volunteers are an integral part of the success of the plan to address the needs in services. Several of our partners manage robust volunteer programs.

MCRCC trains volunteers who must undergo 47.5 hours of State Certified Sexual Assault Counselor training before having contact with sexual assault victims.

Once trained, volunteers provide crisis intervention services over the phone and in person. They accompany survivors to sexual assault forensic exams, interviews with law enforcement and to court upon request. MCRCC relies on volunteers to ensure services 24-hours per day.

Additionally, CASA Monterey County Volunteers are carefully recruited, screened, and trained; and after rigorous full background checks, are sworn into the Superior Court of Monterey County as Officers of the Court. As such, they provide services to the Superior Court of Monterey County acting under their authority.



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Subrecipient: County of Monterey

CASA Volunteers are supervised by CASA staff and report regularly to the Dependency Court Judge. Each CASA Volunteer is assigned to at least one child in foster care, and funding from the XC grant will fund services specifically to those children who are victims of crimes. CASA Volunteers establish a relationship with their assigned child/ren and monitor their medical, educational, and developmental needs. While there are many professionals working with children in foster care, CASA Volunteers are often the one consistent person, ensuring the child's best interests and needs are forefront and shared with the court.

YWCA trains clinical interns to support the agency's counseling services. To intern with the counseling program, students must be enrolled in a graduate-level program, either in Social Work, Marriage and Family Therapy, or a similar program. YWCA recruits intern candidates each semester from local educational institutions such as CSU Monterey Bay as well as online or hybrid graduate programs from University of the Pacific. The department also considers working with interns who need to complete their hours for certification or licensure requirements. Interns must complete the state-certified 40-Hour Domestic Violence Advocate training to interface with any clients. They are also required to submit references and pass a federal criminal background check before being considered for an intern



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EG

Subrecipient: County of Monterey

position at the agency. They generally volunteer with the agency for periods of one to four semesters, during which time they will gradually work up to maintaining their own caseloads. Interns are usually managed by the LMFT Clinician and/or the Direct Services Manager, as well as receiving the required regular clinical supervision.

5) Distribution of funds (i.e., even if the Mental Health Department is selected by a county's VSSC to administer the XC grant for that county, funding can still be "shared" with other county victim services providers and/or nongovernmental organizations that provide direct services to victims within that county).

Project partners who will be receiving funds from the CalOES Victims Services (XC) Grant include the Greenfield Police Department, the Monterey County Probation Department, the Monterey County District Attorney's office Victims Services Unit, the YWCA, Court Appointed Special Advocates (CASA) of Monterey County, the Monterey County Rape Crisis Center, the County of Monterey County Administrative Office, and the Monterey County Health Department to support their Sexual Assault Response Team (SART).



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The parties indicated on the attached herein with signed commitments to the VCCS constitute the Victims Services Steering Committee (VSSC) for the CalOES County Victim Services (XC) Program as required by the CalOES County Victims Services (XC) Request for Application. The VSSC project partner commitments attached to this plan agree with the plan herein, and certify that this document fulfills the requirements of the County Victims Services (XC) Program grant application.

Capabilities

The County of Monterey will implement this plan in partnership with its core implementation partners: The County Administrative Office, Monterey Court Appointed Special Advocates (CASA), Monterey County Rape Crisis Center (MCRCC), Monterey County YWCA, the Sexual Assault Response Team (SART), the Victim Unit of the Monterey County District Attorney's Office, Monterey County Probation Department, City of Greenfield Police Department, and the Seaside Police Department. The police department partners deal with victims from the crime scene to case closeout and have dozens of years of experience addressing victims' issues. Addressing a range of victim's issues with women, children, and those affected by domestic violence, the YWCA, Sexual Assault



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Subrecipient: County of Monterey

Response Team, Monterey County Rape Crisis Center, and CASA have many years of addressing the unique needs of these unique victims' classes. The Probation Department has many years of experience working with victims of crime after a victimization has taken place. The Probation Department supports and corresponds with victims of crime regarding restitution, processes and obtains restitution orders issued by the Court, collects victim restitution from the offenders on behalf of victims and refers victims to counseling resources or other services as appropriate.

Organizational Description:

The County of Monterey formed the Victims Services Steering Committee (VSSC), will manage the Victims Services (XC) Grant, and coordinate all future meetings of the VSSC. This project will be managed by the County Administrative Office, which oversees all other departments in the County. The structure of the VSSC is a voluntary ad hoc committee that meets as needed to discuss victims' services issues.

All organizations included in the Victims Services Steering Committee (VSSC) serve victims by identifying their needs, referring them to the appropriate public,



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private, or non-profit victim's services as needed, or providing services themselves.

Funded positions assigned to the project include:

- Program Director (CASA)
- Therapist (YWCA)
- Director of Clinic Services (YWCA)
- Probation Aide (Probation)
- Victim Witness Advocate (DA's Office and Greenfield Police Department)
- Management Analyst III (County Administrator's Office)



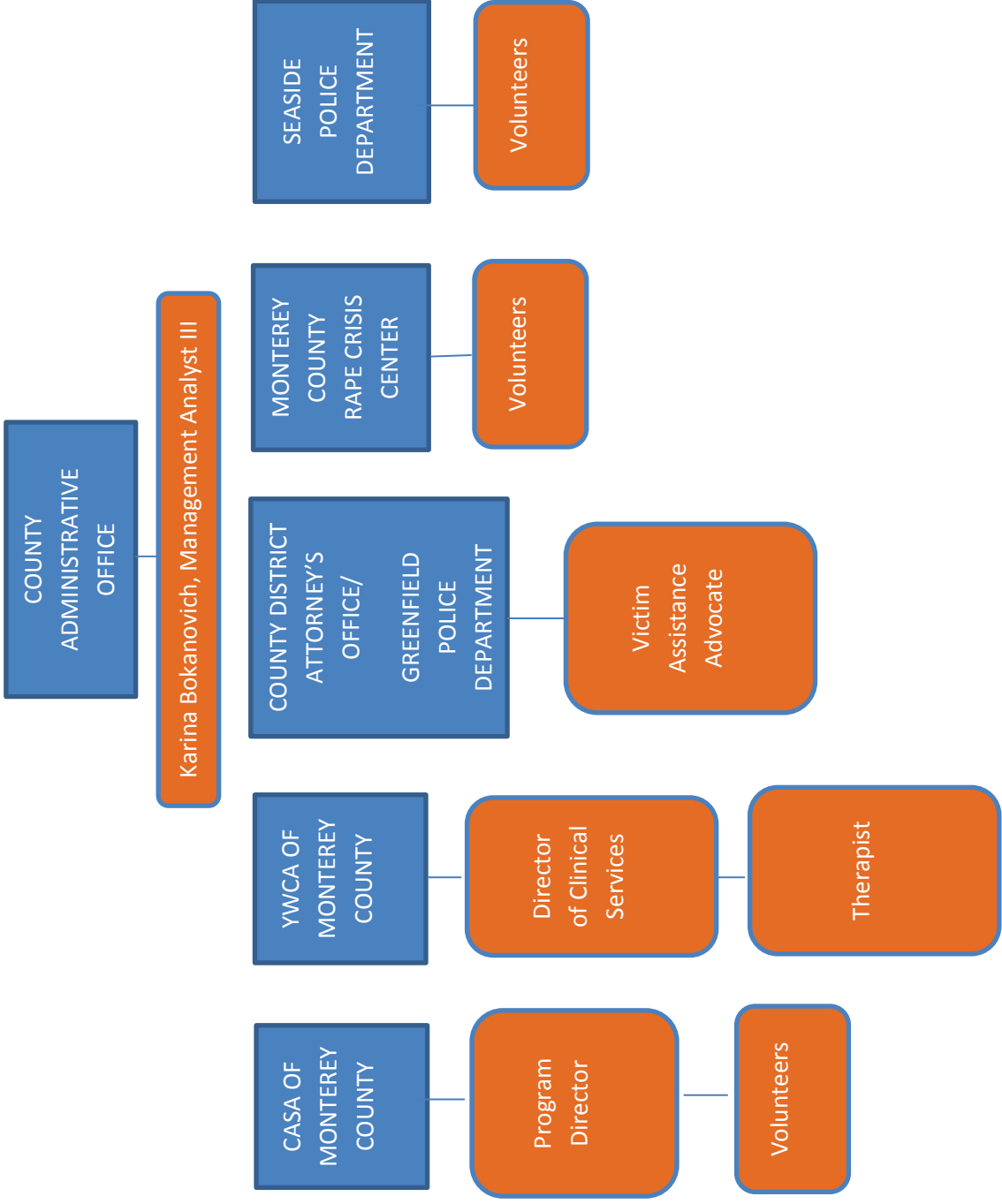
Operational Agreement Summary

Grant Subaward #: XC23 06 0270

Subrecipient: County of Monterey

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. CASA		01/01/24 to 12/31/24
2. YWCA		01/01/24 to 12/31/24
3. City of Seaside Police Department		01/01/24 to 12/31/24
4. Monterey County Rape Crisis Center		01/01/24 to 12/31/24
5.		to
6. Date Signed is pending		to
7.		to
8.		to
9.		to
10.		to
11.		to
12.		to
13.		to
14.		to
15.		to
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18.		to
19.		to
20.		to

VOCA XC MONTEREY COUNTY VICTIM SERVICES PROGRAM 2023



**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

EG

Subrecipient: County of Monterey	UEI # KFT9SFW8HDM9	FIPS #: 053-95013
Grant Disaster/Program Title: XC - County Victim Services Program		
Performance Period: 01/01/24	to 12/31/24	Subaward Amount Requested: \$ 222,801
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

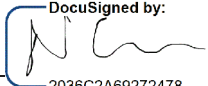
Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	<3 year <input type="checkbox"/>
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 year <input type="checkbox"/>
3. How many grants does your organization currently receive?	>10 gr <input type="checkbox"/>
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 5,205,851
5. Are individual staff members assigned to work on multiple grants?	Yes <input type="checkbox"/>
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes <input type="checkbox"/>
7. How often does your organization have a financial audit?	Annual <input type="checkbox"/>
8. Has your organization received any audit findings in the last three years?	No <input type="checkbox"/>
9. Do you have a written plan to charge costs to grants?	Yes <input type="checkbox"/>
10. Do you have written procurement policies?	Yes <input type="checkbox"/>
11. Do you get multiple quotes or bids when buying items or services?	Always <input type="checkbox"/>
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 year <input type="checkbox"/>
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes <input type="checkbox"/>

Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

Signature: (Authorized Agent)		Date: 10/30/2023 2:35 PM PDT
Print Name and Title: Nicholas E. Chiulos	<small>2036C2A69272478...</small>	Phone Number: 831-755-5145
<i>Cal OES Staff Only: SUBAWARD # XC23 06 0270</i>		



Grant Subaward Service Area Information

Grant Subaward #: XC23 06 0270 EG

Subrecipient: County of Monterey

1. County or Counties Served:
County of Monterey

County where principal office is located: County of Monterey (Salinas Office)

2. U.S. Congressional District(s) Served:
18th Congressional District
19th Congressional District

U.S. Congressional District where principal office is located: 18th District (Salinas Office)

3. State Assembly District(s) Served:
30th State Assembly District
29th State Assembly District

State Assembly District where principal office is located: 29th District (Salinas Office)

4. State Senate District(s) Served:
17th State Senate District

State Senate District where principal office is located: 17th District (Monterey Office)

5. Population of Service Area: 432,858